

Phones : 022 - 27571451, 27564646  
E-mail : principalbvcoanm@gmail.com,  
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**Bharati Vidyapeeth**  
**COLLEGE OF ARCHITECTURE**  
Affiliated to the University of Mumbai



Founder :  
**Dr. Patangrao Kadam**  
M.A. LL.B. Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,  
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal  
**Prof. Satish Dhale**  
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

**CRITERIA V**  
**STUDENT SUPPORT AND PROGRESSION**



  
PRINCIPAL  
BHARATI VIDYAPEETH  
COLLEGE OF ARCHITECTURE  
NAVI MUMBAI

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**Key Indicator – 5.1**  
**Student Support**



  
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**5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government Schemes during the last five years from 2018-2023.**

Table showing details for scholarships and freeships provided by the Government Schemes.

Sr. No.	Contents (Documents)
1	<b>Self-Attested letter</b> (Sanctioned scholarships and freeships) for Academic Year (2018-23). HEI policy for scholarships and free-ships.



  
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DATE: 09-12-2021

## SOP for RESERVATION COMMITTEE

### Reservation committee for A.Y. – 2022 - 23

As per the Mumbai University guidelines / AICTE guidelines, a committee is formed for prevention of atrocities against SC/ST students under the Act No. 33 of the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989. In case of any grievance in this regard, students can approach the committee for redressal. The committee will suggest measures to prevent atrocities, if any, against any of the SC/ST students in the institute and to ensure the feeling of security amongst them as per the provisions in the said act.

### Roles and responsibilities of the committee

- To ensure there is no caste – based discrimination in the Institution.
- To take up measures for achieving the objectives and targets laid down by the Government of India for the SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY students.
- Guide the SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY students of the Institute, to optimally utilize the benefits of the schemes offered by the State Governments, Government of India.
- Sensitize all the sectors of teaching/ non-teaching staff towards the constitutional mandate, UGC Guidelines for the cell and its functioning at Bharati Vidyapeeth College of Architecture.



  
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## Members of the committee

The composition of the Reservation Committee

1. The principal of the College is the Chairperson of the cell.
2. One senior faculty from the college is the Vice chairman of the cell.
3. Two ladies representatives from the teaching staff.
4. One non-teaching staff.

Sr.no	Name	Designation
1	Prof. Satish Dhale, Principal	Chairperson
2	Prof. Deepak patil, Associate Professor	Vice Chairman
3	Mrs. Sanskruti Rajhans, Assistant Professor	Member
4	Miss. Prachi Rangari, Assistant Professor	Member
5	Mr. Suresh More, Non - teaching	Member



  
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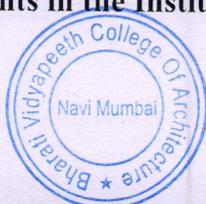
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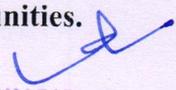
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## Function of the committee

- Function as a Grievance Redressal Cell for the grievances of the SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY students and employees of the Institution and render them necessary help in solving their academic and administrative problems.
  - To deal with the representations received from the SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY students regarding their admission.
1. To collect reports and information regarding the GOI orders and the various aspects of education training and employment of SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY student, for evolving new policies or modifying existing policy by the commission.
  2. To monitor the working of the remedial coaching scheme in the Institution.
  3. To maintain a register for grievances of SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY students in the Institution for the members belonging to these communities.
  4. To analyze information on admission, education training of SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY student and prepare reports and digests for onward transmission to the Ministry of Human Resource Development / University Grants commission and such other authorities as may be required.
  5. To circulate Government of India orders and Commissions decisions.
  6. To circulate circulars of FREESHIP and SCHOLARSHIP schemes to the students from time to time on the notice boards.
  7. Monitoring the records of FREESHIP and SCHOLARSHIP and guiding the students for the same.
  8. To maintain a register and file of SC/ST/OBC/SBC/VJNT/EBC/EWS/SEBC/OPEN and MINORITY students in the Institution for the members belonging to these communities.



  
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## Process of submitting the committee

Any aggrieved student belonging to the reserved category can reach out to the committee.

1. By sending an email at [principal.bvcoanm@bharativedyapeeth.edu](mailto:principal.bvcoanm@bharativedyapeeth.edu)
2. Through the online portal provided on the website of the Institution
3. By lodging a complaint in the register kept with the committee member.

## Grievance mechanism

On receiving a complaint, the committee shall commence a meeting within fifteen days of receipt of complaint.

The committee shall fix a date of hearing the complaint which shall be communicated to the aggrieved person.

The aggrieved party may either appear in person or submit written averments of his/her case before the committee.

The committee shall report its findings to the Principal with recommendations if any, within a period of thirty days.



  
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