



Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

CRITERIA V

STUDENT SUPPORT AND PROGRESSION




Principal
Bharati Vidyapeeth
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Rly. Station, C.B.D, Navi Mumbai



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Key Indicator – 5.2
Student Progression




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5.2.1 Placement of outgoing students and students progressing to higher education during the last five years from 2018-2023.

Table showing details for students placed during the last five years.

Sr. No.	Contents (Documents)
1	Academic Year (2022-23)
	<ul style="list-style-type: none">• Table showing list of students placed along with placement details.• Students Documents.
2	Academic Year (2021-22)
	<ul style="list-style-type: none">• Table showing list of students placed along with placement details.• Students Documents.
3	Academic Year (2020-21)
	<ul style="list-style-type: none">• Table showing list of students placed along with placement details.• Students Documents.
4	Academic Year (2019-20)
	<ul style="list-style-type: none">• Table showing list of students placed along with placement details.• Students Documents.
5	Academic Year (2018-19)
	<ul style="list-style-type: none">• Table showing list of students placed along with placement details.• Students Documents.




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1. Academic Year (2022-23)

- Table showing list of students placed along with placement details.
- Students Documents.




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Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Parameshwari Tirodkar	B.Arch.	Master & Associates 34/38, Hamam House Ambalal Doshi Marg, Fort, Mumbai - 400 001, India. ph:02222654606,02222654606	1-7
2	Garima Khare	B.Arch.	Master & Associates 34/38, Hamam House Ambalal Doshi Marg, Fort, Mumbai - 400 001, India. ph:02222654606,02222654606	8-14
3	Khushboo Gohel	B.Arch.	Master & Associates 34/38, Hamam House Ambalal Doshi Marg, Fort, Mumbai - 400 001, India. ph:02222654606,02222654606	15 - 22
4	Pratik Zore	B.Arch.	Sugat Vivek Architects Office No. 8,E-3 - Type Apt, Sector 4, Vashi, Navi Mumbai, Maharashtra 400703 ph:02227822499	23
5	Sanika Polekar	B.Arch.	Architect Vishal Charjan Buliding No. 2, Unit No. 210, Millenium Business Park, Sector 3, Mahape, Navi Mumbai, Maharashtra ph:02227782017	24
6	Reshma Warrior	B.Arch.	Grid Arch 12, Munot Residency, Plot No.64,	25



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			65/5, Opp. HOC Colony. Thana Naka, Dist, Panvel, Maharashtra 410206 ph:02227450909	
7	Suyesh Bhoir	B.Arch.	STUDIO 6158 104, Namdar House, Hill Road, Bandra (W), Mumbai 400050. Email: design@studio6158.com	26
8	Swanand Karekar	B.Arch.	B.K.Mhatre, Architect R C Marg 9 400071 Mumbai Maharashtra - India bkmhatre@gmail.com ph:02225285693	27- 28
9	Lakshmi A.G.	B.Arch.	Morphogenesis Design Architecture Excellence B Wing-501, Kanakia Wallstreet, Andheri (E), Mumbai 400093 ph:022 62398031	29- 35
10	Shubham Kadam	B.Arch.	Mercury Architects Office no. 10 Raheja Arcade, Sector 11, CBD Belapur, Navi Mumbai, Maharashtra 400614 Email:info@mercuryarchitects.co.in	36
11	Sarah Syeed	B.Arch.	Anil Nagrath & Associates 483, 13th Rd, Chembur, Mumbai, Maharashtra 400071 ph:02225211012	37
12	Shubhanshu Chandival	B.Arch.	Epitome Design Studio 512,Janki Centre,Off Link Road, Andheri (w),Mumbai -400053, email -snehav_mehta@rediffmail.com	38



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Date :

13	Pranaya Khade	B.Arch.	Self Employed ph:8928132507	39
14	Bhupesh Kade	B.Arch.	Aadi Shikhar LLP, Plot No. 134/A, Mangirish building, next to Saraswat bank, Sion West Mumbai-400022 ph:9833062222	40
15	Jugal S.	B.Arch.	SIAPL,455/456, 4th Fl, Awing Balaji Bhavan, Belapur East, Sector 11, CBD Belapur, Navi Mumbai, Maharashtra 400614 ph:02267210224	41- 42
16	Prasad Sawji	B.Arch.	OCHREINK ARCHITECTS AND INTERIOR DESIGNERS Opal Square IT PARK, Unit No. 912, Wagle Estate, THANE (W)	43- 45
17	Gauri Niranjan	B.Arch.	THERAWPROJECT AHMEDABAD 9712735675 therawproject49@gmail.com	46
18	Purva Nawar	B.Arch.	Ethique Architects & Associates 816 / 817, 8th Floor, Damji Shamji Business Galleria, L.B.S. Marg, Above D'Mart Kanjur Marg(W), Mumbai 400078 ph:02225785765	47
19	Omkar M.	B.Arch.	Ethique Architects & Associates 816 / 817, 8th Floor, Damji Shamji Business Galleria, L.B.S. Marg, Above D'Mart Kanjur Marg(W), Mumbai 400078 ph:02225785765	48



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20	Deepika A	B.Arch.	Vastukala Architects, plot no-15, Sector-2A, Karanjade, Panvel, Navi Mumbai, Maharashtra 410206 ph:993092366	49
21	Sanyukta Patil	B.Arch.	Vastukala Architects, plot no-15, Sector-2A, Karanjade, Panvel, Navi Mumbai, Maharashtra 410206 ph:993092366	50
22	Hrishikesh B.	B.Arch.	103, First Floor, Odessa Boutique Offices, Rd Number 9, Wagle Estate, Ambika Nagar No 3, Thane West, Thane, Maharashtra 400604 ph:072084 85530	51- 53
23	Nandkishore Bhoi	B.Arch.	Architect Rushikesh H, Aar Pee Center, 5th Floor, 508-509, Gufic Compound, Nr, Tunga Paradise, MIDC, Andheri (E), Mumbai, Maharashtra ph: 022 4971 5139	54
24	Omkar Bhagat	B.Arch.	u.r. Satavalekar Architect B-23, Shanti Sagar Savarkar Road, Dombivili(E)-421201	55
25	Simran Khare	B.Arch.	ackruti, Architects & Associates Flat No.3, Harmony Apartment, Kolhapur-416008. ph:02312532414	56
26	Deep Mistry	B.Arch.	sdm Architects Kinara Building , 29-B Carter Road, Bandra West, Mumbai, Maharashtra ph: 022 2643 1924	57- 59



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27	Prachi Dethe	B.Arch.	A-wing Office-05, Mangalmurti Residency, Bld.-11, Ghatkopar - Mankhurd Link Rd, Chikuwadi, Mankhurd, Mumbai email- hubenterprisesOIL@gmail.com	60
28	Rishabh Pamecha	B.Arch.	Ajay Patil & Associates Flat no 14, First floor, Building No 42-A, opposite Garden, Vrindavan Society, Thane, Maharashtra 400601 ph: 099676 38490	61
29	Sonal Jadhav	B.Arch.	Tanay Mehta Architects 176, Satra Plaza, Sector : 19D, Palm Beach Road, Vashi, Navi Mumbai ph:9987771063	62
30	Pranoti Shinde	B.Arch.	Holistic Nature Homes BSEL Tech Park, C-312, opposite Vashi Railway Station, Sector 30A, Vashi, Navi Mumbai, Maharashtra 400703	63
31	Pournima Nemade	B.Arch.	Elephant creations Office No.96, Building B, Gami industrial Park Behind IKEA, Pawane, Navi Mumbai 099204 54628	64- 65
32	Amey Khot	B.Arch.	B.K.Mhatre, Architect R C Marg 9400071 Mumbai Maharashtra - India bkmhatre@gmail.com ph:02225285693	66



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33	Anushka Jade	B.Arch.	Self Employed ph:982804978	67
34	Ayumi C.	B.Arch.	Gautam Shewa Office No- 401, Mahindra Chambers, Waman Tukaram Patil Marg, opp. Duke's Factory, Chembur, Mumbai, Maharashtra 400071 Ph:099875 54561	68- 69
35	Dipesh S.	B.Arch.	Speaking Designs A107, Shree Nand Dham Building, Near Station Complex, Plot no 59, Sector 11, CBD- Belapur, Navi Mumbai 400 614 Ph:+91 97570 85128	70- 75
36	Mitravarun Patel	B.Arch.	Self Employed patelm.architect@gmail.com	76
37	Aadil Syed	B.Arch.	Ashleys 315, Goldcrest Business Park, Lal Bahadur Shastri Marg, opp. Vijay Sales, Nityanand Nagar, Ghatkopar West, Mumbai, Maharashtra 400086 Ph:02225002411	77
38	Shakti Sahoo	B.Arch.	Evolve creative Studio Plot - K-8,338, Kalinga Nagar Ghatikia, Khandagiri, Bhubaneswar, Odisha 751003. Ph: 097767 27313	78
39	Shaunak Gokhale	B.Arch.	SIAPL Shridhar, 1st floor, opp. Radha Swami Satsang Biyas, Vishrambag, Sangli, Maharashtra 416415 Ph: 090110 11450	79



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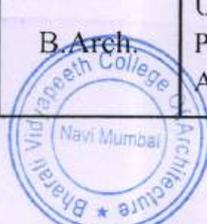
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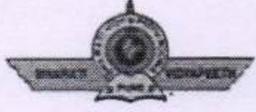
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40	Achyut Nagose	B.Arch.	203, Lodha Supremus, 1, Road Number 22, Wagle Industrial Estate, Thane West, Thane, Maharashtra 400604 Ph:022 2587 0701	80
41	Ajit Kare	B.Arch.	Himanshu space studio Office No.7 Ground Floor, Global Tower, near Vidya Niketan School, Avanti Vihar, Shankar Nagar, Raipur, Chhattisgarh 492001. http://www.himanshuspacestudio.in	81
42	Ankita Sahu	B.Arch.	Self Employed ankitasahu.1998@gmail.com	82
43	Bhakti Harkawat	B.Arch.	Nirmal Shrimali & Associates House no. 20 Tulsi villas 3/1, Old palasia, Indore, Madhya Pradesh Ph:91-9303622585	83
44	Shivani Barabde	B.Arch.	Renovate home solutions 14 Mukund Mansion Ranade Road Dadar West. Mumbai 400028 Mumbai ph:8268001801 https://www.renovate.co.in	84- 86
45	Shalmali A.	B.Arch.	Hafeez Contractor, Architect 29 Bankstreet, 1st Floor, Sonawala Building, Horniman Circle, G Vaidya Rd, Fort, Mumbai, Maharashtra Ph:022 2266 1920	87
46	Ruchita More	B.Arch.	Urban Analysis & Consultancy Plot No. - 18&19, Shelton Sapphire, A-1306-09, Sector 15, CBD Belapur,	88- 89



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			Navi Mumbai, Maharashtra 400614 Ph:098677 71001	
47	Siddhi Dalvi	B.Arch.	Architect Yash Agarwal Consulting Architect & Project Management consultant 105, Rajshree Plaza, L.B.S. Marg Ghatkopar (w), Mumbai 400086 Ph:9892109022	90- 93
48	Vedbhushan Patil	B.Arch.	Self Employed Ph:9029200840	94
49	Param Patil	B.Arch.	Self Employed Ph:7021579406	95
50	Manasi Vilekar	B.Arch.	52- 54, 3rd Floor Haveliwala Building, Mint Road, Fort, Mumbai - 400001 (Near Gpo) Ph:0222269000	96
51	Parth Ramani	B.Arch.	Scapes Architects & Planners ground floor gupte cottage bhakti mandir road, Opp. Bhakti mandir panchpakhadi thane west, Thane, Maharashtra 400602 Ph: 098925 55855	97
52	Aman Singh Rajput	B. Arch.	Self Employed Ph:9518735698	98




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Celebrating

and Beyond
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**MASTER & ASSOCIATES**
ARCHITECTS, INTERIOR DESIGNERS
PROJECT MANAGEMENT CONSULTANTS
34-3B, HAWAII HOUSE, AMBALAL DOSHI MARG, FORT, MUMBAI-400 001
TEL : +91 (22) 2265 4806, 2265 4736 • FAX : +91 (22) 2270 0173
E-MAIL : udaymaster@gmail.com
E-MAIL : uday@masterandassociates.com • Website: www.masterandassociates.com

U. S. MASTER B. ARCH
ASSOCIATES
V. U. MASTER B. ARCH, M.S. ARCH
J. G. MASTER B. E. B.M. M.S. DESIGN

Date : 03/07/2023
Ref No : MA-1079-2023

To,
Parmeshwari Pandharinath Tirodkar
D/O Pandharinath Tirodkar
Near Hnuman Mandir Chawl
No.A/08, Room No 04,Deonar
Mun Colony Govandi West
Mumbai Maharashtra - 400043

Sub: Appointment Letter

Dear, Madam

We refer to your application and subsequent interview with us and are pleased to appoint you as an Junior Architect located at Mumbai on the following terms and conditions:

- 1. DATE OF APPOINTMENT:**
Your appointment is effective from **15-05-2023** as the date of joining
- 2. LOCATION:**
You shall be required to report for work on the above stipulated date at the below mentioned address -
5th Floor, 34-3B Hawaii House Ambalal Doshi Marg Fort Mumbai - 400001
- 3. EMOLUMENTS:**
You shall be paid a total compensation Rs. **25,000/- (Rupees Twenty Five Thousand only)** per month on a Cost To Company (CTC) basis, inclusive of other benefits
- 4. DUTIES:**
You will report to the **Office - in - charge - Uday Deepak Master / Vir Uday Master** or such other person/s as the Company shall instructor requires in its sole and absolute discretion and will comply with all instructions and duties given by your Supervisor.
- 5. PROBATION PERIOD:**
You will be on probation for a period of **6 Months** from the date of your appointment and the management reserves the right to extend the period. During the probationary period, the appointment may be terminated by giving 30 days notice or on deduction of 30 days salary in lieu of notice by the Company and either party is not bound to give any reason thereof.

ALGERIA : BUNANE AND ELAZIZ CITE 18 LOGEMENTS BLOC - 91, No. 3, VILLE DE ROHMANA, ZERIALDA ALGERS ALGERIA
TEL : 00213 - 071076049 • FAX : udaymaster@gmail.com
GOA : G-1-Q, LOTUS RESIDENCE, VILVADDO, VA MARRA VILL, PUNJAGAD, PANICETE, GOA - 403 716. E-MAIL : udaymaster@gmail.com



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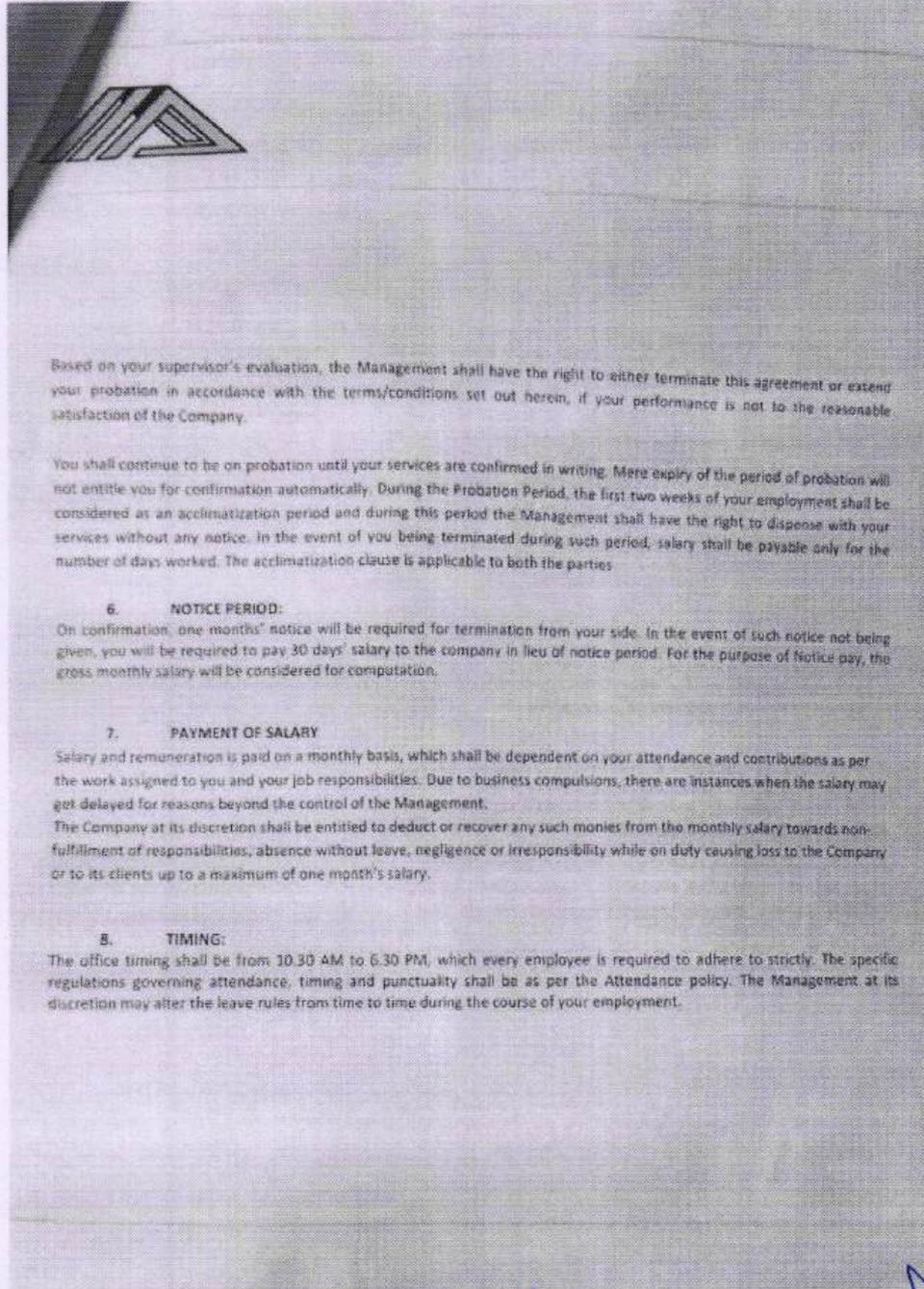
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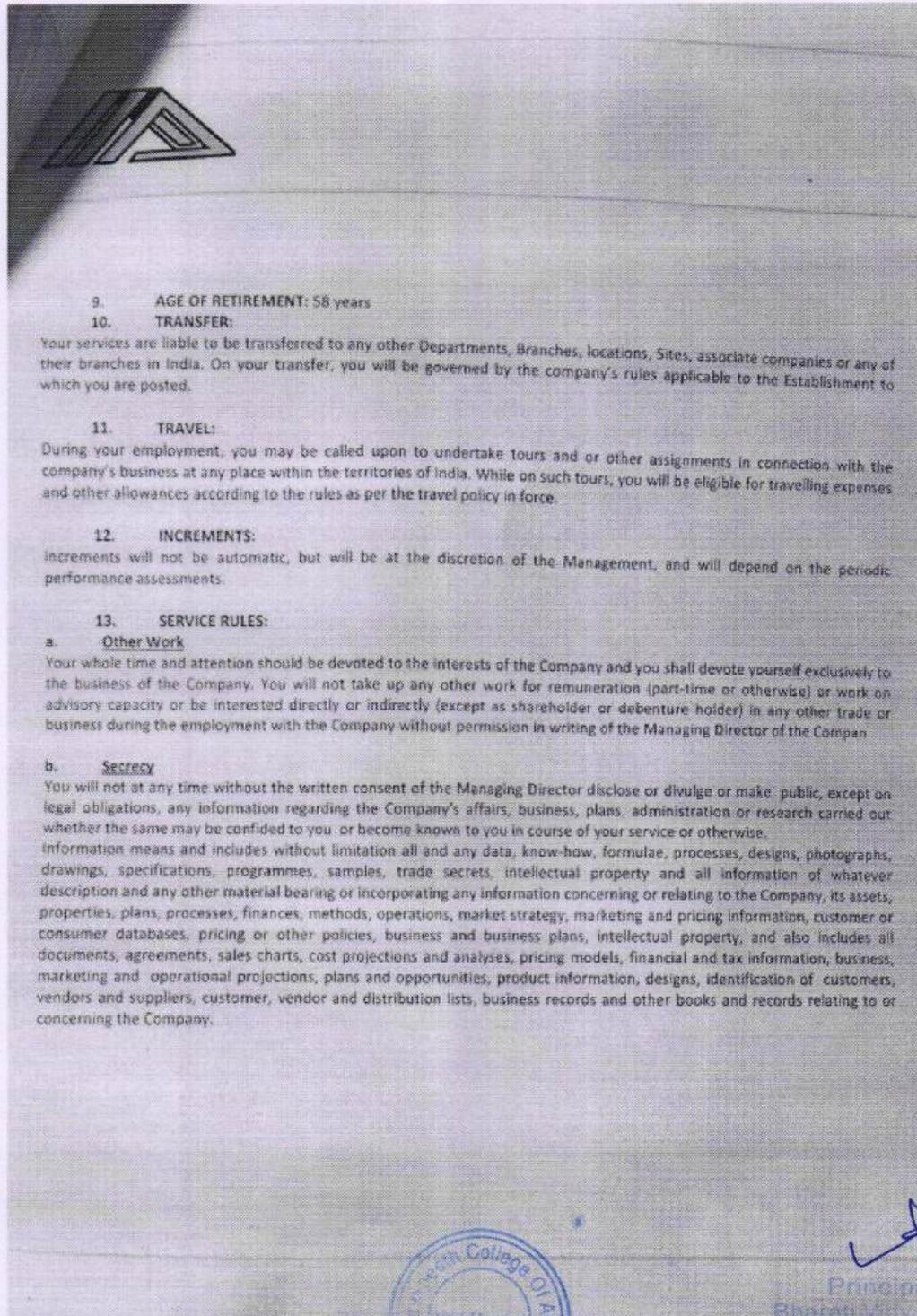
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9. **AGE OF RETIREMENT:** 58 years

10. **TRANSFER:**

Your services are liable to be transferred to any other Departments, branches, locations, Sites, associate companies or any of their branches in India. On your transfer, you will be governed by the company's rules applicable to the Establishment to which you are posted.

11. **TRAVEL:**

During your employment, you may be called upon to undertake tours and or other assignments in connection with the company's business at any place within the territories of India. While on such tours, you will be eligible for travelling expenses and other allowances according to the rules as per the travel policy in force.

12. **INCREMENTS:**

increments will not be automatic, but will be at the discretion of the Management, and will depend on the periodic performance assessments.

13. **SERVICE RULES:**

a. **Other Work**

Your whole time and attention should be devoted to the interests of the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (part-time or otherwise) or work on advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without permission in writing of the Managing Director of the Company.

b. **Secrecy**

You will not at any time without the written consent of the Managing Director disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs, business, plans, administration or research carried out whether the same may be confided to you or become known to you in course of your service or otherwise. Information means and includes without limitation all and any data, know-how, formulae, processes, designs, photographs, drawings, specifications, programmes, samples, trade secrets, intellectual property and all information of whatever description and any other material bearing or incorporating any information concerning or relating to the Company, its assets, properties, plans, processes, finances, methods, operations, market strategy, marketing and pricing information, customer or consumer databases, pricing or other policies, business and business plans, intellectual property, and also includes all documents, agreements, sales charts, cost projections and analyses, pricing models, financial and tax information, business, marketing and operational projections, plans and opportunities, product information, designs, identification of customers, vendors and suppliers, customer, vendor and distribution lists, business records and other books and records relating to or concerning the Company.



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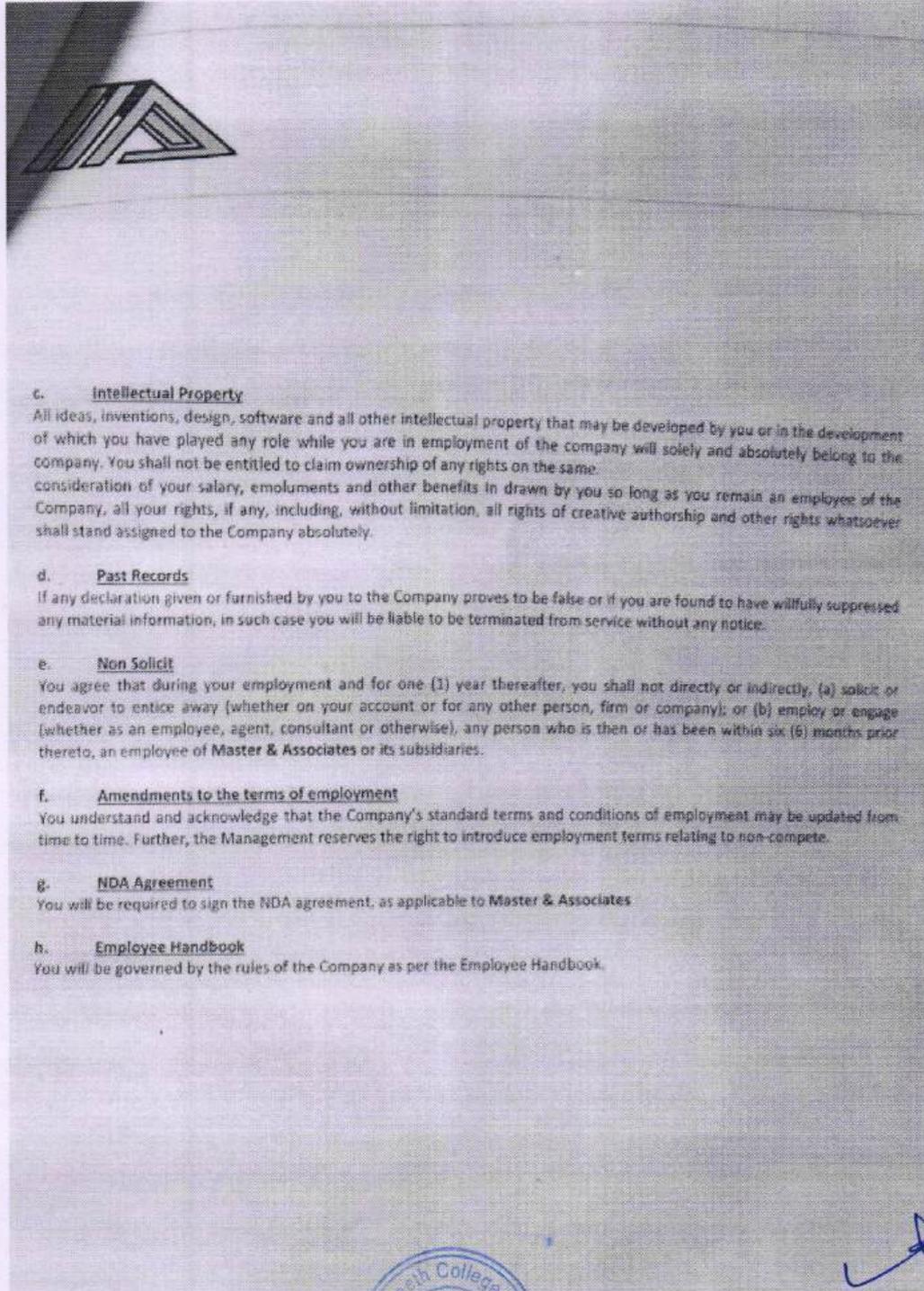
Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

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Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :



c. Intellectual Property

All ideas, inventions, design, software and all other intellectual property that may be developed by you or in the development of which you have played any role while you are in employment of the company will solely and absolutely belong to the company. You shall not be entitled to claim ownership of any rights on the same. consideration of your salary, emoluments and other benefits in drawn by you so long as you remain an employee of the Company, all your rights, if any, including, without limitation, all rights of creative authorship and other rights whatsoever shall stand assigned to the Company absolutely.

d. Past Records

If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information, in such case you will be liable to be terminated from service without any notice.

e. Non Solicit

You agree that during your employment and for one (1) year thereafter, you shall not directly or indirectly, (a) solicit or endeavor to entice away (whether on your account or for any other person, firm or company); or (b) employ or engage (whether as an employee, agent, consultant or otherwise), any person who is then or has been within six (6) months prior thereto, an employee of **Master & Associates** or its subsidiaries.

f. Amendments to the terms of employment

You understand and acknowledge that the Company's standard terms and conditions of employment may be updated from time to time. Further, the Management reserves the right to introduce employment terms relating to non-competes.

g. NDA Agreement

You will be required to sign the NDA agreement, as applicable to **Master & Associates**

h. Employee Handbook

You will be governed by the rules of the Company as per the Employee Handbook.



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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

i. Supersedes past terms of conditions
The acceptance of this appointment contract supersedes all previous terms of employment that may have existed & any such arrangement that may have existed previously to this appointment will now be replaced with the terms designed in this appointment contract.

j. Change in correspondence details
You shall communicate to the Company any change in your address as well as personal status. All communication sent to you in normal course to the address given by you shall be deemed to have been received by you.

k. Company Property
Further you will not remove from premises of the Company, any notes, drawings or other documents or material relating to such knowledge or information stated above. You will always maintain in good condition, Company's property, which may be given to you or come under possession during the course of your employment and you will return the same to the Company immediately on relinquishing of your services, failing which, the cost of the same will be recovered from you by the Company.

14. CONSEQUENCES OF BREACH OF TERMS:
Notwithstanding anything contained in Clause 5 and 6 above, should you contravene or breach any of the foregoing terms and conditions of service, or on grounds of poor performance, negligence of duty, indiscipline and integrity, the Company will be entitled to terminate your services forthwith, without compensation, notice period or salary in lieu thereof and without prejudice to other legal rights/remedies available to the company which include recovery towards damages.

15. CERTIFICATES AND TESTIMONIALS:
As the time of joining duty, you are requested to bring along with you original and certified copies of the following certificates and testimonials for our records:

- ID Proof, Address Proof and Age Certificate
- Certificates of qualifications;
- 3 Passport size photographs
- Previous Employment Documents including Appointment Letter, Experience Certificate & Relieving Letter from your last employers (if you have previously been employed)
- Salary Slips of the last 3 months (if you have been previously employed)




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Ref. No. : BV / COA / N.M /

Date :

16. ACCOMMODATION :

Kindly note no accommodation is provided from our side. Please confirm that the above terms are acceptable to you and that you sign a copy of this letter of appointment and attached employee manual

This appointment is also contingent upon successful completion of a background check, including a check of your employment references. This offer can be rescinded based upon data received in the background check.

If you are in agreement with the above terms and conditions, please sign the duplicate copy of this letter and return it to us, signifying your acceptance.

We take this opportunity to welcome you to Master & Associates and look forward to your long and happy association with us.

Yours sincerely,
For Master & Associates


Authorized Signatory



I accept the above terms and conditions which form part of my appointment with Master & Associates dated _____. The original of this letter is in my possession.

Date: _____ Signature: _____




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Ref. No. : BV / COA / N.M. /

Date :



MASTER & ASSOCIATES

ARCHITECTS, INTERIOR DESIGNERS
 PROJECT MANAGEMENT CONSULTANTS
 34-38, HAMAM HOUSE, AMBALAL DOSHI MARG, FORT, MUMBAI-400 001.
 TEL.: +91 (22) 2265 4606, 2265 4736 * FAX: +91 (22) 2270 0173
 E-MAIL : udoymaster@gmail.com
 E-MAIL : udoy@masterandassociates.com * Website: www.masterandassociates.com

U. D. MASTER B. ARCH
 ASSOCIATES
 V. U. MASTER B. ARCH, M.B. ARCH
 J. U. MASTER B.E. CIVIL ENGRG.

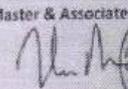
SALARY ANNEXURE

Name : Parmeshwar Tirotkar
 Employee code : IJB-156
 Location : Mumbai

Salary Components	Compensation (Rs.) Per month	Compensation (Rs.) Per Annum
Basic Salary	15000	180000
House Rent Allowance (HRA)	2500	30000
Medical Allowance	1000	12000
Telephone Expenses	500	6000
Conveyance	1000	12000
Site Allowance	2000	24000
Adhoo Allow	3000	36000
Gross (A)	25000	300000
Deductions (B)		
Professional Tax	200	2500
Net Salary (A-B)		297500
TOTAL COST TO COMPANY (CTC)	25000	297500

*Kindly note that the above compensation is subject to taxation as per the Income Tax Act

For Master & Associates



Authorised Signatory



ALGERIA : SUIMANE ABD ELAZIZ, CITE 18 LOGEMENTS, BLOC - B1, No. 3, VILLE DE REHMANA, ZERALDA, ALGIERS, ALGERIA.
 TEL : 00213 - 071076049 * E-MAIL: udoymaster@gmail.com

GOA : G-1-D, LORUS HERMITAGE, VASVADDO, VA MARIA HILL, BENDUM BEACH, SALCETE, GOA - 403 716. E-MAIL : udoymaster@gmail.com



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Date :

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TEL : +91 (22) 2265 4806, 2265 4736 * FAX : +91 (22) 2270 0173
E-MAIL : udajmaster@gmail.com
E-MAIL : info@masterandassociates.com * Website : www.masterandassociates.com

U. D. MASTER B. ARCH
ASSOCIATES
V. U. MASTER B. ARCH, M.B. AEDM
J. U. MASTER B. L. CH. M.S. SHAWA

Date : 01/07/2023
Ref No : MA-1076-2023

To,
Garima Khare
D/O Rajesh Khare, Near Raj Prsthp
School, E-4/289, Arera Colony, Huzar,
Bhopal, Madhya Pradesh, 462016

Sub: Appointment Letter

Dear, Madam

We refer to your application and subsequent interview with us and are pleased to appoint you as an Junior Architect located at Mumbai on the following terms and conditions:

- 1. DATE OF APPOINTMENT:**
Your appointment is effective from 15-05-2023 as the date of joining
- 2. LOCATION:**
You shall be required to report for work on the above stipulated date at the below mentioned address -
5th Floor, 34-38 Hamam House Ambalal Doshi Marg Fort Mumbai - 400001
- 3. EMOLUMENTS:**
You shall be paid a total compensation Rs. 25,000/- (Rupees Twenty Five Thousand only) per month on a Cost To Company (CTC) basis, inclusive of other benefits.
- 4. DUTIES:**
You will report to the Office - in - charge - Uday Deepak Master / Vir Uday Master or such other person/s as the Company shall instructor requires in its sole and absolute discretion and will comply with all instructions and duties given by your Supervisor.
- 5. PROBATION PERIOD:**
You will be on probation for a period of 6 Months, from the date of your appointment and the management reserves the right to extend the period. During the probationary period, the appointment may be terminated by giving 30 days notice or on deduction of 30 days salary in lieu of notice by the Company and either party is not bound to give any reason thereof.

ALGERIA : SLIMANE ABD ELAZIZ, CITE 15 LOGEMENTS, BLOC - 01, No. 3, VILLE DE REHMANIA, ZERALDA, ALGERS, ALGERIA.
TEL : 00213 - 074074049 * E-MAIL : udajmaster@gmail.com

GOA : G-1-Q, LOTUS HERITAGE, VASVAPODI, VAS. MANA HALL, BENALUM BEACH, SALCETE, GOA - 403 716. E-MAIL : udajmaster@gmail.com



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Ref. No. : BV / COA / N.M. /

Date :

Based on your supervisor's evaluation, the Management shall have the right to either terminate this agreement or extend your probation in accordance with the terms/conditions set out herein, if your performance is not to the reasonable satisfaction of the Company.

You shall continue to be on probation until your services are confirmed in writing. Mere expiry of the period of probation will not entitle you for confirmation automatically. During the Probation Period, the first two weeks of your employment shall be considered as an acclimatization period and during this period the Management shall have the right to dispense with your services without any notice. In the event of you being terminated during such period, salary shall be payable only for the number of days worked. The acclimatization clause is applicable to both the parties.

6. NOTICE PERIOD:

On confirmation, one months' notice will be required for termination from your side. In the event of such notice not being given, you will be required to pay 30 days' salary to the company in lieu of notice period. For the purpose of Notice pay, the gross monthly salary will be considered for computation.

7. PAYMENT OF SALARY

Salary and remuneration is paid on a monthly basis, which shall be dependent on your attendance and contributions as per the work assigned to you and your job responsibilities. Due to business compulsions, there are instances when the salary may get delayed for reasons beyond the control of the Management. The Company at its discretion shall be entitled to deduct or recover any such monies from the monthly salary towards non-fulfillment of responsibilities, absence without leave, negligence or irresponsibility while on duty causing loss to the Company or to its clients up to a maximum of one month's salary.

8. TIMING:

The office timing shall be from 10.30 AM to 6.30 PM, which every employee is required to adhere to strictly. The specific regulations governing attendance, timing and punctuality shall be as per the Attendance policy. The Management at its discretion may alter the leave rules from time to time during the course of your employment.




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Ref. No. : BV / COA / N.M. /

Date :



9. AGE OF RETIREMENT: 58 years

10. TRANSFER:

Your services are liable to be transferred to any other Departments, Branches, locations, Sites, associate companies or any of their branches in India. On your transfer, you will be governed by the company's rules applicable to the Establishment to which you are posted.

11. TRAVEL:

During your employment, you may be called upon to undertake tours and or other assignments in connection with the company's business at any place within the Territories of India. While on such tours, you will be eligible for travelling expenses and other allowances according to the rules as per the travel policy in force.

12. INCREMENTS:

Increments will not be automatic, but will be at the discretion of the Management, and will depend on the periodic performance assessments.

13. SERVICE RULES:

a. Other Work

Your whole time and attention should be devoted to the interests of the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (part-time or otherwise) or work on advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without permission in writing of the Managing Director of the Company.

b. Secrecy

You will not at any time without the written consent of the Managing Director disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs, business, plans, administration or research carried out whether the same may be confided to you or become known to you in course of your service or otherwise. Information means and includes without limitation all and any data, know-how, formulae, processes, designs, photographs, drawings, specifications, programmes, samples, trade secrets, intellectual property and all information of whatever description and any other material bearing or incorporating any information concerning or relating to the Company, its assets, properties, plans, processes, finances, methods, operations, market strategy, marketing and pricing information, customer or consumer databases, pricing or other policies, business and business plans, intellectual property, and also includes all documents, agreements, sales charts, cost projections and analyses, pricing models, financial and tax information, business, marketing and operational projections, plans and opportunities, product information, designs, identification of customers, vendors and suppliers, customer, vendor and distribution lists, business records and other books and records relating to or concerning the Company.




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c. Intellectual Property
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f. Amendments to the terms of employment
You understand and acknowledge that the Company's standard terms and conditions of employment may be updated from time to time. Further, the Management reserves the right to introduce employment terms relating to non-compete.

g. NDA Agreement
You will be required to sign the NDA agreement, as applicable to **Master & Associates**

h. Employee Handbook
You will be governed by the rules of the Company as per the Employee Handbook.




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Date :

i. Supersedes past terms of conditions
The acceptance of this appointment contract supersedes all previous terms of employment that may have existed & any such arrangement that may have existed previously to this appointment will now be replaced with the terms designed in this appointment contract.

j. Change in correspondence details
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15. CERTIFICATES AND TESTIMONIALS:
At the time of joining duty, you are requested to bring along with you original and certified copies of the following certificates and testimonials for our records:

- ID Proof, Address Proof and Age Certificate
- Certificates of qualifications,
- 3 Passport size photographs
- Previous Employment Documents including Appointment Letter, Experience Certificate & Relieving Letter from your last employers (if you have previously been employed)
- Salary Slips of the last 3 months (if you have been previously employed)



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Date :



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 ARCHITECTS - INTERIOR DESIGNERS
 PROJECT MANAGEMENT CONSULTANTS
 34-38, HAMAM HOUSE, AMBALAL DOSHI MARG, FORT, MUMBAI-400 601.
 TEL. +91 (22) 2765 4856, 2765 4736 * FAX +91 (22) 2770 0173
 E-MAIL : udoymaster@gmail.com
 E-MAIL : udoy@masterandassociates.com * Website : www.masterandassociates.com

U. U. MASTER & ARCH
ASSOCIATES
V. U. MASTER & ARCH, M.B. ARCH
J. U. MASTER & ENGINEER (Struct)

SALARY ANNEXURE

Name : Gorima Khare
 Employee code : 88-185
 Location : Mumbai

Salary Components	Compensation (Rs.) Per month	Compensation (Rs.) Per Annum
Basic Salary	15000	180000
House Rent Allowance (HRA)	2500	30000
Medical Allowance	1000	12000
Telephone Expenses	500	6000
Conveyance	1000	12000
Site Allowance	2000	24000
Adhon Allow	3000	36000
Gross (A)	25000	300000
Deductions (B)		
Professional Tax	200	2500
Net Salary (A-B)		297500
TOTAL COST TO COMPANY (CTC)	25000	297500

*Kindly note that the above compensation is subject to taxation as per the Income Tax Act

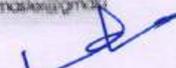
For Master & Associates

 Authorized Signatory

ALGERIA : SLEMANE ARO ELAZIZ, CITE 18 LOGEMENTS, BLOC - 01, No. 3, VILLE DE REHMANIA, ZERALDA, ALGIERS, ALGERIA.
 TEL : 00213 - 071076049 * E-MAIL : udoymaster@gmail.com

GOA : G-T-Q, LOTUS HERMITAGE, VASVADDO, VIA MARIA HALL, BENALIM BEACH, SALCETE, GOA - 403 716. E-MAIL : udoymaster@gmail.com




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Date :



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E-MAIL : udaymaster@gmail.com
E-MAIL : uday@masterandassociates.com * Website: www.masterandassociates.com

U. D. MASTER B. ARCH
ASSOCIATES
V. U. MASTER B. ARCH, M.S. AECM
J. U. MASTER B. E. CIVIL M.S. (SOLAR)

Date : 01/07/2023
Ref No : MA-1075-2023

To,
Khushboo Vinod Gohel
D/O Vinod Gohel, Shamal Road
Vasantwadi, Near Samudri
Mata Mandir Kharggaon, Budana
Maharashtra - 444303

Sub: Appointment Letter

Dear, Madam

We refer to your application and subsequent interview with us and are pleased to appoint you as an **Junior Architect** located at - Mumbai on the following terms and conditions:

1. DATE OF APPOINTMENT:

Your appointment is effective from **15-05-2023** as the date of joining.

2. LOCATION:

You shall be required to report for work on the above stipulated date at the below mentioned address -
5th Floor, 34-38 Hamam House Ambalal Doshi Marg Fort Mumbai - 400001

3. EMOLUMENTS:

You shall be paid a total compensation Rs. **25,000/-** (Rupees Twenty Five Thousand only) per month on a Cost To Company (CTC) basis, inclusive of other benefits.

4. DUTIES:

You will report to the Office - in - charge - **Uday Deepak Master / Vir Uday Master** or such other person/s as the Company shall instructor requires in its sole and absolute discretion and will comply with all instructions and duties given by your Supervisor.

5. PROBATION PERIOD:

You will be on probation for a period of **6 Months** from the date of your appointment and the management reserves the right to extend the period. During the probationary period, the appointment may be terminated by giving 30 days notice or on deduction of 30 days salary in lieu of notice by the Company and either party is not bound to give any reason thereof.

ALGERIA : SULTANE ABD ELAZIZ, CITE 18 LOGEMENTS, BIOC - BT, No. 3, VILLE DE REHMANIA, ZERALDA, ALGERS, ALGERIA.
TEL. : 00213 - 071076049 * E-MAIL: udaymaster@gmail.com

GOA : G-1-C, LOTUS HERMITAGE, VASVADOO, VA MARG HALL, BENALUM BEACH, SALCETE, GOA - 403 716. E-MAIL : udaymaster@gmail.com




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Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth COLLEGE OF ARCHITECTURE

Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A.L.L.B. Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec. 7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

**MASTER & ASSOCIATES**
ARCHITECTS, INTERIOR DESIGNERS
PROJECT MANAGEMENT CONSULTANTS
34-38, HAMAM HOUSE, AMBALAL DOSHI MARG, FORT, MUMBAI-400 001.
TEL. : +91 (22) 2265 4806, 2265 4736 • FAX : +91 (22) 2270 0173
E-MAIL : udaymaster@gmail.com
E-MAIL : uday@masterandassociates.com • Website : www.masterandassociates.com

U. D. MASTER B. ARCH
ASSOCIATES
V. U. MASTER B. ARCH, M.S. ARCH
J. U. MASTER B.E. (CIVIL ENGINEERING)

Date : 01/07/2023
Ref No : MA-1075-2023

To,
Khushboo Vinod Gohel
D/O Vinod Gohel, Shamal Road
Vasantwadi, Near Samudri
Mata Mandir Khamgaon, Budana
Maharashtra - 444303

Sub: Appointment Letter

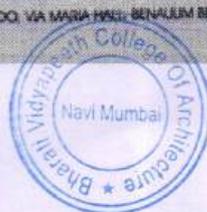
Dear, Madam

We refer to your application and subsequent interview with us and are pleased to appoint you as an Junior Architect located at Mumbai on the following terms and conditions:

- 1. DATE OF APPOINTMENT:**
Your appointment is effective from **15-05-2023** as the date of joining
- 2. LOCATION:**
You shall be required to report for work on the above stipulated date at the below mentioned address -
5th Floor, 34-38 Hamam House Ambalal Doshi Marg Fort Mumbai - 400001
- 3. EMOLUMENTS:**
You shall be paid a total compensation Rs. **25,000/- (Rupees Twenty Five Thousand only)** per month on a Cost To Company (CTC) basis, inclusive of other benefits.
- 4. DUTIES:**
You will report to the **Office – in – charge – Uday Deepak Master / Vir Uday Master** or such other person/s as the Company shall instructor requires in its sole and absolute discretion and will comply with all instructions and duties given by your Supervisor.
- 5. PROBATION PERIOD:**
You will be on probation for a period of **6 Months** from the date of your appointment and the management reserves the right to extend the period. During the probationary period, the appointment may be terminated by giving 30 days notice or on deduction of 30 days salary in lieu of notice by the Company and either party is not bound to give any reason thereof.

ALGERIA : SUMANE ABD ELAZIZ, CITE 18 LOGEMENTS, BUCO - 81, No. 3, VILLE DE RHAMANIA, ZERALDA, ALGIERS, ALGERIA.
TEL : 00213 - 071076049 • E-MAIL : udaymaster@gmail.com

GOA : G-1-C, LOTUS HERMITAGE, VAJVADDO, VIA MARIA PAUL, BENALUM BEACH, SALCETE, GOA - 403 718. E-MAIL : udaymaster@gmail.com



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(G.D.DiD, P.G.DiD, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



Based on your supervisor's evaluation, the Management shall have the right to either terminate this agreement or extend your probation in accordance with the terms/conditions set out herein, if your performance is not to the reasonable satisfaction of the Company.

You shall continue to be on probation until your services are confirmed in writing. Mere expiry of the period of probation will not entitle you for confirmation automatically. During the Probation Period, the first two weeks of your employment shall be considered as an acclimatization period and during this period the Management shall have the right to dispense with your services without any notice. In the event of you being terminated during such period, salary shall be payable only for the number of days worked. The acclimatization clause is applicable to both the parties.

6. NOTICE PERIOD:

On confirmation, one months' notice will be required for termination from your side. In the event of such notice not being given, you will be required to pay 30 days' salary to the company in lieu of notice period. For the purpose of Notice pay, the gross monthly salary will be considered for computation.

7. PAYMENT OF SALARY

Salary and remuneration is paid on a monthly basis, which shall be dependent on your attendance and contributions as per the work assigned to you and your job responsibilities. Due to business compulsions, there are instances when the salary may get delayed for reasons beyond the control of the Management.

The Company at its discretion shall be entitled to deduct or recover any such monies from the monthly salary towards non-fulfillment of responsibilities, absence without leave, negligence or irresponsibility while on duty causing loss to the Company or to its clients up to a maximum of one month's salary.

8. TIMING:

The office timing shall be from 10.30 AM to 6.30 PM, which every employee is required to adhere to strictly. The specific regulations governing attendance, timing and punctuality shall be as per the Attendance policy. The Management at its discretion may alter the leave rules from time to time during the course of your employment.




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Date :



9. **AGE OF RETIREMENT:** 58 years

10. **TRANSFER:**

Your services are liable to be transferred to any other Departments, Branches, locations, Sites, associate companies or any of their branches in India. On your transfer, you will be governed by the company's rules applicable to the Establishment to which you are posted.

11. **TRAVEL:**

During your employment, you may be called upon to undertake tours and or other assignments in connection with the company's business at any place within the territories of India. While on such tours, you will be eligible for travelling expenses and other allowances according to the rules as per the travel policy in force.

12. **INCREMENTS:**

Increments will not be automatic, but will be at the discretion of the Management, and will depend on the periodic performance assessments.

13. **SERVICE RULES:**

a. **Other Work**

Your whole time and attention should be devoted to the interests of the Company and you shall devote yourself exclusively to the business of the Company. You will not take up any other work for remuneration (part-time or otherwise) or work on advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade or business during the employment with the Company without permission in writing of the Managing Director of the Company.

b. **Secrecy**

You will not at any time without the written consent of the Managing Director disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs, business, plans, administration or research carried out whether the same may be confided to you or become known to you in course of your service or otherwise.

Information means and includes without limitation all and any data, know-how, formulae, processes, designs, photographs, drawings, specifications, programmes, samples, trade secrets, intellectual property and all information of whatever description and any other material bearing or incorporating any information concerning or relating to the Company, its assets, properties, plans, processes, finances, methods, operations, market strategy, marketing and pricing information, customer or consumer databases, pricing or other policies, business and business plans, intellectual property, and also includes all documents, agreements, sales charts, cost projections and analyses, pricing models, financial and tax information, business, marketing and operational projections, plans and opportunities, product information, designs, identification of customers, vendors and suppliers, customer, vendor and distribution lists, business records and other books and records relating to or concerning the Company.



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Date :

c. Intellectual Property
All ideas, inventions, design, software and all other intellectual property that may be developed by you or in the development of which you have played any role while you are in employment of the company will solely and absolutely belong to the company. You shall not be entitled to claim ownership of any rights on the same.
consideration of your salary, emoluments and other benefits in drawn by you so long as you remain an employee of the Company, all your rights, if any, including, without limitation, all rights of creative authorship and other rights whatsoever shall stand assigned to the Company absolutely.

d. Past Records
If any declaration given or furnished by you to the Company proves to be false or if you are found to have willfully suppressed any material information, in such case you will be liable to be terminated from service without any notice.

e. Non Solicit
You agree that during your employment and for one (1) year thereafter, you shall not directly or indirectly, (a) solicit or endeavor to entice away (whether on your account or for any other person, firm or company); or (b) employ or engage (whether as an employee, agent, consultant or otherwise), any person who is then or has been within six (6) months prior thereto, an employee of Master & Associates or its subsidiaries.

f. Amendments to the terms of employment
You understand and acknowledge that the Company's standard terms and conditions of employment may be updated from time to time. Further, the Management reserves the right to introduce employment terms relating to non-competes.

g. NDA Agreement
You will be required to sign the NDA agreement, as applicable to Master & Associates

h. Employee Handbook
You will be governed by the rules of the Company as per the Employee Handbook.



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(G.D.D/D, P.G.D/D, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

i. Supersedes post terms of conditions
The acceptance of this appointment contract supersedes all previous terms of employment that may have existed & any such arrangement that may have existed previously to this appointment will now be replaced with the terms designed in this appointment contract.

j. Change in correspondence details
You shall communicate to the Company any change in your address as well as personal status. All communication sent to you in normal course to the address given by you shall be deemed to have been received by you.

k. Company Property
Further you will not remove from premises of the Company, any notes, drawings or other documents or material relating to such knowledge or information stated above. You will always maintain in good condition, Company's property, which may be given to you or come under possession during the course of your employment and you will return the same to the Company immediately on relinquishing of your services, failing which, the cost of the same will be recovered from you by the Company.

14. CONSEQUENCES OF BREACH OF TERMS:
Notwithstanding anything contained in Clause 5 and 6 above, should you contravene or breach any of the foregoing terms and conditions of service, or on grounds of poor performance, negligence of duty, indiscipline and integrity, the Company will be entitled to terminate your services forthwith, without compensation, notice period or salary in lieu thereof and without prejudice to other legal rights/remedies available to the company which include recovery towards damages.

15. CERTIFICATES AND TESTIMONIALS:
At the time of joining duty, you are requested to bring along with you original and certified copies of the following certificates and testimonials for our records:

- ID Proof, Address Proof and Age Certificate
- Certificates of qualifications;
- 3 Passport size photographs
- Previous Employment Documents including Appointment Letter, Experience Certificate & Relieving Letter from your last employers (if you have previously been employed)
- Salary Slips of the last 3 months (if you have been previously employed)



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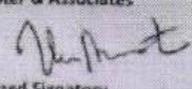
16. ACCOMODATION :
Kindly note no accomodation is provided from our side . Please confirm that the above terms are acceptable to you and that you sign a copy of this letter of appointment and attached employee manual

This appointment is also contingent upon successful completion of a background check, including a check of your employment references. This offer can be rescinded based upon data received in the background check.

If you are in agreement with the above terms and conditions, please sign the duplicate copy of this letter and return it to us, signifying your acceptance.

We take this opportunity to welcome you to **Master & Associates** and look forward to your long and happy association with us.

Yours sincerely,
For **Master & Associates**

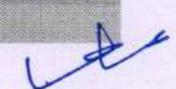


Authorized Signatory

I accept the above terms and conditions which form part of my appointment with **Master & Associates** dated _____. The original of this letter is in my possession.

Date: _____ Signature: _____




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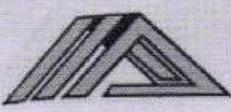
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MASTER & ASSOCIATES

ARCHITECTS, INTERIOR DESIGNERS
PROJECT MANAGEMENT CONSULTANTS

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U. D. MASTER B. ARCH
ASSOCIATES
V. U. MASTER B. ARCH, M.E. ARCH
J. U. MASTER B. ARCH, M.E. ARCH

SALARY ANNEXURE

Name : Khushboo Gahel
Employee code : IIB-154
Location : Mumbai

Salary Components	Compensation (Rs.) Per month	Compensation (Rs.) Per Annum
Basic Salary	15000	180000
House Rent Allowance (HRA)	2500	30000
Medical Allowance	1000	12000
Telephone Expenses	500	6000
Conveyance	1000	12000
Site Allowance	2000	24000
Adhion Allow	3000	36000
Gross (A)	25000	300000
Deductions (B)		
Professional Tax	200	2500
Net Salary (A-B)		297500
TOTAL COST TO COMPANY (CTC)	25000	297500

* Kindly note that the above compensation is subject to taxation as per the Income Tax Act

For Master & Associates

Authorised Signatory

ALGERIA : SUNANE ABD ELAZZ, CITE 13 LOGEMENTS, BLOC - 81, No. 3, VILLE DE REHMAMA, ZERALDA, ALGIERS, ALGERIA.
TEL: 00213 - 071076049 • E-MAIL: udaymaster@gmail.com
GOA : G-1-O, LOTUS HERMITAGE, VASVADO, VA MARIA HALL, BENALIM BEACH, SALCETE, GOA - 403 716. E-MAIL : udaymaster@gmail.com




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Date :



To
Mr. Pratik Ramchandra Zore,
Vinayak Avadh chs,
Flat No. 514, Sec-03,
Karanjade,
Panvel, 410206

22.05.2023

Sub: Appointment for the post of Jr. Architect.

We are pleased to extend our offer of employment to you as a Jr. Architect of **Sugat Vivek Architects**. Your selection for this position was made through the college placement program conducted by Bharati Vidyapeeth College of Architecture.

We refer to the recent interview and are pleased to offer you employment with **Sugat Vivek Architects** on the following basis:

Job title: Jr. Architect.

Add: Office No 8, E-3 Type apartment, Sector -4, Vashi, and Navi Mumbai.

Probation Period: 3 Months.

In addition to above we are please to attach the terms and conditions applicable to you during your tenure of employment with Sugat Vivek Architects.

Your appointment will be effect from 22nd May 2023. If you are agreeable with the above mentioned terms of employments, please signify your acceptance by signing the appointment letter and returning the duplicate copy to us.

We look forward for a long term association from you being part of the team.

For,

Sugat Vivek Architects



Employment Offer Accepted

Pratik
Mr. Pratik Ramchandra Zore



Satish
Principal
Bharati Vidyapeeth
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Ref. No. : BV / COA / N.M /

Date :

ARCHITECT VISHAL CHARIJAN
Architects | Interior Designers | 3D Visualizers | BIM

01st June 2023

To,
Ms. Sanika Polekar.

Subject: Letter of Appointment

Dear Madam

With reference to your application and as per the subsequent interview, we are pleased to appoint you as an 'Jr.Architect', on the following terms and conditions:

1. Your appointment will commence from **1st June 2023** and place of posting will be currently at **Ghansoli, Navi Mumbai** or at any attend of Firm.
2. You will initially be on probation for a period of six months from the date of your joining.
3. You will be entitled to a Net monthly salary of **Rs.16000/-** (Sixteen Thousand Rupees Only).
4. Leave per Annum: a) Paid leave will be 18 days per annum after completion of probation period, after completion of 1 yr you will be compensated for balance leaves which is not utilized by you as per your salary. System and procedures to be followed as per Leave Rules framed by the Firm.
5. Leaves taken during probation period will be unpaid leaves, and if you discontinue your service with us before 1 year your leaves taken will be deducted from your salary.
6. After completion of 1 year you will be granted with safety facilities like Medical Insurance.
7. Your Increment after probation period and annual increment will be determined on the basis of your efficient and satisfactory discharge of duties.
8. During your probationary period, your service will be liable to be terminated by the Firm without assigning any reason and without any notice or payment in lieu of notice.
9. Your service after confirmation can be terminated on one month notice from the Firm and one month notice from your side or salary in lieu thereof. However, no notice will be necessary, if the management finds that the particulars supplied by you in your application for appointment are false.
10. You will be a just and faithful employee of the Firm in all matters and you will not give anyone, by word of mouth or otherwise, any particulars or details of our service process, technical know-how, security arrangement, administration and / or organizational matter employment at any time, while in employment or afterwards.
11. That during the period of your employment, you will not work directly or indirectly for any other person, firm or company, either with or without remuneration, nor will you engage yourself or be interested directly or indirectly in any trade or business either as Firm or employee or partner or Advisor or in any other capacity. You will not use any property of the Firm for any purpose other than for the business of the Firm.
12. Your services are liable to be transferred / assigned anywhere in India to any office/Establishment/Branch/Firm and/or any member concern of the Firm.

ARCHITECT VISHAL CHARIJAN
No. 710, 2nd Floor, Millarium Business Park, Building No. 2, Sector 3, MBP, Navi-Mumbai-400710,
2-27782017 / 497347000 | E-mail: contact@vchariarch.com | www.vchariarch.com



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Ref. No : BV / COA / N.M /

Date :


Grid Arch
Architects & Engineers

Appointment Letter for Junior Architect

Date: 16th June 2023

To,
Miss. Reshma Warner

This is in reference with the Campus Placement Program at Bharatiya Vidyapeeth College and the subsequent discussions you had with us at the interview, we would like to offer you the position of Junior Architect in our firm, Grid Arch, on the following terms and conditions:

1. Designation: Junior Architect
2. Commencement of employment: Your employment will be effective with us from 15th June 2023
3. Salary and Compensation: Your initial salary will be Rs. 12,000/- per month. You will be eligible for an increment based on your performance for a period of over 3 months. Tax deduction and other statutory deductions are not applicable to you.
4. Working hours: The working hours in our firm are 10:00 am to 7:00 pm starting Monday to Saturday. You will have to attend regular site visits as project demands.

We congratulate you on your appointment and wish you a long career with us. We assure you have a great journey and get our full support for your professional growth and development.

Sincerely,

Ar. Ashutosh Bhise
GRID ARCH

12, Munot Residency, Plot No. 64, 65/5, Opp. HCC Colony, Thana Naka, Panvel, Dist. Raigad, M.S. INDIA - 410 106
Tel.: + 91 22 2745 6909/2909 - ashutosh@bhiseintelec.com



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Date :

S T U D I O
6 1 5 8

Design | Innovate | Simplify

31st July 2023

To,

Mr. Suyesh Bhoir

Sub: Letter of Appointment as Junior Architect.

Dear Mr. Suyesh,

I am pleased to offer you a position of "Junior Architect" at our firm STUDIO 6158, No. 104, Namdar House, Opposite Hill Road Police Station, Hill Road, Bandra west, Mumbai - 400051. This Letter of Appointment is made based on your application and subsequent interview with us.

APPOINTMENT

1. Your appointment will be effective starting from 7 August 2023 and shall be for a minimum period of one year and continue up to 7 August 2024.
2. The contract is renewable subject to an evaluation of your performance in the last week of August 2024.
3. You will be paid 18,000/- as salary post probation. First month will be the probation period. You will be additionally compensated with 2000/- as conveyance.
4. Working days are Monday to Friday.
5. This appointment may be renewed by mutual consent based on the performance appraisal and review.

ROLES AND RESPONSIBILITIES

1. Your primary role as a junior architect will be in preparation of conceptual designs, Working drawings and details of the projects you are assigned.
2. You will also be responsible for the coordination between contractors, consultants and clients to ensure smooth progress of work.
3. Additional responsibilities will include, but not limited to, preparing of Bill of Quantities, Certification of Bills at site, and preparation of construction documents.

RESIGNATION

1. The terms for resignation will be with a minimum notice Period of 60 days.
2. The terms of termination will be a 30 days' notice period.

We welcome you again to STUDIO 6158, and look forward to a long association with you

Sincerely,

Parzan Daruwalla

Architect
+91-9787454577
STUDIO 6158

104, Namdar House, Hill Road, Bandra (W), Mumbai- 400050.
Email- design@studio6158.com




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Ref. No. : BV / COA / N.M. /

Date :

9, Savia Sadan, 2nd Floor,
Plot No. 28/B, Near FlyOver,
R.C. Marg, Chembur,
Mumbai - 400071.
Tel. : 25285693-67973544
E-mail : bkmhatre@gmail.com

MHATRE
B.K.

ARCHITECT • VALUER
PLANNING CONSULTANT

Date: 07/08/2023

TO WHOMSOEVER IT MAY CONCERN

This is to Certify that Ar. Swanand Dattaram Karekar is appointed as Junior Architect in our firm since 3rd July 2023. He has been given work of preparing several drawings, making feasibilities report, visit on sites and prepare necessary progressive report. It is observed that he is very sincere and attentive towards his job.

He completes the works and responsibility in given time. We appreciate his work and working abilities which helped us to progress the projects in time.

Thanking you,

Yours Faithfully,

B.K. MHATRE.
ARCHITECT.
Reg. No. CA / 81 / 6493



Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth COLLEGE OF ARCHITECTURE

Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

9, SavlaSadan, 2ndFloor,
PlotNo.28/B, NearFlyOver,
R.C.Marg, Chembur,
Mumbai - 400071.
Tel : 25285693
E-mail : bkmhatre@gmail.com



ARCHITECT * VALUER
PLANNING CONSULTANT

Date : 23-05-2023

To,
SWANAND KAREKAR
Room No.903, Building No.48,
Anso Apartments, 'A' Wing,
Subhashnagar, Chembur,
Mumbai - 400071.

Sub: Joining Letter

Dear Swanand,

On behalf of B.K. Mhatre (Architect), I gladly welcome you to be a part of this firm your joining details shall be as below.

Joining Date	03-06-2023
Probation period	Upto 31-12-2023
Joining Monthly Salary	Rs. 8,000/- subject to TDS if applicable
Next date of appraisal	To be discussed after probation
Working Time	Monday to Friday 9.30am to 6.00pm; Saturdays 9.30am to 1.00pm.
Leaves	24/Annum in addition to Public Holidays but including planned, casual and sick leaves.

I congratulate you and wish you all the best. Please return a signed copy of this letter as a sign of your confirmation and willingness to join.

Regards,

B.K. MHATRE
ARCHITECT.
Reg.No. CA/81/6493

Accepted,

SWANAND KAREKAR



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Ref. No. : BV / COA / N.M./

Date :

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Appointment Letter

Date: 26th June 2023

Ms. Lakshmi A G,

We are pleased to Appoint you at Morphogenesis at the following position

Emp. ID: MP0698
Designation: Architect

Level: L1A
Reporting to: L3-L6

The terms and conditions of your employment are provided in the annexure attached. Your date of joining commences from **26th June 2023** at our Mumbai office **B Wing-501, Kanakia Wallstreet, Andheri East, Mumbai-400093**. Your annual Cost to Firm will be **INR 3,00,000/- per annum** and the detailed breakup is appended below:

Particulars (INR)		Other Allowances (INR)		Retirement Benefits (INR)	
Basic Salary	21,250	Telephone		Provident Fund (Employee)	1,800
House Rent Allowance	-	Car Run		Gratuity	1,022
Education Allowance		Car Driver			
Special Allowance	928	LTA			
		Meal			
Monthly Gross Fixed Component					25,000
Annual Cost to the Firm					3,00,000
Annual Medical Insurance Premium (Other Benefits)					12,297
Annual Cost to Firm (incl. Benefits)					3,12,297

Deductions:

Your emoluments as detailed above will be subject to deduction as per the rules of Income Tax in force from time to time after considering deductions/ documents furnished by you and other statutory deductions such as EPF, ESIC, PT, Gratuity etc. wherever applicable. All figures comprising the Gross Fixed Component are on monthly basis. Additionally, the employee's Provident Fund contribution of the same amount and the Employer's PF contribution will be deducted at source and deposited in your EPF account. Above compensation is not inclusive of any reimbursement for official travel paid against approvals. Gross fixed component shall be subject to proportionate deduction on account of absence without pay.

Professional Practice Compliance

All professionals who are governed by the regulations framed under regulatory councils, are required to submit a valid copy of their Certificate of Membership with up-to-date renewals.

Quarterly Review (PMS for Operations)

The Quarterly Performance Reviews will be conducted for all eligible employees in **FY 2023-24**. There would be a specific weightage assigned to each quarter **(25% for each quarter)** and assessment of all 4 quarters will be taken into account for the Annual performance appraisal for **L1-L3** and **(50% for every six months)** for **L4 & above**. This would be in accordance with the Firm's Performance Management Policy.

Revision of Salary

The Firm reserves the right to change your compensation subject to individual and Firm's performance at its sole discretion.

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Prestige Craig House, No. 21/30, Craig Park Layout, MG Road, Bangalore 560001 | +91 80 41 70 7676
Plot No. 41, Industrial Estate, Dkhia Phase-4B, New Jeddah 116020 | +91 11 4182 8070

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Ref. No. : BV / COA / N.M./

Date :

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Miscellaneous

1. If felt necessary, the Firm may get you medically examined and your appointment is subject to your being declared medically fit by a doctor appointed by the Firm.
2. The normal age of your retirement shall be on your completion of 62 years. Your date of birth shall be as recorded in your valid birth certificate or school leaving certificate.
3. **NON-COMPETE, NON-DISCLOSURE AND CONFIDENTIALITY AGREEMENT**
- 3.1 **Confidential Information** shall mean all communication and all information whether written, electronic format, computer software, visual or oral and all other material supplied to or obtained by Employee from the Employer (including Group entities) during the continuance of his/her employment with Employer and all information, reports, recommendations or advice given to the Employer or any Group entities by Employee in pursuance of his/her duties hereunder, and shall (without limitation of the foregoing) include any information from whatever source supplied to or obtained by the Employee concerning the trade secrets, customers, business associations and transactions, financial arrangements and technical or commercial affairs of the group.
- 3.2 **Group Entities** shall mean the Employer, the holding Firm/LLP/Company of the Employer, and any LLP/Firm/Company, which is subsidiary of the Employer or the Employer's holding Firm/LLP/Company.
- 3.3 **IPR** means all forms of Intellectual Property including:
 - a. all patents, designs and drawings, trademarks, service marks, logos, domain names and utility models, copyrights, inventions, brand names and business names and any similar rights and the benefit (subject to the burden of any of the foregoing in each case whether registered or otherwise and includes applications for the grant of any of the foregoing and the right to apply for any of the foregoing in any part of the world)
 - b. Copyrights (whether or not registered) and registrations and applications for registration thereof in India and other nations, including all derivative works, moral rights, renewals, extensions, reversions or restorations associated with such copyrights, now or hereafter provided by law, regardless of the medium of fixation or means of expression.
 - c. Computer software (including source code, object code, Firmware, operating systems and specifications).
 - d. trade secrets and, whether or not marked as confidential, business information including pricing and cost information, business and marketing plans, return forecast models, business structuring and customer and supplier lists and know-how including manufacturing and production processes and techniques and research and development information.
 - e. Industrial designs (whether or not registered).
 - f. Confidential agreements, databases and data collections.

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B Wing 501, Kanaka Wall Street, Andheri (E), Mumbai-400093 +91 22 62339031
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- 3.4. Copies and tangible embodiments of any of the foregoing, in whatever form or medium.
- 3.5. You will not at any time either during your appointment or thereafter divulge or disclose to any person whomsoever or make any use whatever whether for your own purpose or for any other purpose than that of the Firm, any information or knowledge obtained, developed, or acquired by you as to the business affairs, client activities/products/services/standards, other proprietary methodologies, material, operations or finances of the Firm, or clients or as to any trade services or confidential information pertaining to the Firm or clients or its transactors.
- 3.6. In the event of this agreement being terminated for any reason whatsoever you will agree not to divulge or use such confidential information either for self and for any business rival and or competitor or others and you will return promptly to the Firm all documents and other materials owned by the Firm.
- 3.7. The Employee understands and agrees that all work done by him/her in the course of his/her employment will belong to Firm. In consideration of the remuneration received during the tenure of his/her employment with firm, the Employee hereby assigns and agrees to assign to Firm all its intellectual property rights (including moral rights) in and to any products developed, drawing, documents, views, written materials (Electronic data and other materials and documents created in the course of his/her employment with Firm. The Employee shall not retain any rights or interest in any products developed, drawing, documents, views, written materials, electronic data and other materials, instruments (Laptop, Tablets, Mobile Phone, Handsets, etc., as applicable) and documents created in the course of his/her employment with Firm.
- 3.8. Upon termination of this Employment the Employee shall return/handover all assets and properties of Firm and documents and business records in his/her possession or otherwise acquired during his/her employment and copies thereof. This shall include but not be restricted to any products developed, drawing, documents, views, written material, electronic data and other materials, instruments (Laptop, Tablets, Mobile Phone, Handsets, etc., as applicable) and documents created in the course of his/her employment with Firm.
- 3.9. Both during and after the termination of this Employment, except with the prior written approval of Firm, The Employee shall not make any public statement, or author any book, report or writing in relation to the business or affairs of Firm. Post termination the employee agrees to clarify, search, sort if asked too by Firm for work done by him/her during their tenure with Firm.
- 3.10. The employee covenants that upon the termination of this agreement for any reasons whatsoever, he/she will not (except with the prior written consent of Firm directly or indirectly)
 - a. Campaign, solicit or endeavor to entice or engage as an employee/consultant (and/or) to any client(s) or customers of Firm (Group Entities) or any person who at any time during the employment were or are client(s) or customers or were regularly dealing with Firm, without a written consent from the firm.
 - b. Solicit/coerce or persuade any employee of the Firm to quit or leave the employment of Firm in any manner.

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B Wing 801, Kanakia Wallstreet, Andheri (E), Mumbai 400093 | +91 22 62398031
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Plot No. 41, Industrial Estate, Okhla Phase-II, New Delhi 110020 | +91 11 4762 8079



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- c. Counsel or otherwise assist any person to do any of the acts referred to in paragraphs above and of this clause.
- d. Failure to comply with the above will lead to legal proceedings.
- 3.11 You undertake not to disclose except as instructed in writing by the Firm or required by a legally constituted authority for the purpose of laws regarding disclosure, or for the purpose of filing with any Government authority the said Confidential information.
- 3.12 You accept that the restrictions are reasonable and necessary to protect the Firm's bona fide interest. You acknowledge that irreparable harm, loss and injury to the Firm and the Firm shall be entitled to institute proceedings for temporary restraining order and permanent injunction by any Court of competent jurisdiction to prevent breach of this clause. This remedy is available to the Firm in addition to any other remedy available at law or in equity.
- 3.13 You hereby agree and undertake to indemnify and keep indemnified the Firm against all losses that the Firm may suffer as a consequence of the breach by you of the said clauses. Thus, if the Firm is required to make good any loss due to any suit or action for recovery or any claims, penalties, etc., alleged against the Firm by a third party in accordance with any agreement entered into by the Firm with such third party, directly or indirectly related to the breach committed by you, you undertake to make good to the Firm upon receipt of first information by the Firm in this regard, all such losses, claims, penalties, etc.
- 3.14 You shall devote your whole time and full attention exclusively to your employment with the Firm and shall discharge your duties to the best of your abilities. You further undertake that, during the term of your employment, you shall not engage yourself, directly or indirectly, with or without remuneration in any other employment, service or calling of any nature without written permission from the Firm.
- 3.15 The compensation package has been customized for you taking into consideration of your experience, industry benchmark, Firm policies, and related factors. The matter of your compensation is confidential information of the organization. Any discussion or disclosure of your compensation with any third party, will be considered as breach of agreement by you. Your compensation package is unique to you and not for comparison with other employees in the organization. The terms and conditions of this letter must be kept strictly confidential at all times during or after your employment with us.

4. Termination of Employment Clauses

- 4.1 A notice period for confirmed employment for the following levels will be mandatory. However, the firm may at its discretion relieve you from such date as it deems fit even prior to the expiry of the notice period mentioned (Applicable to all Levels).

Levels	Notice Period (in Months)
Level 1 - 2 and Administration Staff	1
Level 3-4	2
Level 5	3
Level 6	4

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Amar House, 3rd Floor Bhandarkar Road Erandwane, Pune 411004 Phone: (020) 29950659
B Wing 501, Kanakia Wellstreet, Andheri (E), Mumbai 400093 | +91 22 62998031
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Date :

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- 4.2 Your last day of attendance will be considered as your last working day with the firm. You are expected to exhibit the same level of performance standards as laid down by the Firm for your role during the notice period failing which the Firm may terminate your service with immediate effect.
- 4.3 In the event of your continuous absence from work for a period of 7 working days or more, without formal notification to the firm, in such a case, you shall be deemed to have left and relinquished your services. And a notice of employment termination from the Firm will be given to the employee and the Firm shall not be liable to pay any compensation for the notice or absenteeism period to the employee.
- 4.4 The Firm shall be entitled to terminate this Agreement for "Cause" in which event all your rights to payment from the Firm (including pursuant to any plan, revenue share or policy of the Firm) shall terminate immediately, except the right to payment in respect of salary in respect of period prior to such termination. "Cause" shall mean if Employee is:
- to be of unsound mind by a competent Medical Practitioner; or
 - is convicted by any Court of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months; or
 - an order disqualifying him/her for appointment is passed by a Tribunal; or
 - is convicted of any offence dealing with related party transactions; or
 - is guilty of fraud or other gross misconduct, or incompetence or neglect of duty, or commit any other breach of the obligations agreed under the Agreement; or
 - acts in a manner (whether in the course of his/her duties or otherwise) which is likely to bring him/her, the Employer or the Group into disrepute or prejudice the interests of the Employer or the Group; or
 - is guilty of continuing unsatisfactory conduct or deficient performance of his/her duties, after having received instructions from the Employer relating to the same; or
 - is in breach of the terms of any other agreement entered into with the Employer
 - Any delay or forbearance by the Employer in exercising any right to terminate this Agreement shall not constitute a waiver of such right.

5 BUSINESS CONDUCT

- 5.1 You will always act with trust, diligence and integrity and abide by the firm's code of conduct and demonstrate actions towards fulfilling the organizational values and vision. You must effectively perform all responsibilities and duties as laid down for your role and ensure desired results. You will be required to work for the Firm or for an Associate or Subsidiary of the Firm on secondment, travel on Firm work or transfer either full time or part-time in any part of India or overseas as required by the Firm.
- 5.2 You will always comply with local laws, regulations and codes in the performance of any obligations by you in India or any other country where you may be deputed by the company. You agree to indemnify the company against any loss or damage that maybe sustained by reason of failure on your part to observe/comply within the laws, ordinances, regulations & codes in such country.
- 5.3 You may not indulge in any act or deed which may expose the company or its affiliates to any loss or damage or prosecution under any law where you may be deputed to work on any assignment.

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B Wing 501, Kanaka Walitree, Andheri (E) Phone: 400093 Phone: +91 22 62380311
Prestige Craig House, No. 21/30, Craig Park Layout, MG Road, Bangalore Phone: 560001 Phone: +91 80 4170 7676
Plot No. 41, Industrial Estate, Okhla Phase II, New Delhi Phone: 110025 Phone: +91 11 4382 8670



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54. You will under no circumstances impose or attempt to impose any contractual obligations on the company or pledge the company's credit without prior written approval.
55. You will be governed by the Policies & Rules laid down by the Firm from time to time. You will be required to abide by the administrative instructions and rules and regulations stipulated for the effective and smooth working of the Firm.
56. Your appointment is subject to the veracity of the documents/ information provided by you and to the satisfactory verification and reference checks. If at any stage, you are found to have provided incorrect documents/ information or it is known that you have indulged in illegal or unprofessional activities in the past then your appointment is liable to be cancelled without notice or salary in lieu of notice.
57. You cannot during your employment in the Firm or before be a part of any anti-social/national outfits or of any outfit which is declared as banned by the Government of any country in the world. A breach of this term would entail initiation of appropriate lawful action as deemed by the Firm.
58. In case you receive an enquiry, call or correspondence from any regulatory authority on any legal communication, law enforcement agency or attorney representing another party, you must immediately direct such communication to the Finance Department, without responding to it in any manner whatsoever (including acknowledging receipt of such an enquiry, call or correspondence). In case you have any doubt on whom to approach in any of the situations described above, please contact your Functional Head and the Finance Team.
59. All employees need to follow the appropriate dress code for their workplace. Formal and Smart Casuals are the operating attire norms. Employees who interact with the client irrespective of the level due to planned or unplanned meetings are expected to be dressed "formally" during weekdays.
60. Morphogenesis & its group companies strive to create a healthy, safe and unbiased working environment for all employees during the course of employment at workplace and are fully compliant and covered under the Morphogenesis POSH Policy.

6. MISCELLANEOUS

61. **Successors** The Firm may assign its rights under this Agreement to any of its successors in business by merger or otherwise. However, the rights of Employee under this Agreement shall not be assigned or encumbered by Employee, voluntarily or involuntarily, during his/her lifetime, and any such purported assignment shall be void ab initio. However, all rights of Employee under this Agreement shall inure to the benefit of and be enforceable by Employee's personal or legal representatives, estates, executors, administrators, heirs and beneficiaries.
62. **Amendment** This Agreement may not be amended or modified at any time except by a written instrument approved by the Firm, and executed by the Parties provided, however, that any attempted amendment or modification without such approval and execution shall be null and void *ab initio* and of no effect.

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Date :

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- 6.3 **Governing Law** This Agreement and the rights and obligations hereunder shall be governed by and construed in accordance with the laws of India.
- 6.4 **Arbitration** Any dispute or difference or question shall at any time hereafter arise between the Parties or their respective representatives or assigns in respect of any construction of this Agreement or concerning anything herein contained or arising out of or as to the rights liabilities or duties of the parties which cannot be resolved mutually by the parties, the same shall be referred to arbitration by a sole arbitrator appointed by the Firm. The arbitration proceedings shall be held in English language at New Delhi.
- 6.5 **Notice** Notices given pursuant to this Agreement shall be in writing and delivered at the addresses given above or to such other address as the Party to be notified shall have given to the other in accordance with the notice provisions set forth herein, by registered post or similar means.

Acceptance and Undertaking

The above-mentioned terms of your appointment letter will not be considered to be changed/deemed to be changed unless they are communicated to you in writing by an authorized signatory.

You are requested to sign this letter as a token of your acceptance of the terms and conditions of your employment as attached.

For Morphogenesis

I have read the above Appointment letter & EHB and agree to the terms defined therein.

Ritu Arora	Rajendra Kumar Jena	John Alok Decruz	Lakshmi A G
Director-TD	Director-F&A	Director	Acceptance Signature

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Ref. No. : BV / COA / N.M /

Date :

info@mercuryarchitects.com
www.mercuryarchitects.com
+912202534054

MERCURY ARCHITECTS®

To,

08 / 12 / 2021

Shubham Kadam
302, Hirapanna Apt.
C/5/18, Sector-3
CBD Belapur, Navi Mumbai
400614.

Dear Shubham Kadam,

We are pleased to offer you the position of Jr.Architect at Mercury Architects. After careful consideration of your skills and experience, we are confident that you will make a valuable addition to our team.

Position Details:

- Job Title : Jr. Architect
- Department : Architecture / Interior Design
- Start Date : 1st July 2023
- Salary : 18,000/- CTC per month

If you wish to accept this offer, please sign the letter and return it by 22nd June 2023. Upon signing the offer letter, you will receive the Employment Agreement which includes all terms and conditions.

If you wish to clarify anything in this offer please contact me to discuss.

Regards,

Rucha Saswade

Rucha Saswade
Partner
Mercury Architects




Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



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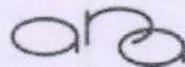
Founder :
Dr. Patangrao Kadam
M.A.L.L.B., Ph.D.

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Sec. 7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

**anil nagrath & associates**
ENVIRONMENTAL DESIGN . ARCHITECTURE . INTERIORS
PROJECT MANAGEMENT GREEN BUILDING CONSULTANCY
MERLVIN, 1ST FLOOR, 483, 13 TH ROAD, CHEMBUR, MUMBAI 400071 PHONE: 2521 1012, 2521 5399 EMAIL: anarch1374@gmail.com

July 31, 2023

Ms Sarah Sayyed,
A-101, Concept Unnati CHS,
Sector 21, opp Jai Vayu Vihar,
Kharghar,
Navi Mumbai 410210

Dear Sarah,

We are pleased to appoint you as Junior Architect at Anil Nagrath & Associates.

This appointment is with effect from 1st August 2023. The hours of work at the Office will be 9 am to 6.30 pm, Monday to Friday.

It is expected that you will align yourself with the Work ethic of the Practice. You will be regular and punctual and perform the given tasks with Understanding, Creativity and Responsibility. You will communicate with the Managers and Colleagues appropriately in all areas of work and attendance. You will continually enhance your skills and learning. You will follow office policy and norms.

The probation period will be six months.

Your starting monthly emolument will be Rs.17,000. (Seventeen thousand) subject to statutory deductions.

Please countersign a copy of this letter in acceptance.

Yours faithfully,

Anil Nagrath
for Anil Nagrath & Associates




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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



GST TIN, 22AAHFE4101F1Z7
PAN No. AAHFE4101F

512, Janki Centre, Off Link Road, Andheri (W), Mumbai - 400053, Maharashtra
Contact no - 9619468383 email - sneha@epitome.designstudio.com - info@epitome.designstudio.com

APPOINTMENT LETTER

8th June 2023

Dear Shubhanshu Chandiwai,

We are pleased to offer you the position of Junior Architect in our firm
Epitome Design Studio, Mumbai on a full time basis .

Your joining date - be 12th June 2023 .

The office timings are 10.30 am to 6.30 pm - Monday to Saturday.

Your monthly salary will be Rs.22,000/-

We look forward to have you onboard in our organisation & make a meaningful
contribution.

Regards,
For Epitome Design Studio LLP,

Ar. Sneha Mehta
(Principal architect)




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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

01/08/2022

TO WHOMSOEVER IT MAY CONCERN

Dear Sir / Ma'am,

I hereby inform you that, I Ms. Pranaya khade, have started with my own architectural practice after my graduation in architecture from Bharti Vidyapeeth College of Architecture, Kharghar, Navi Mumbai.

I have been working on some residential planning and interior design projects in Navi Mumbai.

Thanks & Regards,

AR. Pranaya Khade




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Rly. Station, C.B.D, Navi Mumbai



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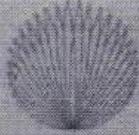
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Prof. Satish Dhale
(G.D.Did, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No : BV / COA / N.M /

Date :

AADI SHIKHAR LLP
- Passion for Creation -



AADI SHIKHAR
- Passion for Creation -

Date: 05/08/2023

To,
Mr. Bhupesh Khade,
Address : Thane 400607.

Sub: Offer Letter

Dear Bhupesh,

We are pleased to inform you that, the Management has selected you for the post of "Trainee Liaisoning Architect". Salary offered to you is 22,000/- Per Month.

You shall commence your duties from 7th August 2023 at Sion Office.

We hope you will perform in an extra ordinary way for the growth of the company & will meet the targets & will deliver the required details.

Kindly acknowledge the letter as token of acceptance.
Thanking You,
Yours truly,

For,
AADI SHIKHAR LLP



Authorized Signatory

- Website : www.aadishikhar.com
- Email : info@aadishikhar.com
- Mobile No : 9933062222
- ADDRESS: Aadi Shikhar LLP, Plot No. 134/A, Mangrlish building, next to Saraswat bank, Sion West Mumbai - 400022.



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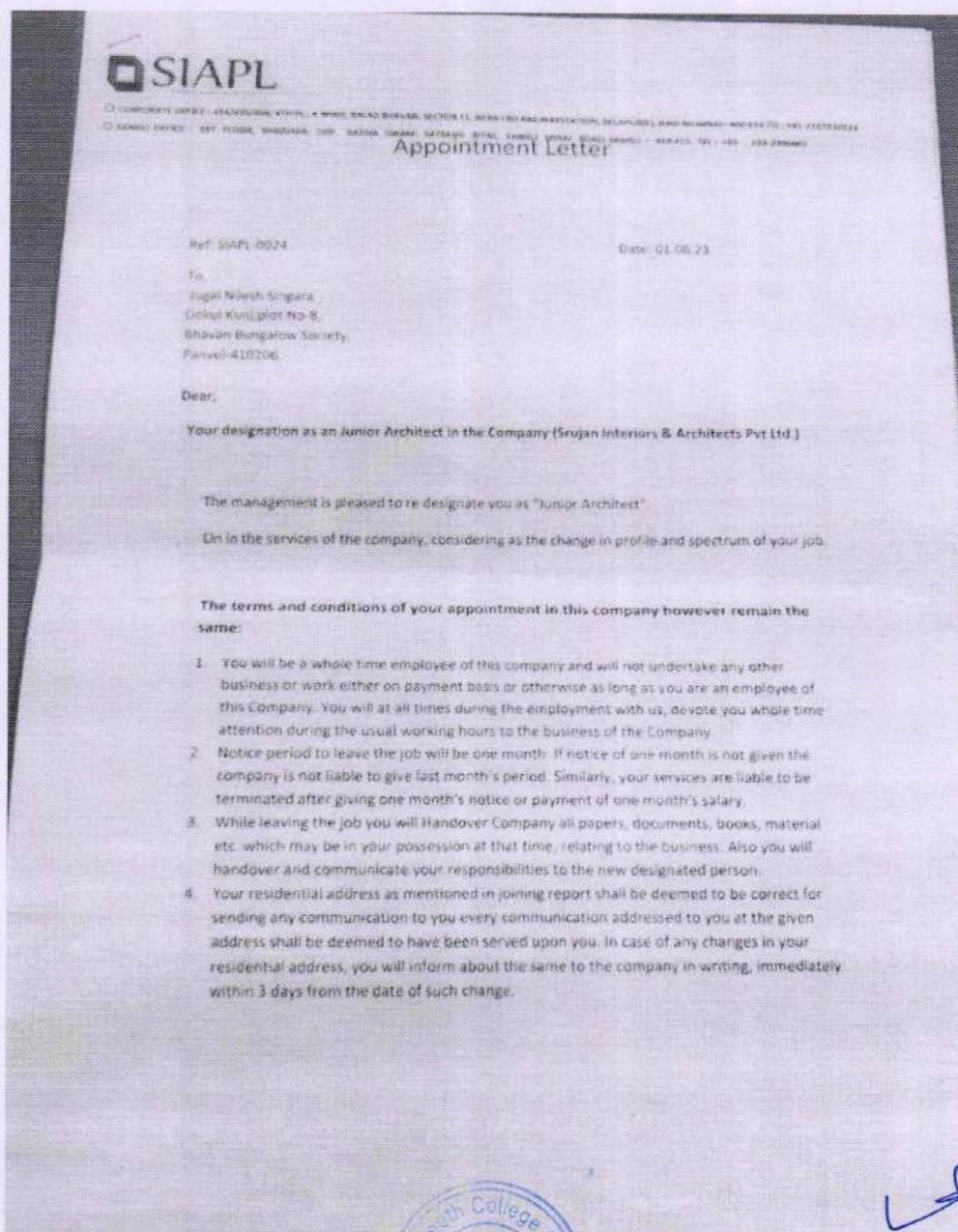
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(G. D. D. D., P. G. D. D., IIA, M.Sc. ID, M. Arch)

Ref. No. : BV / COA / N.M. /

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Celebrating
50
and Beyond
BHARATI VIDYAPEETH

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Prof. Satish Dhale
(G. O. DID, P. G. DID, IIA, M. Sc. ID, M. Arch)

Ref. No. : BV / COA / N.M. /

Date :

1. You will work within the frame-work of the Company's policy and decisions which be given to you by the management from time to time. Your original mark up of design should be submitted to office. It will be kept private and confidential.
2. All your other service conditions will be those, which are applicable to the permanent employees of this institute in your category.
3. Total holidays of the year are 12 (including Great Festival etc.) and 12 Sick leaves are applicable, after 12 leaves payment will be deducted.
4. The salary will be given between 1st to 10th dates of the month.
5. You will be drawn a salary of Rs.15,000/- per month.

If the above terms and conditions are acceptable to you, please return duplicate copy of this letter duly signed in token of having accepted the same. We have pleasure in welcoming you to this organization as a regular employee and hope that our association would be mutually beneficial.

With best wishes,

N. R.
Director,

(Srujan Interiors and Architects Pvt Ltd)

I have read and understood fully the terms and condition and other contents of this letter and agree to abide by the willingly.

Dating Date: 01.04.2023

[Signature]
Employee's Signature



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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.I.D., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

OCHREINK

ARCHITECTS AND INTERIOR DESIGNERS
OPAL SQUARE, IT PARK, UNIT NO. 912, WAGLE ESTATE, THANE (W)

LETTER OF APPOINTMENT

DATE: 05/08/2023

To,
Mr. Prasad Sawji
A/3 Usha C.H.S Rambaug-4,
Kala Talao, Kalyan (W)

Dear Mr. Prasad Sawji

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as '**Junior Architect**' in our organization 'Ochreink' based at Thane w.e.f. **July 04, 2023** subject to the following terms and conditions:

1. **SALARY:** You shall be paid an all-inclusive package of Rs. 16,500 Per Month (total fixed pay).
2. **CONVEYANCE:** You will arrange your own conveyance to office. If any travel for work is required, you will be reimbursed, or expenses shall be directly paid by the Firm.
3. **SAFETY:** You will take out your accident and medical policy at your own expense and take safety precautions at all times.
4. **WORK TIME:** You will be required to be available from 10am to 6.30 pm from Monday to Saturday. Apart from these regular hours of work you should be prepared to work overtime whenever the situation demands.
5. **PLACE OF WORK:** You will be based at our current office located at Opal Square, Wagle Estate, Thane (w) and occasionally work from home, Depends on the situation and project deliverable urgency. You should be prepared for short distance travel as and when the situation demands.



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Ref. No. : BV / COA / N.M /

Date :

6. **ROLE/ REPORTING AND RESPONSIBILITIES:** You will report to designated Sr. Architect and Principal Designer and will comply with all instructions and duties given by him/her. The Management reserves the right to assign to you such duties and responsibilities, both inside and outside the office premises, as may consider advisable from time to time in the Company's interest.
7. **PROBATION AND CONFIRMATION:** You will be on probation for a period of three months from date of appointment. On satisfactory completion of your probation period, your services will be considered confirmed for which the Company will be the sole judge. Either party shall have the right to terminate the services during the probation period without assigning any reason whatsoever by giving 15 days' notice. Similarly, on confirmation, the termination period will be two months.
8. **LEAVE:** You will be entitled for 22 Privilege Leave in a year.
9. **INCREMENTS AND BONUS:** Increments will not be automatic nor the same can be claimed as a matter of right, but will be at the discretion of the Management, depending upon the overall performance of the Company and individual performance as appraised by the Management. The decision of the Management will be final and binding. In addition, you will be entitled for Diwali bonus. (pro rata basis)
10. **TERMINATION:** The Company shall have the right to terminate your services on the following grounds:
 - a) In the event of any misconduct or breach of your terms of employment.
 - b) In the event of fraud, misappropriation, falsification of account, malpractices, cheating, loss of confidence.
 - c) On termination of your services or yourself resigning the services, you will hand over the charge of your portfolio to such person/s as may be directed to you and obtain discharge before claiming your dues from the Company. While handing over your charge, you will hand over all the assets of the Company including diaries, notes, notebooks, correspondence, etc. either addressed to you by the Company or received by you for and on behalf of the Company including copies of all such letters.

In the event of such termination, you will not be given any notice or notice pay in lieu of notice period. Unless otherwise told/ instructed/ allowed by the Management you will physically work during your notice period and will complete all pending assignments.
11. **NO SIMULTANEOUS EMPLOYMENT:** You are the full time employee of the "Company" and as such you are not to engage yourself in any other gainful or commercial employment, business or activity during the Company's working hours and in office/ work environment.
12. **CONFIDENTIALITY OF INFORMATION:** You shall not, during the continuance of this appointment and thereafter disclose, divulge or communicate any knowledge, information, processes, compositions, or documents, outside the Company's concern or use for your personal activity. In



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Prof. Satish Dhale
(G. D. D.I.D., P. G. D.I.D., IIA, M.Sc. ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

addition, you agree that, upon conclusion of your engagement, you will immediately return to the Company all of its property, equipment and documents.

13. DISCIPLINE: You will be governed by the Company's rules and regulations that may be promulgated from time to time. You will need to maintain decent behavior while present at office and office related work place (office building, project site, physical meetings, online meetings, etc.).
14. POSTAL ADDRESS: You will keep the Company informed in writing of your postal address (local as well as permanent address) for communication as well as social status including the changes that may occur during the period of your employment. It will be your responsibility to keep the Company informed in writing about such changes immediately within a fortnight of its occurrence.
15. DECLARATION: This appointment is made on the basis of information provided by you in the application and at the time of interview.

Thanking you,

For OCHREINK

Sachin Chavan
Proprietor/ Principle Designer




Principal
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Prof. Satish Dhale
(G. D. D.I.D., P. G. D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



26th June, 2023

Dear Gauri Niranjana

On behalf of The Raw Project, I am excited to extend an offer to you for the Junior Architect's position. This position is located in Ahmedabad, Gujarat which is scheduled to begin on 6th July 2023. This position will pay Rs.18,000/- month as your starting salary followed by the probation period in the same as per your performance in the next 3 months. Please be sure to bring necessary documents with you on your first day to complete your profile. Days of working are from Monday to Saturday. Office timings are from 10.00 am to 7.30 pm. It is mandatory to inform the principal Architect in charge for any leave of absence or delay in arrival for any reason. We look forward to having you begin your career at The Raw Project and wish you all the very best. Welcome to our team!

Sincerely,

The Raw Project

Ar Nidhi Talsaniya.
CA/2018/95886.

Ar Bhavik Talsaniya
CA/2018/95878

AHMEDABAD | 9712735675 | therawproject49@gmail.com



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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

E A A
ETHIQUE ARCHITECTS & ASSOCIATES

Date: - 01/06/2023

Subject - Appointment Letter

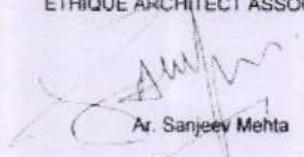
Dear Parva Nawar,

We are pleased to inform you that your employment with ETHIQUE has been confirmed in the capacity of ARCHITECT.

Congratulations on your appointment and we welcome to the team ETHIQUE. We look forward to years of fruitful cooperation and success. We wish you the best of luck in your new post. Your scope of work will be explained by your senior architect in charged.

As agreed, your starting date will be 01/06/2023 and your work timings from 10:00 to 6:30, Monday to Saturday. As discussed, your remuneration per month will be Rs.20,000/- Other details of office systems shall be posted to u shortly

ETHIQUE ARCHITECT ASSOCIATES


Ar. Sanjeev Mehta



Principal
Bharati Vidyapeeth
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Principal
Prof. Satish Dhale
(G.D.D.I.O., P.G.D.I.O., IIA, M.Sc.ID., M.Arch)

Ref. No. : BV/COA/N.M./

Date :

E A A
ETHIQUE ARCHITECTS & ASSOCIATES

Date - 01/06/2023

Subject - Appointment Letter

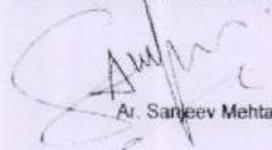
Dear Onskar Mhaisilbute,

We are pleased to inform you that your employment with ETHIQUE has been confirmed in the capacity of ARCHITECT.

Congratulations on your appointment and we welcome to the team ETHIQUE. We look forward to years of fruitful cooperation and success. We wish you the best of luck in your new post. Your scope of work will be explained by your senior architect in charged.

As agreed, your starting date will be 01/06/2023 and your work timings from 10:00 to 6:30, Monday to Saturday. As discussed, your remuneration per month will be Rs.20,000/-. Other details of office systems shall be posted to u shortly.

ETHIQUE ARCHITECT ASSOCIATES


Ar. Sanjeev Mehta




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



VASTUKALA
ARCHITECTS & INTERIOR DESIGNERS

To,
DEEPIKA S. AGRAWAT
KHARGHAR, 410210

Subject: Appointment for post of Junior Architect.

Dear Miss Deepika S. Agrawat,

We are pleased to offer you, the position of Junior Architect with Vastukala Architects & Interior Designers. Your academic achievements and passion for architecture have impressed us, and we believe you will make valuable contributions to our Firm.

Starting Date : 24 July 2023.

Scope of work:

- o Preparation of preliminary / architectural designs
- o Municipal Drawings
- o Working Drawings
- o Presentation drawing
- o 3d views
- o CC-OC Documentation

Working timing :- 11.00 AM - 6.30 PM

Congratulations, and welcome!


VASTUKALA ARCHITECT
REG. NO.: CA/15/70223
VASTUKALA ARCHITECTS &
INTERIOR DESIGNERS
Ar. Vishal V. Padi

ADDRESS: Shop No 7, Ground Floor, Neel Ashima building, plot no-15, Sector 2A, Karanjade,
Panvel, Maharashtra, 410206. Email: vastukala@gmail.com TEL: +91983092366



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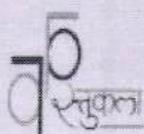
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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.I.D., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

**VASTUKALA**
ARCHITECTS & INTERIOR DESIGNERS

To,
SANYUKTA R. PATIL,
BELAPUR, 400614

Subject: Appointment for post of Junior Architect.

Dear Miss Sanyukta Patil,
We are pleased to offer you, the position of Junior Architect with Vastukala Architects & Interior Designers. Your academic achievements and passion for architecture have impressed us, and we believe you will make valuable contributions to our Firm.

Starting Date : 7 August 2023

Scope of work :-
o Preparation of preliminary / architectural designs
o Municipal Drawings
o Working Drawings
o Presentation drawing
o 3d views
o CC-OC Documentation

Working timing - (11:00 AM - 6:30 PM)

Congratulations, and welcome!


VASTUKALA ARCHITECT
REG. NO.: CA/15/70229
VASTUKALA ARCHITECTS &
INTERIOR DESIGNERS
Ar. Vishal V. Patil

ADDRESS: Shop No 7, Ground Floor, Neel Ashima building, plot no-15, Sector 2A, Karanjade,
Panvel, Maharashtra, 410206. Email: vastukaladecor@gmail.com TEL: +91993092368




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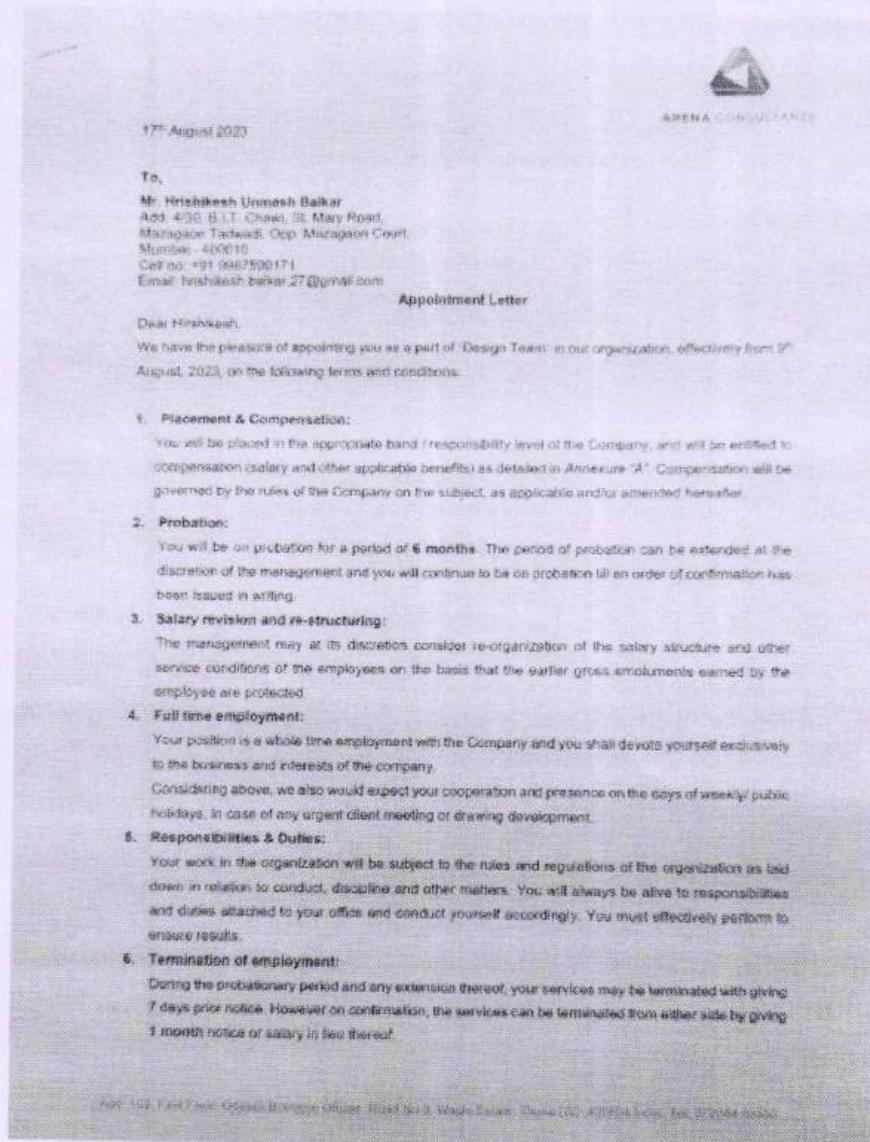
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Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.(I.D.), M.Arch)

Ref. No. : BV / COA / N.M./

Date :



ARENA CONSULTANTS

Upon termination of employment, you will immediately hand over to the Company all correspondence specifications, books, documents, hardware, software, drawings, affects or records belonging to the Company or relating to its business and shall not retain or make copies of those items. You will also return all company property, which may be in your possession.

7. Office Timings- 9.00 am to 6.30 pm (No leave of absence except on all weekend days)

Lunch hour: 30 minutes

Paid Holiday: All Saturday and Sunday of every month

8. Medical Fitness

The appointment is subject to your being, and remaining, medically fit.

Note:

- It is expected that individual compensation package would not be shared with other employees.
- The above compensation structure is subject to change without affecting amounts adversely.
- Applicable tax would be borne by the employee.

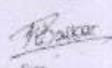
Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance of the same. We are pleased to have you join our organization and are confident that you shall have a successful career with us. We welcome you to our pursuit of excellence!

Best Regards,

For Arena Consultants

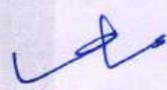

Archana Salil
Director & Principal Architect

I accept


Sign

Name HRUSHIKESH URFESH
BAIDKAR




Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai 52



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Affiliated to the University of Mumbai



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Dr. Patangrao Kadam
M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.I.D., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

ANNEXURE 'B' : WORK PROFILE

Name : Harshesh Umesh Bhatkar
Designation : Jr. Architect
Date of joining : 9th August 2023
Location : Thane, Maharashtra

Your work profile will be as follows:

General:

- Adopt proactive approach in learning the design standards of Areas as a whole and implement them on regular basis
- Adopt proactive approach in learning the concepts of laboratory interior designing
- Ensure seamless and smooth work pattern in office & projects
- Work in cohesion with other team members and report to them on the as per requirement
- Maintain regular records: Minutes of meetings, logs etc. as applicable
- Follow discipline in all respects

Design stage:

- Site visit to the proposed premises, Understanding the scope of work & client requirements, collection of required data related to project
- Being creative in designing and working as per project requirements
- Preparation of presentation or working drawings, PPTs, views using Google sketch up, Lumion, Revit software etc.
- Preparation of material boards by proactive material selection
- Preparation of working drawings for civil interiors
- Preparation of Bill of quantity & specifications

Best Regards,

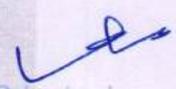
For Archa Consultants


Archana Salil
Director & Principal Architect

I accept


Sign
Name: HARSHESH UMESH
BHATKAR




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Rly. Station, C.B.D., Navi Mumbai



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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

ARCHITECT RUSHIKESH. H
architects planners interiors

July 05, 2023

To,
Mr. Nandakishor Bhoi
Room NO. 72, Shivneri Building,
Dadasaheb Phalke Road,
Dadar (E), Mumbai.

Sub: Appointment Letter

This is with reference to your application and the subsequent interview held at our office on **June 24, 2023**.

We are pleased to inform, that you have been confirmed as "**Jr. Architect**" in our firm on monthly salary of **Rs. 20,000/-** (Rupees Twenty Thousand Only).

The terms and conditions will be as per discussion held at the time of interview. Respective employee's retention amount will be released after 15 days of completion of notice period. Notice period is of one month and will be considered from 1st day of the month following the day of resignation letter.

You shall join your duties on or before **July 01, 2023**. Please bring along photocopies of address proof and Pan Card on the day of joining.

You will be reporting to Mrs. Rohini Sawant (**Sr. Associate**) for further allocation of your duties.

We welcome you to **Architect Rushikesh. H** and hope it would be the beginning of a long and mutually beneficial association.

Kindly acknowledge the duplicate copy of this letter as an acceptance.

Thank you,

For,
Architect Rushikesh. H

Rohini
Mrs. Rohini Sawant
Sr. Associate





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Prof. Satish Dhale

(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

uday r. satavalekar

To,

Ar. Omkar Vilas Bhagat,

A - 502, Bhagwati Aangan CHS.

Ayre road, Dombivli (E)

LETTER OF APPOINTMENT AS JUNIOR ARCHITECT

I, Ar. Uday R. Satavalekar, am pleased to appoint you as junior architect at my office. Your work will resume from 1st June 2023.

Office timing 10.00 am to 7.00 pm, Sunday and all National holidays off.

Salary decided is Rs. 20,000/- per month. Two leaves per month are permissible.

Job responsibilities as Junior Architect is as discussed - designing, preparing various drawings and recording data, Site visits, visiting sanctioning authorities, attending client meetings etc. you are required to keep office data confidential and not to share with any outsider.

I wish you to be sincere in your overall working, enjoy working while uplifting your skills for greater future.

Date: 27.05.2023

u. r. satavalekar
REGISTERD ARCHITECT
REG. No: CA/98/22845
B-23 SHANTI SAGAR, SAVARKAR
ROAD, DOMBIVLI (E) 421 701

Page 1 of 1



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

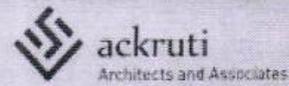
Ref. No. : BV / COA / N.M. /

Date :

Phone: 0231 -2532414

Flat number 3, Harmony aptt,
Rajarampur, 4Th lane,
Opposite to Sidharth JCB office,
Kolhapur (Maha) India - 413008

ackruti.architects@gmail.com



To,
Miss. Simran Makarand Khare

Date: 17/07/2023

'Aishwary' bung, Bhokare colony,

Miraj - 416410.

Subject: Letter of Approval.

Dear Simran Khare,

We are pleased to offer you an appointment in our organization for the post of "Junior Architect" from 24th July 2023.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as proof of above, we retain the right to review our offer of employment.

Please sign and return a duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of support for your professional development and growth.

Place: Kolhapur

For Ackruti Architects and Associates



Ar. Vineet Shivajirao Patil




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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

sdmarchitects

SDMA Design Consultants(OPC) Pvt. Ltd.
C-10/1, Khar, Mumbai - 400 052, India
Phone : 022-26101010

To,
Mr. Deep Kirit Mistry,
Manish complex E-204,
Opp-MSEB colony,
Tarapur road Boisar, Palghar,
Maharashtra 401504

Ref: LA013 dated 26/05/2023

Mobile No: + 91 9049189550
E mail - deepkmistry28@gmail.com

Re: Letter of Appointment

Dear Deep,

We (SDMA Design Consultants (OPC) Private Limited, brand name SDM Architects) have pleasure in appointing you as Architect in this office with effect from **15th June 2023**, on the following terms and conditions:

- 1. Whole-time work:** You will devote your full time and attention to the work assigned to you and will not accept any other remunerated work or assignment without the prior permission of the firm in writing. You will at all times obey and abide by the lawful directions and orders given to you by your superiors, and will work diligently, faithfully and well. The firm shall be the sole judge to determine whether the work assigned to you is suitable or not, and you shall not cease to perform a part or the whole of your duties unilaterally.
- 2. Exclusivity:** You will not accept any other training or employment, whether part-time or otherwise, or engage in any commercial business or pursuit on your own account or as an agent for others, without the prior consent of the firm in writing.
- 3. Confidentiality:** You will not utilise or divulge to any person or persons any of the firm's trade secrets, and you will not part with any information of which you may become aware in the course of your work to any outsider in any manner which may be prejudicial or detrimental to the interests of the firm. This includes work processes, drawing standards, proprietary tools, excel sheets and all similar items. Taking the firm's documents, digital or otherwise, without permission and keeping them in your possession for any period of time will be considered a breach of confidentiality.
- 4. Remuneration:** Your Basic Salary will be Rs 10,200/- per month. In addition, you will be entitled to a House Rent Allowance of Rs 6,800/- per month.
- 5. Conveyance between Home and Workplace:** In case if you are working in Mumbai you will be provided a pass for First Class travel by train from the station nearest to your residence to the station nearest to the place where you are posted at work in Mumbai.




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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

sdm architects

at Navi Mumbai in the surrounding region. Alternatively, you will be paid a suitable Conveyance Allowance, as decided by the firm.

6. **Place of Work:** You may be transferred to any department, office or establishment of the firm anywhere in India.
7. **Materials loaned to you and computers:** You will be responsible for the safekeeping of any material issued to you, and will return the same in good condition. You will not under any circumstances install any software on any computer or computing device belonging to the firm without specific permission of the management of the firm.
8. **Residential Address:** You will keep the firm informed of any change in your residential address or civil status.
9. **Firm Rules:** You will abide by the rules and regulations of the firm as amended from time to time.
10. **Information:** You will not take any information from the office, including soft and hard copies of drawings, documents, sheets, formats, or any kind of data. Bringing any kind of memory devices to the office is forbidden. This information belongs to the office.
11. **Professional Skills:** You will keep your professional knowledge and skills current and up-to-date, and constantly attempt to upgrade your technical and managerial skills.
12. **Conduct:** You will treat every other employee or associate of the firm with professional respect and politeness, regardless of his or her designation, sex, caste, or creed.
13. **Health and safety:** You will pay full attention to health and safety issues at all times, especially on site visits.
14. **Confirmation of Appointment:** At the end of the period of probation, if we mutually agree that your services are to continue, a written confirmation of appointment will be issued, or your probation period may be extended for a further period of 3 months.
15. **Period of Probation:** You will be on probation for six months from the date of your joining. During the period of probation this appointment can be terminated at one month's notice on either side.
16. **Notice for Termination:** After confirmation, this appointment may be terminated by a notice in writing, by either party. If notice is given by you, then a notice period of 90 days is a must. If notice is given by the firm, a notice period of 30 days is a must. The firm may offer you remuneration in lieu of leaving you work for the 30 days' notice period. However, if the notice is given by you, monetary compensation will not be accepted in lieu of your working during the notice period.




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

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17. **Termination Without Notice:** If at any time in the opinion of the firm, which shall be final, you become involved or are found guilty of dishonesty, double-dealing, misappropriation, theft, fraud, disorderly behaviour, negligence, indiscipline, absence from duty without permission, or any other conduct considered by the firm as detrimental to its interests, or if you violate one or more of the terms of this appointment, your services may be terminated without notice.
18. **Retirement:** Retirement in our firm is at age 50 years.
19. **Benefits:** The firm's rules regarding Earned Leave will apply. You will not be entitled to these benefits during the period of probation, but after confirmation these will become applicable with retroactive effect from the date of your joining.
20. **Term:** you promise to remain a member of the firm for a maximum of 12 months.

We look forward to your continuing with us, and to a mutually fruitful association for many years to come.

Please sign and return the duplicate of this letter in token of your acceptance.

Yours sincerely,	I accept the appointment.
 	
Sanjay D. Bhat, Director	Deep Kishor Mistry




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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

HUB ENTERPRISES
MODULAR INDUSTRY

Office Address : - Building - 11, Office No.-05, A-Wing, Mangaldeep CHS.LTD., Mungalmurti Complex
Ghatkopar-Mankhurd Link Road, Chikuwadi, Mankhurd, Mumbai-400043
E-mail - hubenterprises011@gmail.com
Website:- www.hubmodulars.com

Date: - 01-08-2023

To,
Prachi Dethre,
Kaveri Apartment - B-203, Sector- 5
Kharghar, Navi Mumbai, 410210

Sub: Letter of Appointment for The Job Role of Interior Designer

Dear candidate,

We are pleased to confirm you have been selected to work for "HUB Enterprises" as "Interior Designer".

As Interior Designer your job responsibilities will be as;

- Making an outline of the client's designs and objectives.
- Conceptualizing and sketching design plans.
- Determining the total cost of completion and also the project requirements during the budgeting phase.
- Setting a timeline for the completion of a project.
- Sourcing materials and other relevant products that are included in the plans.
- Creating 'mood boards' for sampling your design vision.
- Inspecting the design after completion of the project for determining whether the client's goals have been met.

Further information about the work;

- [Work hours]: your working hours will start from [10.00 am] till [7.00 pm]
- [Vacations] your vacation is 1 days per week

We are delighted to send you this offer to be approved and signed from you in order to start the job from [01/08/2023].

We look Forward to join our company in order to work with you

Sincerely,


Proprietor




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No : BV / COA / N.M /

Date :

AJAY PATIL & ASSOCIATES

•Architects•Urban Planners• Interior Designers•

#14, Building no 42-A, Vrindavan Society, Thane West
Mobile- 9967638490, Email: ajaypatil@wisearch.in

Date: 06/07/2023

LETTER OF APPOINTMENT

To,
Mr. Rishabh Pamecha
101, Polaris, Kabra Galaxy Star 2,
Bramhand, Thane (w) - 400607

Subject: Appointment for post of Jr. Architect

Dear Rishabh,

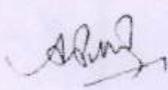
With reference to your application and subsequent interview with us, we are delighted to appoint you as 'Jr. Architect' in our organization 'Ajay Patil and Associates' based in Thane.

As per the discussion, your date of joining will be on **10 July, 2023**. You will be appointed as a full-time employee with an all-inclusive package of Rs. 22,000 per month.

Your working hours will be
Mon to Fri - 10:00 am to 6:30 pm
Sat - 10:00 am to 4:30pm

We welcome you to our organization and hope that you will play an important role for the betterment of the organization.

Regards,


AJAY PATIL
Principal architect
(Ajay Patil & associates)
Reg No CA/86/09584




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :



22nd July' 2023

To,
Ms. Sonal Sanjay Jadhav,
Navi Mumbai.

Subject: Offer letter

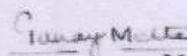
Dear Sonal Sanjay Jadhav,

Upon reviewing your Application and interviewing you in person, we are very pleased to offer you position of "Junior Architect" in our organization as of July 25, 2023. We are happy that you have chosen M/s Tanay Mehta architects for your career.

We look forward to working with you and hope that your association with us will be happy, mutually enriching and a rewarding one.

Please return the duplicate copy this letter duly signed confirming your acceptance.

For Tanay Mehta Architects,


Tanay Mehta
Principal Architect



I agree & accept the offer letter.

Ms. Sonal Sanjay Jadhav



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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No : BV / COA / N.M /

Date :



HOLISTIC NATURE HOMES
CUSTOMIZED SECOND HOME SOLUTIONS

OFFER LETTER

Date: 22nd June 2023

Dear Ms. Pranoti Bhagwant Shinde,

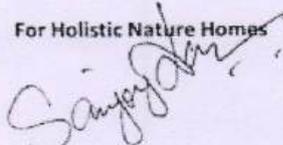
With reference to your interview dated 22nd June 2023, we are pleased to offer you position of "Architect Trainee" in our organization, Holistic Nature Homes.

Your joining date will be 26th June 2023. Your employment offer is as follows:

1. You are entitled for a monthly stipend of Rs. 18,000/- (Rupees Eighteen Thousand only).
2. You agree to comply with terms & conditions of Appointment.
3. You agree to submit with us a signed copy of your educational qualifications, Pancard, Aadharcard as well as a passport size photograph.
4. Detailed job description and key result areas will be shared with you along with appointment letter.
5. You will be under probation for a period of 6 months from the date of joining.

Please send us an acknowledgement of this offer confirming your joining.
We look forward to a mutually rewarding professional relationship with you.

For Holistic Nature Homes


Mr. Sanjoy Das


Pranoti Bhagwant Shinde

www.holisticnaturehomes.com

+91 8390824000

C-312, BSEI Tech Park, Opp. Vashi Railway Station, Sector 30(A), Navi Mumbai-400703




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and Beyond
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Prof. Satish Dhale
(G.D.D.D. P.G.D.D. IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



elephant creations
BIM Management | BIM Solutions | BIM Trainings

Mr. Abhay Agte: +91-8020454628
Bhishik Bhoir: +91-8104612871
Email: admin@elephantcreations.com
Website: www.elephantcreations.com

Date: 07th September 2023,

Subject: Letter of appointment, for BIM Intern.

Dear Ms. Pournima Nemada,

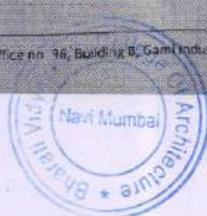
Based on your interview at Elephant Creations, we are pleased to make you an offer of appointment as BIM Intern at our Firm.

The following are terms and conditions of your employment:

- 1. Employment**
The Intern shall be joining the Firm no later than **11th September 2023**. The Intern agrees that she will always faithfully, industriously, and to the best of her skill, ability, experience and talents, perform all the duties required of her position. In carrying out these duties and responsibilities, the Intern shall comply with all Employer policies, procedures, rules and regulations, both written and oral, as are announced by the Employer from time to time. It is also understood and agreed to by the Intern that her assignment, duties and responsibilities and reporting arrangements may be changed by the Employer in its sole discretion without causing termination of this agreement.
- 2. Position Title**
As a **BIM Intern**, the Intern is required to perform the duties and undertake the responsibilities in the benefit of the firm in a professional manner. Also, the duties may arise from time to time and as may be assigned to the Intern.
- 3. Salary**
(a) The total maximum remuneration CTC (cost to company) for the position of BIM Intern is **12000 (INR Twelve Thousand) per month**. Such payments shall be subject to such normal statutory deductions by the Employer. Any/all applicable taxes will be deducted at source.
(b) All reasonable expenses arising out of employment shall be reimbursed assuming the same has been authorized prior to being incurred and with the provision of appropriate receipts.
- 4. Working Hours**
Working hours will be from **9:30 am to 7:00 pm (9.5 Hours)**, Monday to Friday with a lunch break of 30 minutes. (Lectures taken on weekends shall be compensated monetarily or with time offs as appropriate). The working hours (9.5 hours) will be flexible as per the need. Due to the nature of this post, you may be required to work additional hours as are reasonably necessary to perform your duties. Appropriate time off will be considered for work performed outside normal operational hours.
- 5. Leaves**
The Intern shall be entitled to **1.5 days of casual leave per completed month**. The Intern is permitted to take the leaves after the probation period of 90 days. The leave will be taken at interval unless requested for special reasons. The Intern should not club more than 3.5 days per occasion. No leave will be granted immediately before/after Public Holidays. Interns may carry forward a maximum of **7 working days' unutilized leave** to the following year.

OFFICE ADDRESS: Office no. 16, Building B, Gami Industrial Park, Behind IITA, Pawane, Turbhe, Navi Mumbai

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COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec. 7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

 **elephant creations**
BIM Management | BIM Solutions | BIM Trainings

Ar. Akshay Agte: +91-9920454678
Singsha Bldg. #91 6104612671
Email: admin@elephant-creations.com
Website: www.elephant-creations.com

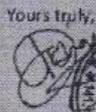
6. Probation Period
It is understood and agreed that the **first ninety days of employment** shall constitute a probationary period during which period the Employer may, in its absolute discretion, terminate the Intern's employment, for any prudent reason without notice or cause.

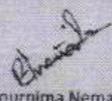
7. Performance Reviews
The Intern will be provided with a performance appraisal at the end of the probation period and the said appraisal will be reviewed at such time wherein all aspects of the assessment can be fully discussed.

8. Termination
(a) The Intern may at any time terminate her employment by giving not less than two months' written notice to the Employer.
(b) The Employer may terminate the Intern's employment at any time, without notice or payment in lieu of notice, for sufficient cause.
(d) The Intern agrees to return any property of Elephant creations at the time of termination.

9. Non- Competition
It is further acknowledged and agreed that following termination of the employment with Elephant creations for any reason Intern shall not solicit business from current clients or prospective clients in the 6-month period immediately preceding the Intern's termination. It is further acknowledged and agreed that following the termination of the employment with Elephant creations for any reason the Intern shall not hire or attempt to hire any current employees of Elephant Creations.

10. Confidentiality
You shall not at any time during or after your employment term with the Company reveal any of the affairs or trade secrets of the Company to any other person(s) nor use or attempt to use any information which you may acquire in the course of your employment in any manner which may injure or cause loss to the Company.
You are requested to sign this letter as a token of your acceptance of this Employment Contract.

Yours truly,

Akshay Agte
Partner, Elephant Creations

Received and Accepted,

Pournima Nemade
(The Intern)

OFFICE ADDRESS: Office no. 96, Building B, Gem Industrial Park, Behind IKEA, Pawane, Turbhe, Navi Mumbai.



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50
and Beyond
BHARATI VIDYAPEETH

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Ref. No : BV / COA / N.M. /

Date :

9, Savla Sadan, 2nd Floor,
Plot No. 28/B, Near Fly Over,
R.C. Marg, Chembur,
Mumbai - 400071.
Tel. : 25285593
E-mail : bkmhatre@gmail.com

MHATRE
B.K.

ARCHITECT * VALUER
PLANNING CONSULTANT

Date : 09-05-2023

To,
Amey Govind Khot
A - TYPE/12/01, SECTOR - 13,
New Panvel, Panvel,
Navi Mumbai - 410206

Sub: Joining Letter

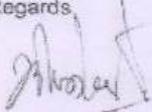
Dear Amey,

On behalf of B.K. Mhatre (Architect), I gladly welcome you to be a part of this firm your joining details shall be as below.

Joining Date	16-05-2023
Probation period	Upto 31-12-2023
Joining Monthly Salary	Rs. 18,000/- subject to TDS if applicable
Next date of appraisal	To be discussed after probation
Working Time	Monday to Friday 9.30am to 6.00pm; Saturdays 9.30am to 1.00pm.
Leaves	24/Annum in addition to Public Holidays but including planned, casual and sick leaves.

I congratulate you and wish you all the best. Please return a signed copy of this letter as a sign of your confirmation and willingness to join.

Regards,


B.K. MHATRE
ARCHITECT.
Reg.No. CA/81/6493

Accepted,

Amey Govind Khot




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Anushka A. Zade (Architect)
Mo. No. 9822804978
Email: aanushkazade@gmail.com
Address: Lokmanya Nagar, Navi Peth,
Sadashiv Peth,
Pune, Maharashtra 411030



09/09/2023

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir/ Ma'am,

I hereby inform you that, I Ms. Anushka Zade, have started with my own architectural freelancing after my graduation from Bharti Vidyapeeth collage of Architecture, Navi Mumbai.

I am practicing some interior design projects in Pune.

Regards,
Ar. Anushka Zade



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Ref. No. : BV/COA/N.M./

Date :

Gautam Shewa
ARCHITECT

Date: 23 May, 2023

To,
Ayumi Cardozo,
Chembur, Mumbai.

**SUBJECT: LETTER OF APPOINTMENT FOR THE POSITION
OF JUNIOR ARCHITECT**

Dear Ayumi,

With reference to your interview dated 17 May 2023, we are pleased to offer you position of Junior Architect in our organisation.

Your joining date is confirmed at 01 June 2023 as per following terms and conditions:

1. You are entitled to a CTC of 14,000/- per month.
2. You agree to comply with Terms and Conditions mentioned on page 2.
3. You agree to submit with us signed copy of any id proof.
4. Salary after probation to be confirmed mutually with the principal architect.

Please send us an acknowledgement of this offer confirming your joining.

We look forward to mutually rewarding professional relationship with you.

Ar. Gautam Shewa
(Principal Architect)



[Signature]
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(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Terms and Conditions:

Salary:

The salary offered to you is Rs 14,000/- (Fourteen Thousand only).

Probationary Period:

The probationary period need to be served by the candidate, after joining the job will be of 1 Month.

After probation period the candidate will be permanent subject to confirmation from principal architect.

Working Hours:

Working hours to be followed by employee: (10:30 - 7:30), Monday to Saturday Working. Sunday Off. Lunch Break: 1:30 PM - 2:00 PM

Leave Policy:

Any immediate leave to be told a day prior.

Any extended leave to be told at least 15 day prior.

Notice Period Clause:

If the employee desires to leave the company, he/ she needs to serve the notice period of 2 months to the company. During this period one needs to handover all works to the immediate candidate of the junior below.

Failing to do so, you may have to extend the term for final closure of the all works.

Failing to give a notice period is subjected to legal action with immediate termination of all experience with the firm



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Ref. No. : BV / COA / N.M./

Date :

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Appointment Letter

Dear Dipesh Sulebhavikar,

We take pleasure in appointing you as a **Jr. Architect**, with effect from **16th August 2023**.

Your employment by the Company will be subject to the following terms and conditions:

You will perform such duties as are assigned to you by the Company from time to time relating to the position to which you are now appointed and to which you may be transferred or promoted in the future.

If requested by the company, you shall submit yourself to an examination by a qualified registered medical practitioner appointed or agreed to by the company and you may be required to produce a certificate of medical fitness before you resume work. Absence from work or disability in performing your duties beyond the period of leave to which you are entitled under the Company's Rules shall be, at the discretion of the Company, without salary.

You shall devote the whole of your time and attention to performing your duties during office hours as set forth in the Company's Rules and use your best endeavours to promote the interests of the Company and your conduct at all times shall be such as not to damage the interest or reputation of the Company.

During your period of employment by the Company, you will not, without the prior written consent of the company, engage in any business or other activities nor shall you

1

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Cell : +91 92570 85128 | E-mails:mitaspeakingdesigns@gmail.com




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Ref. No. : BV / COA / N.M. /

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engage in any such activities as would interfere with the performance of your duties and obligations under this agreement.

You shall faithfully observe all the Company's Rules and comply with all reasonable orders of your superiors and attend to your duties punctually at place or places as may be required. You shall also abide by and implement "The Standards of Corporate Conduct" as approved by the Board of Directors of the Company and rules as are applicable from time to time including, But not limited to, the following :

- Not transferring or granting any gift or payment to governmental officials to obtain business or otherwise violate U.S. Foreign Corrupt Practices Act or similar Indian laws and regulations;
- Maintaining the Company's and client's confidential information and not disclosing it to third parties or other employees unless such persons have a "need to know";
- Not trading on such information or otherwise misusing such information or violating SEBI's Insider Trading Regulations of 1992;
- Not accepting, directly or indirectly, any commission, share in profits, presents or gratuities from any party dealing with, or seeking to deal with the Company or its affiliates, all as set forth from time to time in the Company's rules and laws and regulations applicable to Speaking Designs and its employees from time.

You are not authorized to and must not at any time:

- Trade on your own account by pledging the credit of the Company;
- Even on the Company's account, enter any transaction of a speculative or gambling nature, or otherwise subject the Company to risks which are beyond its financial capacity to bear;

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(G.O.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

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- Enter any commitment, dealing or obligation on behalf of the Company, except to the extent of operating the Company's bank account or accounts as empowered by a resolution of the Board of Directors of the Company.
- Carry on (whether alone or in partnership or joint venture with anyone else) or otherwise be concerned with or interested in (whether as trustee, principal, agent, shareholder, unit holder or in any other capacity)
- Any business or undertaking similar to or competitive with the business of the Company, its subsidiaries or affiliated companies or holding company or it's clients.

You shall inform the Company without delay of any act of dishonesty, fraud or cheating or any damage to the Company's property that you may come to know of whether the same is under contemplation or is taking place or has already taken place.

You shall not, without the prior written consent of the Company, which will not be unreasonably withheld, publish any book or brochure or article concerning any matter, which relates to your area of activity in the Company.

Your employment can be terminated by the Company without any notice or payment of any kind in lieu of notice in the following cases:

- Any act of dishonesty, disobedience, insubordination, incivility, intemperance, irregularity in attendance or other misconduct or neglect of duty or incompetence on your part in the discharge of your duties or the breach on your part of any of the terms, conditions or stipulations contained in this agreement or a violation on your part of any of the Company's Rules;
- You being convicted of (or pleading nolo contendere to) a felony (other than a summary traffic offence) or a crime involving fraud, misappropriation, or embezzlement;
- Is for whatever cause reprimanded by any stock exchange, or ruled by any stock exchange as not suitable to hold office in public company;

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- You being adjudged an insolvent or applying to be adjudged an insolvent or making a composition or arrangement with your creditors or being held guilty by a competent court of any offence involving moral turpitude; or
- Your death or total disability.

Upon your retirement or the termination of your employment by the Company, however the termination may occur, you will promptly return to the Company all documents, files, notes, lists, credit cards, computer disks recording, printouts, drawings, and the like (including, without limitation, any materials reflecting or containing Confidential Information) that are in your possession or under your control and that relates to the operation and business of the company. You shall not be entitled to retain any duplicate, summaries of, or notes on any of the foregoing.

The age of superannuation (i.e. the age of retirement in our Company) is 58 years. Your date of birth as entered in the records of the Company is **10 May 2000**.

You agree that in the event of retirement or your employment being terminated for any cause or reason, you will not thereafter, either directly or indirectly, either as a partner or as an officer, director, trustee, shareholder, or employee or principal or agent or joint venture or servant of any corporation or partnership, for a period of three years after leaving the said employment, solicit clients of this Company.

its subsidiaries or affiliated companies or holding company or its clients, you will similarly not carry on or otherwise be concerned with or interested in any business or undertaking similar to or competitive with the business of the Company, its subsidiaries or affiliated companies or holding company or its clients, within the said period in India or abroad. Competitive activity includes, but is not limited to, forming or making plans to form a business entity to directly compete with any business of the Company, working on the similar CRM / Software / Case Management tool and also on the project with current / previous Employer's client.

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The employee is liable for all cost, expenditures, including and without intimation the complete legal & operational loss & costs incurred by the employer in enforcing this Agreement as a result of any default of this Agreement by the Employee.

Your appointment is subject to a probation period of six months. During this period, your employment may be terminated by the Company or by yourself by giving a notice to the other.

If any terms or provision of this appointment letter or any application thereof shall be declared or held invalid, illegal or unenforceable, in whole or in part, whether generally or in any particular jurisdiction, such provision shall be deemed amended to the extent, but only to the extent to cure such invalidity, illegality or un-enforceability, and the validity, legality or enforceability, of the remaining provisions, both generally and in every other jurisdiction, shall not in any way be affected or impaired thereby.

All remuneration/allowances payable to you, and any other payments, will be subject to taxation as per the tax laws prevailing from time to time.

This appointment letter shall be governed by, and construed in accordance with, the laws of the Republic of India.

This letter constitutes the entire understanding between you and the Company relating to your employment by the Company and supersedes and cancels all prior written and oral agreements and understanding with respect to the subject matter of this appointment. This appointment letter may be amended by a subsequent written agreement between you and the Company.

As a condition for the employment hereunder, you shall execute a deed of confidentiality and invention assignment in favour of the Company in such form and with such contents as to the satisfaction of the Company, such deed to be executed simultaneously with the signing of this Agreement.

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If you are in agreement with the foregoing, please so indicate by signing and returning one copy of this letter, whereupon this letter will constitute our agreements with respect to this subject matter hereof.

We look forward to you having a long and growing career with us.

Regards,
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UTKARSH HADADARE,

HR HEAD.

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Ref. No. : BV / COA / N.M./

Date :

TO WHOMSOEVER IT MAY CONCERN

Dear Sir/Ma'am,

I hereby inform you that, I Mr. Mitravarun Patel, have started my own Architectural freelancing work after my Graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I have currently undertaken some interior design projects in Mumbai and also working on Site with my father.

Thanks & Regards.

Mit Patel

Mitravarun Patel

patelns.architect@gmail.com




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Date :

ASHLEYS ■

Offer of Appointment

To,

Dated-18.05.2023

Dear Aadil,

Following your recent discussions with **Ashleys**, we are pleased to offer you employment within the company in the role of **an Architect**.

We would hereby like to inform you that you will be under a probation period for 6 months starting from your joining date. The Employer reserves the right either to extend or terminate the probationary period at any time during the probation without assigning any reason. In case of gross misconduct or non-performance on your part, the Employer can terminate your employment with immediate effect without any prior notice or any compensation and further the Employer can take an appropriate action as per its policies. Kindly provide the following documents at the time of joining.

1. An Attested photocopy of your pan card and Aadhar card
2. A passport size colour photograph.

Warm regards.

Pooja Ashley

Address -315, Gold Crest, LBS marg, Ghatkopar West, Mumbai 400086, telephone- 25002411/12




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Ref. No. : BV / COA / N.M /

Date :



APPOINTMENT LETTER

Shakti Prateek Sahoo
C/o- Trinath Sahoo
Hatatota, Talcher, Angul.
Odisha- 759100
Mob- 9348474836

Date: 01.06.2023

Dear Shakti,

It is our pleasure to offer you a position of Junior Architect at EVOLVE CREATIVE STUDIO. During the service tenure you are required to undertake all duties and activities as assigned to you by the Management.

Your working days will be from Monday to Saturday, 10 a.m. to 6 p.m. and you will report to the Director and Managing Director of Evolve Creative Studio.

This appointment letter will be subject to the Standard Terms and Conditions of Employment of Evolve Creative Studio and also will be governed by the policies, rules and guidelines of the Company.

Your base salary will be Rs. 17K/- per monthly basis. .

Please send me a signed duplicate copy of this offer letter expressing your acceptance of the job offer and the terms and condition of employment.

For any additional queries & clarification, do not hesitate to give us a call or email from the details provided below. If you accept and approve all the term and conditions, you can join from the 1st April 2022. We look forward to having you in our company.

[signature]
Bikash Ranjan Sahoo
Director
EVOLVE CREATIVE STUDIO

I hereby accept and approved all the terms and conditions herewith.

[signature]
Shakti Prateek Sahoo

Ph No- 7325813949,9776727313
Email- info@evolvecreativestudio.in
studioevolvecreative@gmail.com

E-8-338, KALINGANAGAR, CHATIKIA,
BHUBANESWAR, ODISHA
web: www.evolvecreativestudio.in



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M.A.L.L.B. Ph.D.

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Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



SIAPL OFFICE : 1005, LINDRAI OPP. BHOJI DEVI SOCIETY, WASE PHELA, INDRA POKHARI, C.B.D., NAVI MUMBAI - 400 614
CORPORATE OFFICE : 25A/25B, 3RD FLOOR, BALAJI NAGAR, E.T.C.D., 400 102 BHAIRAVI CHOURN ROAD, C.B.D., NAVI MUMBAI - 400 614

LETTER OF ACCEPTANCE

To,
Shaunak Gokhale
Sangli

I am delighted to extend a warm welcome to you as you join SIAPL in the capacity of a Junior Architect. We are thrilled to have you as a valuable addition to our team, and we believe that your expertise and passion for architecture will contribute significantly to our ongoing projects and the overall success of our firm.

Your role as a Junior Architect is pivotal in supporting our design and planning initiatives, and we are confident that your skills and creative insights will enhance the quality and innovation of our architectural solutions. You have successfully passed a rigorous selection process, and your qualifications, experience and enthusiasm have stood out among a highly competitive field of candidates.

Your start date will be 01/07/2023, and your working hours will be from 10:00 to 18:30, Monday through Friday. On your first day, please report to HR, who will provide you with a detailed orientation to our company, our projects, and our work culture.

The Details of the firm are as follows:

Name of the Firm: Srujan Interiors & Architects Pvt. Ltd

Headed by Rafiq Momin – Executive Director

Address: Shridhar, 1st floor, Vishrambaug, opp. Radha Swami Satsang Biyas, Sangli, Maharashtra 416415

Name of the Architect: Rafiq Momin

Qualification: B.Arch

COA Registration No: CA/97/21190




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Rly. Station, C.B.D., Navi Mumbai



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Ref. No. : BV / COA / N.M. /

Date :

studio pvt.ltd.

Offer Letter

Date: 20th July 2023

To,
Mr. Achyut Nagose
04, Sai Krupa CHS,
Near Katrap school,
Katrap, Badlapur - 421 503.

TEL: 9067541327.

Dear Achyut,

With reference to your Interview with us, we are pleased to offer you the position in our organization as per the terms and conditions given below: -

1. Your Designation will be "Apprentice Architect".
2. This offer is valid if you join APICES Studio Pvt. Ltd. on or before **01st August, 2023**
3. Your present posting will be at: -
APICES Studio Pvt. Ltd., 203, Lodha Supremus, Rd. Number 22, Wagle Industrial Estate, Thane West, Thane, Maharashtra 400604
However, the Company reserves the right to transfer you to any offices / establishments / group companies whether now in existence or to be set up hereafter.
4. As a part of pre-commencement formalities, you will need to submit the following:
a) Copies of Permanent Account Number (PAN) and Aadhaar Card
b) Copies of Passport, Driving License (Any of these).
c) 3 latest stamp size colour photographs
d) Photocopies of Educational Certificates & Mark Sheets
e) Last 3 months' salary slips from previous employer / bank account statement
f) Appointment letter / Relieving letter from previous 2 employers
g) Address proof - Electricity bill, Rent receipt.

We wish you all the best and look forward to establishing a great working relationship.
Thanks & Regards

For Apices Studio Pvt. Ltd.


Hardik Pandit
Director



CIN : U 74210 MH 2004 PTC 148855
GST No. 27AAAC22153L1Z4

TEL : 2587 07 01 / 2 / 3 / 4 / 5 / 6
admin @ apices.in
www.apices.in

Reg Off :
203, 204, 205, Lodha Supremus - 4, Road No. 22
Wagle Estate, Thane (W) 400 934

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Ref. No. : BV / COA / N.M /

Date :

Himanshu Space Studio

Architecture | Interiors | Parametric Design
Raipur, Chhattisgarh



LETTER OF APPOINTMENT

To Whom it may concern

Himanshu Space Studio is an Architecture, interior and Parametric design consultancy firm, located in Raipur, Chhattisgarh.

This letter certifies that **Ar. Ajit Kare** has officially become a valued member of Himanshu Space Studio. Effective from **01/06/2023**, Ar. Ajit Kare holds the position of Jr. Architect.

We welcome Ar. Ajit Kare to our studio and look forward to a fruitful collaboration.

Employer:
Name : Ar. Himanshu Agrawal
Date of Signing : 09/09/2023

Signature:

Ar. Himanshu Agrawal
COA CA/2021/130846
TNDP CGRRP/TNCPALTR/2022/0140
RMC 15572602



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Ref. No. : BV / COA / N.M. /

Date :

TO WHOMSOEVER IT MAY CONCERN

Dear Sir/Ma'am,

I hereby inform you that, I Miss. **Ankita Sahu**, have started my own Architectural freelancing work ,after my Graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I have currently undertaken some interior design projects in Bhubaneswar .

Thanks & Regards.

Ankita Sahu

Ankita Sahu
ankitasahu.1998@gmail.com



[Signature]
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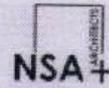
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Ref. No. : BV/COA/N.M./

Date :

Nitin Shirmali and Associates
ARCHITECTS | LANDSCAPE |
3D-VISUALIZATION | INTERIOR DESIGN



OFFER LETTER

25 July 2023

Bhakti Harkawat
Architect

Welcome to **Nitin Shirmali and Associates**. We are pleased to offer you the position of "ARCHITECT" in our organization. You will be directly reporting to Ar.Nitin Shirmali, registered with CoA under registration no. CA/2005/36664 and Managing Partner Ar.Tanmay Shirmali Reg. COA CA/2020/120085 the terms and conditions of the offer are given below:

1. Your initial place of Posting will be **INDORE, M.P.**
2. Your Date of Joining (DOJ) will be **1 Aug 2023** for all matters concerned
3. Your working hours will be 10:00AM to 06:30 PM from Monday-Friday and Saturdays are half Days timings are 09:30AM to 02:00 PM
4. The detailed Compensation and Benefits Program as agreed and as applicable to your position will be shared with you along with appointment on your date of joining
5. You will be eligible for
 - Salary review will be after 12 MONTHS from DOJ as per pro-rata basis.
 - Rewards and Recognitions applicable to other FTE
 - Leaves applicable to other FTE

Please return the duplicate copy of this letter duly signed indicating your acceptance of our terms and conditions of employment.

We once again would like to thank you for your interest in seeking a career with our organisation and hope you will have a fruitful and successful career with us.

Yours sincerely,


Nitin Shirmali
Chief Architect and C.E.O
Nitin Shirmali and Associates

Web: www.nitinshirmaliassociates.com
Contact: +91-9308992965
Address: House no. 30 Tula vilas 3/1, Bha. Belpada, Prabhli, Madhya Pradesh, 452018

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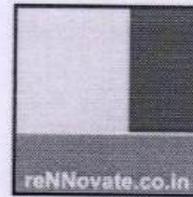
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Ref. No. : BV / COA / N.M /

Date :

RENNOVATE HOME SOLUTIONS PVT. LTD.



End- to-End Interior Solutions

Position: JUNIOR DESIGNER
Location: CST
Joining date: 10TH APRIL 2023

Dear Shivani Barabde,

We are happy to offer you a position of **JUNIOR DESIGNER** at Rennovate Home Solutions Pvt. Ltd. We welcome you aboard to our epic growth journey.

Rennovate is an equal opportunity employer and accords highest importance to Ethics, Innovation, Teamwork and a positive attitude towards work coupled with an ability to retain clients has helped us to grow.

You will be attached to our office at Mumbai working in the capacity of a JUNIOR DESIGNER. You will report initially to Smita Vijaykumar- our Lead Designer.

Your roles and responsibilities as a Designer would entail the following:

- 1) Calling leads, potential customers
- 2) Taking down their requirements in our format
- 3) Understanding the customer requirements and translating into Cad, PowerPoint presentations and quotations
- 4) Follow up with Customers to convert them into paying customers
- 5) Oversee site measurements, final projects
- 6) Translate sketch up concepts into AutoCAD detailed drawings
- 7) Create BOQ and final Quotations
- 8) While drawing: Ensure that all the information required is given once, and given correctly within the drawing. Ensure that the information given is consistent and does not contradict itself within the sheet. Ensure that all the detailing contained within the sheet is in consonance with the look and feel which has been reviewed. Ensure that the text boxes are correctly filled in. Ensure that the drawing conforms to the drawing standards, specifically dimensioning, texting, and layer management etc, adopted by Rennovate. Ensure that the drawing has been accurately titled and labelled. Ensure proper version control on the drawings that have been modified.

1




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Date :

RENOVATE HOME SOLUTIONS PVT. LTD.

Check the completed drawing against a benchmark drawing and against the design checklist to weed out any errors. Prepare all drawings up to execution stage for all projects and have same vetted by Group Head.

If standard details are being used within the project, then check the same for suitability and relevance. Ensure that accurate and complete information is given to the estimator / 3D Animator. At the end of each day, update the relevant drawing lists to reflect the current status. Take responsibility for Folder Management, the design stage documentation of the projects handled Document and Preserve Design review records.

Check and release the updated drawing list once a week to the project team.

SALARY:

1. Your CTC would be 260,000 p.a. 20,000 pm + 1 MONTH DIWALI BONUS.
2. Review at NEXT DIWALI
3. Income Tax, if applicable, will be deducted from your yearly salary, the tax deductions will depend upon the prevailing Income Tax Laws and your Tax Declaration for the year.
4. Salary will be paid between the 7th and 10th of each month.

TIMINGS:

1. 9:30 TO 7:00 with 30 mins grace period for being late due to unavoidable circumstances, which is expected to be adjusted in the evening the same day
2. Second and fourth Saturdays are officially off, in case of a customer meeting or other work comp off will be provided.
3. Constant LATE COMING will not be seen in good light

LEAVES:

1. Government holidays list shall be shared with you
2. All Sundays are holidays
3. Total of 14 leaves will be granted, 1 week at most on a stretch. Holidays are earned per month of work experience. Any extra holidays are cut in pro rata basis

PROBATION PERIOD:

There is a probation period of 3 months. In this period, notice period clauses do not apply. Termination will be mutually agreed upon and all laptop, phone etc items will need to be returned immediately. On the successful completion of the probation period, you will be confirmed and bonus will be applicable at diwali.




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Date :

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TERMINATION:

Reasons for termination are listed below:

- Watching youtube DURING COMPANY TIME.
- Taking non emergency personal calls in office hours
- Deliberately delaying work or not taking on work load
- Approaching potential and actual customers with non RENNOVATE rates for work
- Approaching potential and actual customers, to not take up RENNOVATE projects
- Mis-representing, causing a bad name, defamation to RENNOVATE, allied companies
- Misappropriation of money or property belonging to RENNOVATE

NOTICE PERIOD, TERMINATION:

2 weeks of notice period is mandatory. If forfeited, a salary adjustment will be made accordingly. On termination, due to theft, misrepresentation, loss to company/property, no severance shall be provided

We love great work and wonderful creativity. We are a small start up right now and want to grow with our employees in a positive family like environment. We look forward to having you aboard and hope to see some spectacular projects going ahead.....

Regards,
Team Rennovate




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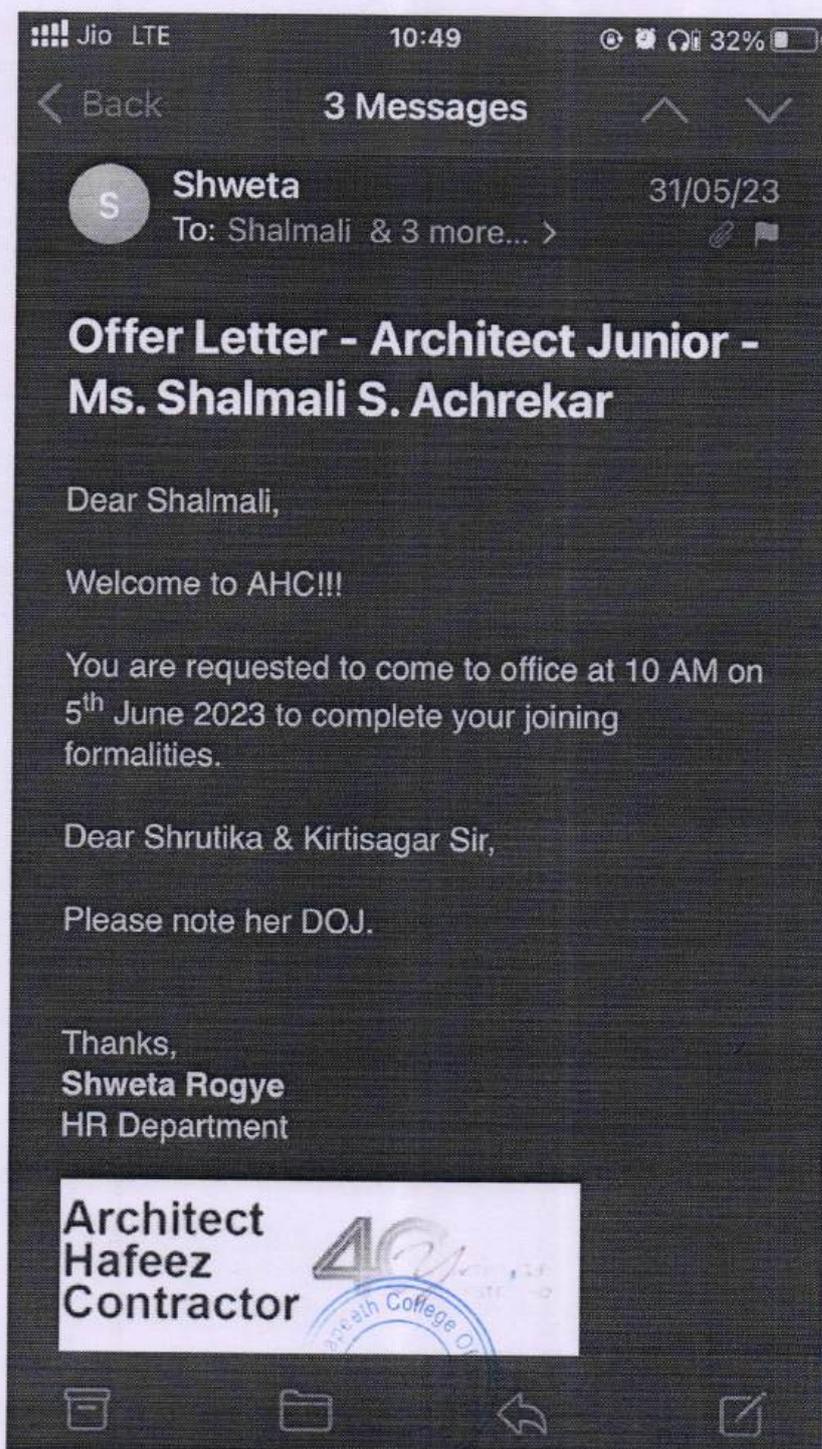
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Celebrating
and Beyond
BHARATI VIDYAPEETH

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Ref. No. : BV / COA / N.M. /

Date :

 **Urban Analysis & Solution
Consultancy Services.**

Date: 24/06/2023
Dear Ms. Ruchita Rajeev More,
Re: Employment offer for the position of Junior Architect.

We are pleased to offer you the position of junior architect within our company. You will be working at our Urban Analysis and Solution Consultancy Services, Navi Mumbai.

Condition of offer:

Position : Junior Architect
Employment : Full Time
Remuneration & Benefits:

Salary	INR 15,000/-
Total	Fifteen Thousand only.

Other benefits

Accommodation:	You will be responsible for your own Accommodation.
Transportation	You will be responsible for your own transportation.
Gratuity	Not applicable.
Others	Your entitlement to leaves will be in keeping with the provisions of the applicable statutory legislation and Company policy and are subject to change at the discretion of the management.

Condition of the Employment:

The duration of this Agreement is Unlimited.

Apart from the annual leave provision, you will also be entitled to other forms of leave as prescribed by relevant Indian Labor Laws. Statutory and Paid Public Holidays are also excluded from your annual leave balance.

Your job title, content and place and conditions of work is Navi Mumbai Office. Failure to comply with India legislation and rules and regulations in particular, may lead to the termination of this Agreement, as stipulated in the HR policies & Procedures Manual.

It should also be noted the apart from remuneration and benefits provided for in this Agreement, on other ways, means or form of financial reward will be accommodated or paid.



A-1307/08/09, Shelton Sapphire, Plot No. 18 & 19, Sector 15, CBD Belapur, Navi Mumbai - 400614
+91 22 40136470 | info@uaspi.in | www.uaspi.in



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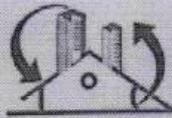
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Date :



Urban Analysis & Solution Consultancy Services.

Date: 24/06/2023

Dear Ms. Ruchita Rajeev More,

Re: Employment offer for the position of Junior Architect.

We are pleased to offer you the position of junior architect within our company. You will be working at our Urban Analysis and Solution Consultancy Services, Navi Mumbai.

Condition of offer:

Position : Junior Architect

Employment : Full Time

Remuneration & Benefits:

Salary	INR 15,000/-
Total	Fifteen Thousand only.

Other benefits

Accommodation	You will be responsible for your own Accommodation.
Transportation	You will be responsible for your own transportation.
Gratuity	Not applicable.
Others	Your entitlement to leaves will be in keeping with the provisions of the applicable statutory legislation and Company policy and are subject to change at the discretion of the management.

Condition of the Employment:

The duration of this Agreement is Unlimited.

Apart from the annual leave provision, you will also be entitled to other forms of leave as prescribed by relevant Indian Labor Laws. Statutory and Paid Public Holidays are also excluded from your annual leave Balance.

Your job title, content and place and conditions of works is Navi Mumbai Office. Failure to comply with India Legislation and rules and regulations in particular, may lead to the termination of this Agreement, as stipulated in the HR policies & Procedures Manual.

It should also be noted the apart from remuneration and benefits provided for in this Agreement, no other ways, means or form of financial reward will be accommodated or paid.

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Ref. No. : BV / COA / N.M. /

Date :



ARCHITECT YASH AGARWAL

CONSULTING ARCHITECT & PROJECT MANAGEMENT CONSULTANT

105 Rajshree Plaza, Opp. Shreyas Cinema, L.B.S. Marg, Ghatkopar (W), Mumbai-400 086.
Email - arr.yash@gmail.com Mob. No. - 98921 09022

Ref : AYA/AP/01
Date: 18.06.2023

To,
Ms. Siddhi Dalvi,
C-3, Suryodanshan Arunodaya Nagar,
Navghar Road, Mulund (E),
Mumbai-400081

Sub : Appointment letter for position of Junior Architect

Dear Siddhi S Dalvi,

Further to our meeting, we are pleased to inform you that you are hereby appointed as a **Junior Architect** to Architect Yash Agarwal. (Hereinafter referred to as "AYA" or "the firm", as per terms and conditions discussed and agreed upon as under:

1. This appointment is effective from 21.08.2023.
2. You shall be paid a consolidated amount as Professional Fees of 2,16,000/- (Two Lacs Sixteen Thousand) per annum, including all taxes which will be divided equally into twelve installments. In addition to this compensation, the firm/Company will reimburse for any and all expenses incurred by you, subject to the firm's/ company's prior approval, in the performance of your duties.
3. Any future compensation increase shall be based on merit considering your periodic and consistent overall performance; business conditions and other parameters fixed from time to time at the discretion of the management and as per the firm /company policy and shall not be considered merely as a matter of right.
4. You shall deliver the services at the firm's/ company's place of business, or at various other sites as required and mutually and reasonably agreeable to the firm/ Company and you.
5. Your services are liable to be transferred or loaned or assigned with/without transfer, wholly or partially, from one department to another or to office/ branch and vice-versa or office/ branch to another office/ branch of an associate firm/ Company, existing or to come into existence in future or any of the Organization's branch office or locations anywhere in India or abroad or any other concern where this Organization has any interest, in such case, you will abide by responsibilities expressly vested or implied or communicated and shall follow rules and regulations of the department/office, establishment, jointly or separately, without any compensation or extra remuneration or provision of accommodation.

Siddhi Dalvi



Page 1 of 4



Satish Dhale
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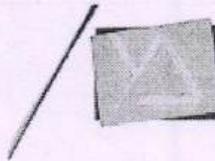
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Prof. Satish Dhale
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Ref. No. : BV / COA / N.M. /

Date :



ARCHITECT YASH AGARWAL

CONSULTING ARCHITECT & PROJECT MANAGEMENT CONSULTANT

105 Rajshree Plaza, Opp. Shreyas Cinema, L.B.S. Marg, Ghatkopar (W), Mumbai-400 086
Email - arc.yash@gmail.com Mob. No. - 98921 09022

- You, thereupon, may be governed by service conditions and other terms of the said concern as may be applicable.
6. You shall deliver all the functions and responsibilities as described by the firm, to the best of your abilities and capability. You will be responsible for successfully completing the project according to specifications and within the policy guidelines set forth.
 7. Consumption of Non-Vegetarian Food, Alcohol, and Smoking etc., is strictly prohibited in the office premises.
 8. Probation: You will be on probation for a period of Six (6) months from the date of your joining. Thereafter your performance review will be done and if found satisfactory, your services will be confirmed. The Company reserves the right to reduce/dispense with or extend your probation period at its absolute discretion. During probationary period or extension thereof, the organization is entitled to terminate the service with immediate effect without giving any notice or assigning any reason whatsoever.
 9. The notice period for termination of services will be 45 days from your side with or without compensation, as per the decision of the Management/CEO. A written acknowledgement shall be necessary for such performances. In case if you fail to serve the notice period, an appropriate legal action will be initiated.
 10. Your services are liable to be terminated at any time:
 - a) as and when the Organization comes to know of any conviction by the Court of Law during the tenure of your services to us or conviction and/or any bad record in the past, or because of your giving false information at the time of your appointment or concealed any material information or given any false details in the application form or otherwise as regard age, education qualification, experience, etc.
 - b) if you are found to be not possessing desired qualification which do not conform required regulation as may be required from time to time and necessary for continuation of business or its exigencies or on account of redundancy.
 - c) During probation period, your services can be terminated without giving any notice or assigning any reason.
 - d) If resigned during probation you will have to serve 30 days' notice. In case if you fail to serve the notice period, an appropriate legal action will be initiated.
 - e) Incentives due to you, in the event of termination may be held back or paid at the sole discretion of the management.
 11. You will keep the firm/ Company informed of any change in your 'Personal information' details that may happen during the course of your tenure/service with the Organization.

Handwritten signature



Page 2 of 4

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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID., M.Arch.)

Ref. No. : BV / COA / N.M. /

Date :



ARCHITECT YASH AGARWAL

CONSULTING ARCHITECT & PROJECT MANAGEMENT CONSULTANT

105 Rajshree Plaza, Opp. Shreyas Cinema, L.B.S. Marg, Ghatkopar (W), Mumbai-400 086.
Email - arc.yash@gmail.com Mob. No. - 98921 09022

12. During your tenure/services to the Organization, you will acquire, gain, generate, gather and develop knowledge of and be given access to business information about products activities, know-how, methods or refinements and business plans and business secrets and other information concerning the products/business of the Organization. You will be liable for prosecution for damages for divulgence, sharing or parting any of such information during the tenure and on cessation for at least 2 years period.
All documents, plans, drawings, prints, trade secrets, technical information, reports, statements, correspondence etc., written or unwritten and also information and instructions that pass through you or come to your knowledge shall be treated as confidential. You shall not utilize them for your own use or disclose to other persons during or after your tenure/services to the firm / Company.
13. In the course of your association with us, you are bound to come across information that is of a vital and confidential nature, pertaining to our industry. It is therefore expressly agreed, as an important component of the appointment, that you will not associate yourself, either directly or indirectly, either during your association with us or for a period of two years from the date of cessation of services, with any industry of a competitive nature.
14. You shall faithfully and to the best of your ability perform your duties that may be entrusted to you from time to time by the firm / company. You will be bound by rules, regulations and orders promulgated by the management in relation to conduct, discipline and policy matters. You shall have no authority to bind the Organization to any obligation or accord. You will inform the management/CEO before seeking membership of any local or public bodies, or if already a member, shall disclose it to the management/CEO. In the event of your becoming member without following due process as mentioned, it may amount to contravention and the management reserves the right to take appropriate action including dispensing with your services, as it may deem fit.
15. Whilst your services to the Organization, you may be given or handed over firm/ Company's property and/or equipment for official use and you shall take care of them including their upkeep. On cessation of your services to the Organization, you shall return all documents, books, papers relating to the affairs of the Organization, purchased with the Organization's money, which may have come to you, and also any property of the Organization in your possession.
16. Any balance of advance or loan taken by you from the firm/Company, shall be fully recovered from your salary and any other legal dues, at the time of terminating the services to the Organization.
17. The Firm/ Company is obliged to deduct Income Tax at source as per provision of Income Tax Act/Rules. Accordingly, you are required to submit all required proof and necessary documents and other details from time to time to enable the Organization to comply with the provisions of law, in the event of non-compliance

Yash



Page 3 of 4

[Signature]
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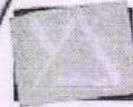
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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No : BV/COA/N.M./

Date :



ARCHITECT YASH AGARWAL

CONSULTING ARCHITECT & PROJECT MANAGEMENT CONSULTANT

105 Rajshree Plaza, Opp. Shreyas Cinema, L.B.S. Marg, Ghatkopar (W), Mumbai-400 086.
Email - arc.yash@gmail.com Mob. No. - 98921 09022

by you as aforesaid if the Organization is required to pay any interest/penalty under Income Tax ACT, it shall deduct the amount as may be paid or payable from your salary or other payments and you shall allow the Organization to comply with these requirements without objection.

- All disputes arising out of this letter will be subject to the jurisdiction of the Mumbai Court. And that the courts, tribunals and/or authorities at Mumbai only shall have jurisdiction to entertain, try and decide such disputes or differences arising out of or pertaining to this appointment, irrespective of your working location being elsewhere at those times.
- You are requested to return the enclosed copy duly signed as a token of your acceptance of the terms and conditions of your appointment.

Hope that this will be the beginning of a long, successful and fruitful collaboration.

Thanking You,
Yours Sincerely,

Y. Agarwal
Ar. Yash R Agarwal



Acceptance:

I have read and understood the terms and conditions stated above and hereby signify my acceptance of the same

SIDDHI SANTAY DALVI

Siddhi Santay Dalvi

18.08.2023

NAME

Signature

Date



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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

DATE : 11-09-2023

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir/Ma'am,

I hereby inform you that, I Mr. Vedbhushan Patil, have started with my own architectural freelancing and after my graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I am practicing interior, architectural & Events in Navi Mumbai and Mumbai.

Thanks & Regards.

Vedbhushan Patil

Ar. Vedbhushan Patil
(Self Attested)



[Signature]
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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

DATE : 20-08-2023

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir/Ma'am,

I hereby inform you that, I Mr. Param Patil, have started with my own architectural freelancing and after my graduation from Bharti Vidyapeeth College of Architecture, Navi Mumbai, I am practicing interior, architectural & Events in Mumbai.

Thanks & Regards.

Ar. Param Patil
(Self Attested)



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Ref. No. : BV / COA / N.M. /

Date :



Gajjar & Associates
Consultants Private Limited

8th August, 2023

TO WHOMSOEVER IT MAY CONCERN

This is to say that Miss. Manasi Rajan Vilekar, who completed her bachelor in architecture from Bhartiya Vidyapeeth, College of Architecture, Navi Mumbai, has been appointed as Junior Architect in our office to join from 10th August, 2023.

For: M/s. Gajjar & Associates Consultant (P) Ltd

Mr. Shrikant N Gajjar (Director)



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Ref. No. : BV / COA / N.M. /

Date :



Date: 1st June, 2023.

To
Mr. Parth Shantil Ramani
601, Om Shiv Krupa, Nr. Shivsena Shakha,
Charai, Thane (w) - 400 601.

SUB.: Appointment for the post of Junior Architect.

With respect to your interview with Scapes as a Junior Architect Dtd.30th May, 2023, I am pleased to offer you the post of Junior Architect. As discussed with you earlier, your duties would include Architectural design & services.

Your job starts at 10.00 am till 6.30 pm Monday to Saturday, though it is anticipated that the day might prolong depending upon the workload.

We trust that you would contribute to the growth of the company and hope to enhance our relationship mutually with the due course of time.

Thanking you.

Yours truly,

For Scapes


Ar. Subhash V. Gupte

scapes. gupte collage | +91 22 2538 5855 | E. mail@scapes.co.in
op. bhakti mandir, panchnakhad, | +91 22 2534 5014 | W. www.scapes.co.in
ane. (w) 400 602




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir / Ma'am,

I hereby inform you that, I Mr. Amansingh Rajput have started with my own Architecture firm as NEXIDEA DESIGNS after my Graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I am practicing Architectural projects and some interior designs project in Mumbai, Nashik, Jalgaon, Hyderabad and Goa.

NEXIDEA.designs




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2. Academic Year (2021-22)

- Table showing list of students placed along with placement details.
- Students Documents.




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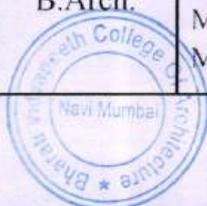
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Ref. No. : BV / COA / N.M./

Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Vaibhavi M. Dave	B.Arch.	Godrej & Boyce Mfg.Co. Ltd Regd. Office: Pirojshanagar, Vikhroli, Mumbai 400 079, India 912267961700/1800	106- 110
2	Madhura D. Bagwe	B.Arch.	Godrej & Boyce Mfg.Co. Ltd Regd. Office: Pirojshanagar, Vikhroli, Mumbai 400 079, India 912267961700/1800	111- 115
3	Aman Gaikwad	B.Arch.	Ratan Botliboi First Floor, RAJ MAHAL, 33, Altamount Road,India. ph:02240640000	116- 117
4	Amit Bodake	B.Arch.	ApicesStudio Pvt. Lt. 203, Lodha Supremus, 1, Road Number 22, Wagle Industrial Estate, Thane, Maharashtra 400604 ph:02225870701	118
5	Anusha Rao	B.Arch.	Ujwal Mehta Architects 1109, Goodwill Infinity IT Park, Plot No E3A, Sector 12, Kharghar, Navi Mumbai, Maharashtra 410210 ph:08879077740	119
6	Gaurav Sahare	B.Arch.	Kashelkar Designs Pvt Ltd 411-412, Globe Arcade, RP-112, MIDC Residential Zone, Dombivli MIDC, Besides MIDC Ganesh Mandir, Dombivli	120- 122



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

			above Gokhale Orthopedic Center, Dombivili East, Maharashtra 421203 ph:9920951588	
7	Dhanashree Thoke	B.Arch.	Abhikalpan Architects & Planners Office No 908/9, Lodha Supremus, I-Think Techno Campus Opp Kanjurmarg Station East, Mumbai, Maharashtra 400042 02225775926	123
8	Juilee Patil	B.Arch.	Self Employed 8692925231	124
9	Mohit Shetty	B.Arch.	rubix Design J2-135, Opp:Lodha New Cuff Parade Mumbai-400037 9819192283	125- 126
10	Onkar Jaju	B.Arch.	Self Employed 9309891838	127
11	Piyush Shinde	B.Arch.	Kalayojan Architects 304-B Pratik Industrial Estate, Goregaon-Mulund Link Rd, near Fortis Hospital, Mumbai, Maharashtra 400078 ph:9323392533	128
12	Pranjali Mali	B.Arch.	MOOF, 51, Juhu Ajanta , Gulmohar Rd , J V P D , M u m b a i - 4 0 0 0 4 9 ph:Tel: 022-26704403/9820401846	129
13	Roshan Banik	B.Arch.	Self Employed ph:9137190862	130
14	Sakshi Pimpalkar	B.Arch.	Mihal+Sonal Architects RT-1, Neighbourhood complex Sector 4 Nerul West, Navi Mumbai	131



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Ref. No. : BV / COA / N.M./

Date :

			400706 ph:02235978716	
15	Manjusha Pise	B.Arch.	STUDIO11,ArchitectS &Interior, Plot No.61, Hudkeshwar, Police Station Road, near Vithoba Lawn, Nagpur- 440034 www.studioeleven.in	132
16	Aishwarya Madas	B.Arch.	Design Creation 6th Floor, S. V. Rd, opposite Shoppers Stop, Andheri West, Mumbai, Maharashtra 400058	133
17	Aditi Baazi	B.Arch.	Tanay Mehta Architects 176, Satra Plaza, Sector : I9D, Palm Beach Road, Vashi, Navi Mumbai ph:9987771063	134
18	Rutuja Dhuri	B.Arch.	Tanay Mehta Architects 176, Satra Plaza, Sector : I9D, Palm Beach Road, Vashi, Navi Mumbai ph:9987771063	135
19	Nikhil Nagpure	B.Arch.	SIAPL,455/456, 4th Fl, Awing Balaji Bhavan, Belapur East, Sector 11, CBD Belapur, Navi Mumbai, Maharashtra 400614 ph:02267210224	136- 137
20	Pramod Dongare	B.Arch.	ingrain 5 th Floor,ITTS House,Kala Ghoda, Fort,Mumbai-400001. ph:02249701442	138- 140



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Date :

21	Harsh Shinde	B.Arch.	Ujwal Mehta Architects 1109, Goodwill Infinity IT Park, Plot No E3A, Sector 12, Kharghar, Navi Mumbai- 410210 ph:088790 77740	141
22	Tejaswini S.	B.Arch.	UDAI Kharghar, Navi Mumbai info@uda-i.com	142
23	Vijay Devkate	B.Arch.	Inspire Architects A-504, Mahavir Icon., 99, Palm Beach Rd, Shahbaz Village, Sector 15, CBD Belapur, Navi Mumbai, Maharashtra 400614 <u>Ph:099674 25245</u>	143- 145
24	Pushpak Pise	B.Arch.	Meenakshi & associates Sadguru Universal, Sector 17, Khanda Colony, Panvel, Navi Mumbai, Maharashtra 410206 meenakshi2001@hotmail.com	146
25	Rohit Ghanekar	B.Arch.	K.Thomas & Associates E-1, Unit no: 3 & 4 ,Sect No: 5 Near Esis Hospital, Vashi, behind Ramdev, Navi Mumbai, Maharashtra 400703 ph: 022 2782 1019	147
26	Shubham Motagi	B.Arch.	K.Thomas & Associates E-1, Unit no: 3 & 4 ,Sect No: 5 Near Esis Hospital, Vashi, behind Ramdev, Navi Mumbai, Maharashtra 400703 ph: 022 2782 1019	148



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Date :

27	Harshali Terdale	B.Arch.	455/456, 4th Fl, Awing Balaji Bhavan, Belapur East, Sector 11, CBD Belapur, Navi Mumbai, Maharashtra Ph: 080 4860 9358	149- 150
28	Manaswini Nagdive	B.Arch.	Self placed Ph:917218486848	151
29	Pooja G.	B.Arch.	A-15, Pamposh Enclave, Greater Kailash - 1, New Delhi-110048 India +91 (11) 2644-2050 +91 (11) 4718-4444 info@arcop.co.in	152
30	Vaishnavi Iyer	B.Arch.	Graphite Architects Shelton sapphire, Sector 15, CBD Belapur, Navi Mumbai, Maharashtra http://www.graphitearchitects.com.au/	153
31	Varun Adewar	B.Arch.	Self placed Ph:8308952925	154
32	Yashwanti Bhutane	B.Arch.	TRISITA Eng.LLP. Office No:G-10 Nano Wing, Ground Floor Haware Fantasia Business Park, Block Sector:Vashi 400703, Plot Number, Navi Mumbai, Maharashtra	155- 157
33	Nainesh Thakur	B.Arch.	Bhite & Associates 12,Geeta Sadan,NR. Dhanvantari N.S. Road, Mulund (WJ. Mumbai. Ph:918104766395	158
34	Omkar Pilankar	B.Arch.	Spasm Design Architects W, 310, Raheja Plaza, opposite Yashraj Studio, Shah Industrial Estate, Off New Link Rd, Industrial Area, Andheri West, Mumbai, Maharashtra 400053 Ph:022 2674 1501	159



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

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Date :

35	Ashutosh Sanas	B.Arch.	Architecture Associates 2-R/5, Lane No 2B, Sector 9, CBD Belapur, Navi Mumbai, Maharashtra Ph 098203 29906	160
36	Chandrashekhar Domb	B.Arch.	Gbox N-16, RH 3, Sector -06, Vashi Navi Mumbai Ph"8082575773	161
37	Mukund Kumar	B.Arch.	Self Employed Ph:9772637719	162
38	Apoorva Talwalkar	B.Arch.	Mercury Architects Office no. 10 Raheja Arcade, Sector 11, CBD Belapur, Navi Mumbai, Maharashtra 400614 099205 34084	163
39	Anthara H.	B.Arch.	Hafeez Contractor, Architect 29 Bankstreet, 1st Floor, Sonawala Building, Horniman Circle, G Vaidya Rd, Fort, Mumbai, Maharashtra Ph:022 2266 1920	164
40	Pranali Sangli	B.Arch.	Rahul S. Redkar, Architect Sarvoday shilp, shop No. 4, Patharly Road, Dombivili	165




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Date :

Godrej & Boyce Mfg. Co. Ltd.
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Tel: +91-22-6796 1700 / 1800
info@godrej.com
www.godrej.com
CIN U28993MH1932PLC001828

Corporate Personnel & Administration Dept.
Ref: HK/P&A/CAMPUS-OFFER 2022-23/CN-108

18th August 2022

Dear Ms. Vaibhavi Dave,

Greetings from Godrej!

We are delighted to have you coming on board on **22nd August 2022**.

We are sure that you are keenly looking forward to what's in store for you upon your joining us.

To make your transition in Godrej smooth, we have planned a comprehensive Corporate Orientation Program at our Vikhroli Establishment in Mumbai.

Your portfolio / assignment and the place of posting will be shared with you after the Corporate Orientation Program.

To enrich you with knowledge, learning, skills and experience during the traineeship, you will be undergoing a structured Training Program comprising of learning inputs in a phased manner:

Phase I (At the time of Joining): - Corporate Orientation Program, followed by:

- Technical Training Program (or)
- Sales, Service and Marketing Training Program (and)
- On-The-Job Training, as applicable.

Phase II (Mid-Year): - Developmental Program(s)

- Technical Training Program (or)
- Sales, Service and Marketing Training Program (and)
- On-The-Job Training, as applicable.

Phase III (Upon completion of the Training): - Organization Level Development Programs (Common for all) followed by:

- Advanced Programme of Technical Training Program (or)
- Sales, Service and Marketing Training Program (and)
- On-The-Job Training, as applicable.

When you take up the assignment, we have earmarked for you, you will have a 'buddy' to help and guide you in the initial days. Please feel free to speak to / write to us for any information that you may need.

Ms. Rachna Bhuse (rachna@godrej.com, Mobile: 9821490425)
Ms. Leenat Sawar (leenat@godrej.com, Mobile: 8169960727)

We look forward to you becoming part of the exciting growth journey at Godrej!

With best wishes,

Harpreet Kaur
Senior Vice President & Head-
Corporate Personnel & Administration

Encl.: Offer Letter



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COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Godrej & Boyce Mfg. Co. Ltd.
Regd. Office: Pirojshanagar,
Vikhroli, Mumbai 400 079, India
Tel: +91-22-6796 1700 / 1800
info@godrej.com
www.godrej.com
CIN U28993MH1932PLC001828

Corporate Personnel & Administration Dept.
Ref: HK/P&A/CAMPUS-OFFER/2022-23/CN-108

18th August 2022

Ms. Vaibhavi Madhusudan Dave
C-2/3, Flat No. 04
Angarika Apartments, Sector-4
Vashi
Navi Mumbai - 400703
Mob: 9869943043

TR CAT: C-200

OFFER LETTER

Dear Ms. Vaibhavi Dave,

With reference to your application and the subsequent interview you had with us, we are pleased to confirm your selection as **Graduate Engineer Trainee** in our Organization. Your appointment is covered under the provisions of **The Apprentices Act, 1961 and its subsequent amendments thereto**. The terms & conditions are as given below:

1. Place of Posting & Period of Training:

Your initial place of posting will be at our **Vikhroli Establishment, Mumbai**. The training period will be for a period of twelve (12) months from your date of joining, i.e., **22nd August 2022**.

2. Consolidated stipend:

You will be paid an All-inclusive Consolidated Stipend of **Rs.36,000/- (Rupees Thirty-Six Thousand only)** per month.

(In the event of any legislation being enacted/made applicable treating the above mentioned "Consolidated Stipend" as "Salary" for the purpose of calculating Provident Fund, Gratuity, House Rent Allowance, Medical or any other direct / indirect benefit or contribution etc., then in such an event, the said "Consolidated Stipend" shall stand adjusted / modified to the extent so that there is no additional financial burden on the Company on this count i.e., the stipend payable to you by the Company, inclusive of all statutory, direct / indirect benefits or contributions, shall not exceed the above mentioned Consolidated Stipend per month).

3. Leave Entitlement:

You will be eligible for Leave as per the Leave Rules of the Organisation applicable to the trainees covered under The Apprentices Act, 1961. The same is subject to change from time to time.

4. General terms & conditions:

- Although it is not mandatory and / or obligatory on the part of the Company to offer you employment upon completion of the training period, you will be considered for any suitable opening that may arise / exists at that point in time, subject to your overall performance, attitude, conduct, attendance & punctuality besides meeting the requisite selection criteria.
- As a part of the terms and conditions mentioned in this Offer Letter, you will be required to sign a Service Agreement for a period of two years (one year as a Trainee and one year subject to being absorbed in regular employment upon successful completion of the training period).

We are enclosing the soft copy of the Service Agreement which you are required to prepare on a **Stamp Paper of value Rs.200/-** and submit the duly filled-in and signed (by you and the guarantor) Agreement on your date of joining. Please note that it is mandatory to carry the Service Agreement on your date of joining along with the Offer acceptance copy.

Contd... (2)




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www.godrej.com
CTN U28993MH1932PLC001828

(2)

Ms. Vaibhavi Madhusudan Dave, Navi Mumbai - 400703

- c) During the training period, you will not be eligible for any Variable Pay (viz., Performance Pay, Sales / Service Incentives etc.)
- d) Your selection as a trainee is subject to you being found medically fit by the Company's Medical Officer or by a Medical Practitioner of Company's choice
- e) While your initial place of training / posting will be at our Vikhroli Establishment, you are liable to be transferred to any of the Company's Establishments / Upcountry Manufacturing Plants / Project Site Office within the territory of India during your training period and/or thereafter and the same will not have any impact on your Consolidated Monthly Stipend. You will be adhering to six days per week work schedule. The salary/stipend disbursement is on the 10th day of every month.
- f) The Management shall decide your Function (Profile), Division and the Place of Posting as per the business need and exigencies, and the same shall be communicated to you during the Corporate Orientation Program. The Management's decision in this regard shall be final and binding on you.
- g) If and when it is required to impart training to you on a non-working day, you will be required to report for training on such days for which you will be given compensatory off. Similarly, as and when required, you may be called upon to report in second shifts when specific / special training opportunities are available.
- h) If you wish to resign from the traineeship of the Company, the notice period is one month during the training period, and you will be permitted to do so subject to your fulfilling the terms & conditions as per the Service Agreement signed by you. The Company reserves the right not to accept the notice period depending upon business needs and requirements. In case you leave the traineeship without fulfilling the terms & conditions as applicable to you, the Management reserves the right to initiate appropriate proceedings as per law.
- i) Your traineeship can be terminated by the Company at any time by giving you one month notice. Upon successful completion of the training and after absorption in regular employment, the notice period is three months on either side.
- j) The Company reserves the right to terminate your traineeship / employment at any time without notice or payment in lieu thereof if you are found guilty of absence from duty without prior intimation and/or permission for a continuous period of seven days or more, insubordination, non-performance, low productivity, disclosing confidential data or information pertaining to the Company, bonafide loss of confidence, misappropriation of Company's funds, causing damage to the property of the Company, non-compliance of Company rules & regulations besides omission / commission of any act on your part which may be prejudicial to the interest of the Organization.

In case you need further information about the pre-joining / joining process, please contact Mr. S.G. Kannan (Mobile 9820506928, Email id: sgkannan@godrej.com) or Ms. Aliamma (Mobile 9867066396 Email id: aliamma@godrej.com).

Contd.... (3)




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(3)

Ms. Vaibhavi Madhusudan Dave, Navi Mumbai - 400703

5. Qualification Clause (Declaration of Final Year / Semester Results):

If your selection is being made prior to the declaration of the final semester results of the examination for which you have recently appeared, you are required to inform the Company about the results immediately upon declaration of the same by the University / Institute. You shall submit a copy of the mark sheet / certificate issued by the Institute / University as documentary evidence and produce the original for verification. In case, you do not pass the said degree / diploma examination, your selection / appointment will be deemed to be automatically terminated without notice or payment in lieu of notice with effect from the date of the declaration of the result at the discretion of the Management. Further, if you are unable to submit the official documentary evidence in support of you having secured a final pass in the aforesaid examination prior to the completion of the training period, your appointment will automatically stand terminated without notice at the end of the training period at the discretion of the Management.

6. Submission of False Documents:

If at any time in future, the documents submitted by you pertaining to your date of birth, residence, family details, educational qualification and/or external work experience etc are found to be false / incorrect, the Company reserves the right to terminate your appointment forthwith besides initiating necessary legal proceedings against you as per law.

7. Code of Conduct:

You will be bound by the Company's Code of Business Conduct & Ethics as applicable from time to time and will be required to sign the 'Code of Business Conduct & Ethics upon your joining the Company. In addition, you will be required to sign an 'Employee Non-Disclosure & Confidentiality Agreement' upon your joining the Organization, which aims to protect the intellectual proprietary rights and business information of the Company and its clients / business associates.

8. Conflict of Interest:

You are expected to carry out your duties and responsibilities diligently, and shall always, safeguard the interest of the Company. During your traineeship / employment in our Company, you are required to devote yourself exclusively to the services of the Company and you shall not undertake yourself directly or indirectly with any business, duties or outside work, either part time or full time, without the prior express permission of the Management. The Company regards conflict of interest as a severe offence, which may lead to strict disciplinary action, including termination of your traineeship / employment without notice.

9. Indemnity:

You shall indemnify the Company against any loss / damage, proceedings which the Company may suffer due to any wrongful acts, negligence and/or gross dereliction of duties on your part. Such indemnity shall not prejudice the right of the Company to terminate your traineeship / employment on such count or the right of the Company to seek other remedies which the Company may have to make good the loss / damage suffered.

10. The Company reserves the right to add to, amend or vary the forgoing terms and conditions as and when found necessary.

Contd....(4)



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(4)

Ms. Vaibhavi Madhusudan Dave, Navi Mumbai - 400703

Please bring the following with you, when you report for the Corporate Orientation Program.

- All certificates and marksheets in original pertaining to your educational qualification, along with one set of photocopies of the same (SSC or School Leaving Certificate to be submitted as documentary evidence of your date of birth).
- Five passport size photographs (in professional attire)
- Photocopy of PAN Card and Aadhar Card.
- Letter from your present / last employer, if applicable, confirming that you have been relieved from their services.
- Original Service Agreement (made in Stamp Paper of value Rs 200/-) duly signed by you and your guarantor
- Vaccination Certificate (Final).

The formal Letter of Appointment will be issued to you upon completion of the Corporate Orientation Program.

Any dispute, differences or disagreement arising out of the terms & conditions of this Offer Letter & the Service Agreement entered by you with the Company shall be referred to a Sole Arbitrator nominated by the Company under the provisions of Arbitration & Conciliation Act, 1996, whose decision shall be final and binding. The language of the Arbitration shall be English and the location of the same shall be in Vikhroli, Mumbai.

Please email us a scanned copy of last page (i.e., Page no. 4) of the offer letter with your signature as a token of your acceptance of its terms & conditions, within two days of receipt of this email.

We look forward to your joining Team Godrej for a bright and prosperous career with us.

Yours truly,

For Godrej & Boyce Mfg. Co. Ltd.

Harpreet Kaur
Senior Vice President & Head-
Corporate Personnel & Administration

Encl.: Service Agreement

I have gone through the Terms & Conditions of the aforesaid Letter of Offer and the Service Agreement. I hereby agree to abide by the said terms & conditions. I will report for training on _____.

Signature: _____ Date: _____ Mobile No. _____



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Corporate Personnel & Administration Dept.
Ref: HK/P&A/CAMPUS-OFFER 2022-23/CN-251

12th September 2022

Dear Ms. Madhura Bagwe,

Greetings from Godrej!

We are delighted to have you coming on board on **19th September 2022**.

We are sure that you are keenly looking forward to what's in store for you upon your joining us.

To make your transition in Godrej smooth, we have planned a comprehensive Corporate Orientation Program at our Vikhroli Establishment in Mumbai.

Your portfolio / assignment and the place of posting will be shared with you after the Corporate Orientation Program.

To enrich you with knowledge, learning, skills and experience during the traineeship, you will be undergoing a structured Training Program comprising of learning inputs in a phased manner.

Phase I (At the time of Joining): - Corporate Orientation Program, followed by:

- Technical Training Program (or)
- Sales, Service and Marketing Training Program (and)
- On-The-Job Training, as applicable.

Phase II (Mid-Year): - Developmental Program(s)

- Technical Training Program (or)
- Sales, Service and Marketing Training Program (and)
- On-The-Job Training, as applicable.

Phase III (Upon completion of the Training): - Organization Level Development Programs (Common for all) followed by:

- Advanced Programme of Technical Training Program (or)
- Sales, Service and Marketing Training Program (and)
- On-The-Job Training, as applicable.

When you take up the assignment, we have earmarked for you, you will have a 'buddy' to help and guide you in the initial days. Please feel free to speak to / write to us for any information that you may need:

Ms. Rachna Bhuse (rachna@godrej.com, Mobile: 9821490425)
Ms. Leenal Sawar (leenal@godrej.com, Mobile: 8169960727)

We look forward to you becoming part of the exciting growth journey at Godrej!

With best wishes,

Harpreet Kaur
Senior Vice President & Head-
Corporate Personnel & Administration
Encl.: Offer Letter



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Corporate Personnel & Administration Dept.

Ref: HK/P&A/CAMPUS-OFFER/2022-23/CN-251

12th September 2022

Ms. Madhura Dinesh Bagwe
A/52, Sairam Apartment
Mahada Colony
Mulund (East)
Mumbai - 400082
Mob: 9137393599

TR CAT: C-200

OFFER LETTER

Dear Ms. Madhura Bagwe,

With reference to your application and the subsequent interview you had with us, we are pleased to confirm your selection as **Graduate Engineer Trainee** in our Organization. Your appointment is covered under the provisions of **The Apprentices Act, 1961 and its subsequent amendments thereto**. The terms & conditions are as given below.

1. Place of Posting & Period of Training:

Your initial place of posting will be at our **Vikhroli Establishment, Mumbai**. The training period will be for a period of twelve (12) months from your date of joining, i.e. **with effect from 19th September 2022**.

2. Consolidated stipend:

You will be paid an All-inclusive Consolidated Stipend of **Rs. 36,000/- (Rupees Thirty-Six Thousand only)** per month.

(In the event of any legislation being enacted/made applicable treating the above mentioned "Consolidated Stipend" as "Salary" for the purpose of calculating Provident Fund, Gratuity, House Rent Allowance, Medical or any other direct / indirect benefit or contribution etc., then in such an event, the said "Consolidated Stipend" shall stand adjusted / modified to the extent so that there is no additional financial burden on the Company on this count i.e., the stipend payable to you by the Company, inclusive of all statutory, direct / indirect benefits or contributions, shall not exceed the above mentioned Consolidated Stipend per month)

3. Leave Entitlement:

You will be eligible for Leave as per the Leave Rules of the Organisation applicable to the trainees covered under The Apprentices Act, 1961. The same is subject to change from time to time.

4. General terms & conditions:

- Although it is not mandatory and / or obligatory on the part of the Company to offer you employment upon completion of the training period, you will be considered for any suitable opening that may arise / exists at that point in time, subject to your overall performance, attitude, conduct, attendance & punctuality besides meeting the requisite selection criteria.
- As a part of the terms and conditions mentioned in this Offer Letter, you will be required to sign a Service Agreement for a period of two years (one year as a Trainee and one year subject to being absorbed in regular employment upon successful completion of the training period).

We are enclosing the soft copy of the Service Agreement which you are required to prepare on a **Stamp Paper of value Rs.200/-** and submit the duly filled-in and signed (by you and the guarantor) Agreement on your date of joining. Please note that it is mandatory to carry the Service Agreement on your date of joining along with the Offer acceptance copy.

Contd....(2)



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(2)

Ms. Madhura Dinesh Barwe, Mumbai - 400082

- c) During the training period, you will not be eligible for any Variable Pay (viz., Performance Pay, Sales / Service Incentives etc.).
- d) Your selection as a trainee is subject to you being found medically fit by the Company's Medical Officer or by a Medical Practitioner of Company's choice.
- e) While your initial place of training / posting will be at our Vikhroli Establishment, you are liable to be transferred to any of the Company's Establishments / Upcountry Manufacturing Plants / Project Site Office within the territory of India during your training period and/or thereafter and the same will not have any impact on your Consolidated Monthly Stipend. You will be adhering to six days per week work schedule. The salary/stipend disbursement is on the 10th day of every month.
- f) The Management shall decide your Function (Profile), Division and the Place of Posting as per the business need and exigencies, and the same shall be communicated to you during the Corporate Orientation Program. The Management's decision in this regard shall be final and binding on you.
- g) If and when it is required to impart training to you on a non-working day, you will be required to report for training on such days for which you will be given compensatory off. Similarly, as and when required, you may be called upon to report in second shifts when specific / special training opportunities are available.
- h) If you wish to resign from the traineeship of the Company, the notice period is one month during the training period, and you will be permitted to do so subject to your fulfilling the terms & conditions as per the Service Agreement signed by you. The Company reserves the right not to accept the notice period depending upon business needs and requirements. In case you leave the traineeship without fulfilling the terms & conditions as applicable to you, the Management reserves the right to initiate appropriate proceedings as per law.
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- j) The Company reserves the right to terminate your traineeship / employment at any time without notice or payment in lieu thereof if you are found guilty of absence from duty without prior intimation and/or permission for a continuous period of seven days or more, insubordination, non-performance, low productivity, disclosing confidential data or information pertaining to the Company, bonafide loss of confidence, misappropriation of Company's funds, causing damage to the property of the Company, non-compliance of Company rules & regulations besides omission / commission of any act on your part which may be prejudicial to the interest of the Organization.

In case you need further information about the pre-joining / joining process, please contact Mr. S G Kannan (Mobile 9820506928, Email id: sgkannan@godrej.com) or Ms. Aliamma (Mobile 9867056396 Email id: aliamma@godrej.com).

Contd... (3)



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Ms. Madhura Dinesh Bagwe, Mumbai - 400082

5. Qualification Clause (Declaration of Final Year / Semester Results):

If your selection is being made prior to the declaration of the final semester results of the examination for which you have recently appeared, you are required to inform the Company about the results immediately upon declaration of the same by the University / Institute. You shall submit a copy of the mark sheet / certificate issued by the Institute / University as documentary evidence and produce the original for verification. In case, you do not pass the said degree / diploma examination, your selection / appointment will be deemed to be automatically terminated without notice or payment in lieu of notice with effect from the date of the declaration of the result at the discretion of the Management. Further, if you are unable to submit the official documentary evidence in support of you having secured a final pass in the aforesaid examination prior to the completion of the training period, your appointment will automatically stand terminated without notice at the end of the training period at the discretion of the Management.

6. Submission of False Documents:

If at any time in future, the documents submitted by you pertaining to your date of birth, residence, family details, educational qualification and/or external work experience etc are found to be false / incorrect, the Company reserves the right to terminate your appointment forthwith besides initiating necessary legal proceedings against you as per law.

7. Code of Conduct:

You will be bound by the Company's Code of Business Conduct & Ethics as applicable from time to time and will be required to sign the 'Code of Business Conduct & Ethics upon your joining the Company. In addition, you will be required to sign an 'Employee Non-Disclosure & Confidentiality Agreement' upon your joining the Organization, which aims to protect the intellectual proprietary rights and business information of the Company and its clients / business associates.

8. Conflict of Interest:

You are expected to carry out your duties and responsibilities diligently, and shall always, safeguard the interest of the Company. During your traineeship / employment in our Company, you are required to devote yourself exclusively to the services of the Company and you shall not undertake yourself directly or indirectly with any business, duties or outside work, either part time or full time, without the prior express permission of the Management. The Company regards conflict of interest as a severe offence, which may lead to strict disciplinary action, including termination of your traineeship / employment without notice.

9. Indemnity:

You shall indemnify the Company against any loss / damage, proceedings which the Company may suffer due to any wrongful acts, negligence and/or gross dereliction of duties on your part. Such indemnity shall not prejudice the right of the Company to terminate your traineeship / employment on such count or the right of the Company to seek other remedies which the Company may have to make good the loss / damage suffered.

10. The Company reserves the right to add to, amend or vary the forgoing terms and conditions as and when found necessary.

The formal Letter of Appointment will be issued to you upon completion of the Corporate Orientation Program.

Contd... (4)



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CIN U28993MH1932PLC001828

(4)

Ms. Madhura Dinesh Bagwe, Mumbai - 400082

Please report for the Corporate Orientation Program commencing on **Monday, 19th September 2022** at **8.45 a.m.** at the following venue:

Godrej & Boyce Mfg. Co. Ltd.
Room No.317, Plant 13 Annexe, 3rd Floor
Pirojshanagar, Vikhroli East, Mumbai 400 079.

Please bring the following with you, when you report for the Corporate Orientation Program:

- All certificates and marksheet in original pertaining to your educational qualification, along with one set of photocopies (S.S.C. or School Leaving Certificate to be submitted as documentary evidence for date of birth).
- Three passport size photographs (in professional attire)
- Photocopy of PAN Card and Aadhar Card.
- Letter from your present/last employer confirming that you have been relieved from their service (only if applicable).
- Original Service Agreement (made on a stamp paper of value Rs.200/-) duly signed by you and your guarantor in all the pages.
- Copy of Final Vaccination Certificate, if not given earlier.

Any dispute, differences or disagreement arising out of the terms & conditions of this Offer Letter & the Service Agreement entered by you with the Company shall be referred to a Sole Arbitrator nominated by the Company under the provisions of Arbitration & Conciliation Act, 1996, whose decision shall be final and binding. The language of the Arbitration shall be English and the location of the same shall be in Vikhroli, Mumbai.

Please email us a scanned copy of last page (i.e., Page no. 4) of the offer letter with your signature as a token of your acceptance of its terms & conditions, within two days of receipt of this email.

We look forward to your joining Team Godrej for a bright and prosperous career with us.

Yours truly,

For Godrej & Boyce Mfg. Co. Ltd.

Harpreet Kaur
Senior Vice President & Head-
Corporate Personnel & Administration

Encl.: As above

I have gone through the terms and conditions of the aforesaid Offer Letter and the Service Agreement. I hereby agree to abide by the same. I will report for the Corporate Orientation Program on _____.

Signature: _____ Date: _____ Mobile Number: _____



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College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



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Affiliated to the University of Mumbai



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M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV/COA/N.M./

Date :

RATAN J. BATLIBOI - CONSULTANTS
PRIVATE LIMITED

LETTER OF APPOINTMENT

Ref. RJCPL/AG/J12/2022

Date: October 12, 2022

Dear Aman,

We are pleased to appoint you as an "Intern Architect" with our firm with effect from October 12, 2022.

As an Intern Architect you are expected to provide 100% commitment of time of 9 hours per days for 100 days amounting to 900 hours of services during the financial year on a pro rata basis. However, we expect that your working hours are guided with the responsibilities and tasks entrusted to you, and your performance will be judged on the manner and timeliness of these tasks.

You are expected to observe all regulations of our firm as may be applicable from time to time.

Our firm reserves the right to terminate your services without a notice or assigning reasons if it is found that you have not abided by the regulations and performance guidelines of the organization in force now or as modified from time to time.

Your remuneration shall be Rs.15000/- per month, out of pocket expenses will be reimbursed at actual with supporting documents.

As part of your duties, you may be required to work on projects which require confidentiality and back to back non-disclosure agreement with our clients. During the term of your service with company, you may have access to and may acquire confidential information related to the business of the company which may include, but not limited to customer lists and information, inventions, designs, improvements, discoveries, drawings, details, specification, market details and other.

Trade secrets disclosure, leakage or unauthorized use of confidential information including sharing on social media may cause substantial loss to the company and hence by accepting this appointment you agree not to use or disclose any company or project related information that you may have access to, physically or virtually, during your term at company and after leaving this organization for any reason.

Taking any information out of the company premises in any form will be considered a violation of this agreement.

Contd..2/-

REGISTERED OFFICE 23 RAAJ MAHAL 1ST FLOOR 33 ALTAMOUNT ROAD MUMBAI 400 026
233 D BHARAT RICE MILLS COMPOUND DR 55 RAO ROAD LALBAUG MUMBAI 400 012
CIN U45201MH2007PTC157749 Tel: +91 22 4064 0326 Fax: +91 22 4064 0099 Email: support@bharativedyapeeth.edu Website: www.bvcoanm.in



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Ref. No. : BV/COA/N.M./

Date :

CONSULTANTS
PRIVATE LIMITED

-2-

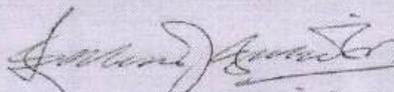
Firm expects you to give us your personal and professional data as and when required.

This appointment has been made based on the information provided by you. Firm reserves the right to terminate your services with immediate effect and without any compensation if any of the above information is found to be untrue and materially inaccurate.

This letter is issued to you in duplicate. Please sign and return the copy of this letter for our records.

Sincerely,

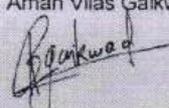
For Ratan J. Batliboi - Consultants Private Limited


Ratan J Batliboi
Founder Director



I have read and accept the above terms & conditions

Name : Aman Vilas Gaikwad.

Signature : 

Place : Mumbai

Date : October 12, 2022

REGISTERED OFFICE 23 RAAJ MAHAL, 1ST FLOOR 33 ALTAMOUNT ROAD MUMBAI 400 026
233 D BHARAT RICE MILLS COMPOUND DR 55 RAO ROAD LALBAUG MUMBAI 400 012
CIN U45201MH2007PTC167749 Tel : 91 22 4054 0800 Fax : 91 22 4054 0099 Email: support@bvcoanm.edu Website: www.bvcoanm.edu



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

APICES
studio pvt ltd

Offer Letter

Date: 05th September, 2022

To,
Mr. Amit Hanmant Bodake
B/18, Sumitra CHS, Old Dombivli Road
Shastri Nagar
Dombivli (West) 421 202.

TEL: 9892084540

Dear Amit,

With reference to your interview with us, we are pleased to offer you the position in our organization as per the terms and conditions given below:-

- Your Designation will be "Apprentice Architect".
- This offer is valid if you join APICES Studio Pvt. Ltd. on or before 7th September, 2022.
- Your present posting will be at:-
APICES Studio Pvt. Ltd., 203, Lodha Supremus, Rd. Number 22, Wagle Industrial Estate, Thane West, Thane, Maharashtra 400604
However, the Company reserves the right to transfer you to any offices / establishments / group companies whether now in existence or to be set up hereafter.
- As a part of pre-commencement formalities, you will need to submit the following:
a) Copies of Permanent Account Number (PAN) and Aadhaar Card
b) Copies of Passport, Driving License (Any of those).
c) 3 latest stamp size colour photographs
d) Photocopies of Educational Certificates & Mark Sheets
e) Last 3 months' salary slips from previous employer / bank account statement
f) Appointment letter / Relieving letter from previous 2 employers
g) Address proof - Electricity bill, Rent receipt.

We wish you all the best and look forward to establishing a great working relationship.
Thanks & Regards

For Apices Studio Pvt. Ltd.

Hardik Fandit
Principal Architect



CRN : UJ4210 8M 2004 PTC 148855
GST No. 27AAAC22153L124
TEL: 2887 07 01 / 2737475
admin@apices.in
www.apices.in

Reg Off:
203, Lodha Supremus, Road no. 22,
Wagle Estate, Thane (W) 400 604.





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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV/COA/N.M./

Date :

UJWAL MEHTA ARCHITECTS

February 02, 2023

Ar. Anusha Rao Deekula,

APPOINTMENT LETTER

Dear Ar. Anusha,

We are pleased to appoint you in our organization as **Jr. Architect** with immediate effect on the terms and conditions given below.

1. Your remuneration is detailed on the attached schedule.
2. You will be on a probation for a period of six (6) months from the date of joining. During this period your services are liable to be terminated by given a notice of 15 days or compensation in lieu thereof. After confirmation, a prior written notice will be required by either side of 30 days or compensation in lieu thereof.
3. It is clearly understood that continuation of service with the organization, shall be strictly governed by performance criteria as laid down by the organization, in relation to the assigned job. If the performance is not found to be consistently satisfactory, the Management shall be at liberty to terminate the services by giving a notice of one month or compensation in lieu thereof. In case you choose to leave the services of the organization, you will give to the organization a prior written notice of one month or compensation in lieu thereof. The leave earned during the service period shall not be in any case adjusted against the notice period.
4. Your services are transferable. Further, the organization may from time to time transfer you from the post in which you are hereby engaged, to any other post in the other department or establishments of the organization or subsidiary / Associate organizations / companies anywhere in Maharashtra or India. On such transfer you will be governed by the rules and regulations operating in the establishment to which you are posted. You shall devote your full time and energy in the best interest of the organization and shall not, while in the services of the Organization, undertake or concern yourself directly or indirectly with any other employment or activity, which may conflict or jeopardize your performance.
5. You shall observe utmost secrecy in connection with the matters of the organization and shall not divulge any business or operating secrets of our organization to anyone else while in service or not.
6. You shall be eligible for Leave facilities as per the rules of the organization as applicable from time to time.

URBAN PLANNING ARCHITECTURAL INTERIOR DESIGN LIAISON
REGD. OFFICE : 708, PLOT NO. 17A, SECTOR 42, KHARGHAR, NAVI MUMBAI - 400 614
PHONE : 27571451



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



Ref No. KDPL/HR/0002

25th July 2022

PRIVATE AND CONFIDENTIAL

To,
Mr. Gaurav Nandkishore Saware,
Room no. 103, Pitruchhaya CHS Ltd.
Chheda Road, Behind S.V Joshi High School,
Saraswat Colony,
Dumbivli East - 421 201,
Mobile Number - 96536 69551

Subject: Letter of Appointment

Dear Mr. Gaurav,

With reference to your subsequent interviews with us, we are pleased to appoint you as "Jr. Architect" and look forward to your contribution and an excellent career progression in our Company.

Your date of appointment is "25th July 2022". Your appointment is on probation in purely administrative capacity on the following terms and conditions which are mutually agreed upon:

1. You will be paid a gross remuneration of INR 1,80,000/- per annum (Indian Rupees One Lakhs Eighty Only). The Salary structure is described in the salary sheet (Annexure 1) enclosed with this letter.
2. You will be on probation for a period of 6 months. Your confirmation in the services at the end of the probationary period is subject to your satisfactory performance and if you are found to be suitable to our establishment.

The management shall have right to terminate your services during or at the end of your probationary period without any notice if it is found that your performance is not satisfactory or that you are not suitable to the establishment. The management shall have right to extend the said period of probation at its sole discretion for a further period of six months and you shall not be deemed to be confirmed in the services after the completion of the said probationary period or such extended probationary period as the case may be unless you are specifically informed in writing to that effect. During the probationary period, either party can terminate the services by providing 15 days' notice or compensation in lieu thereof. Compensation would mean your fixed salary.

(Cont...P/2)



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Ref. No. : BV / COA / N.M. /

Date :



3. You shall be entitled to **Provident Fund** benefits as per the Act as and when applicable.
4. You shall be entitled to **Gratuity** after minimum service of **five years** and as per the Payment of Gratuity Act, 1972 and Scheme as per the rules of the Company framed from time to time
5. Your salary rise or increment shall be subject to and be determined on the basis of efficient & satisfactory job performance, conduct etc and such salary rise or increment shall not accrue as a matter of right.
6. The management shall have right to terminate your services by giving **one-month notice** or compensation in lieu thereof. Compensation in lieu of notices pay will not be applicable in case of termination due to Misconduct. In the same way you shall also have right to resign from the services by giving one month's notice to the management or compensation in lieu thereof. Compensation would mean your fixed cash.
7. You shall **retire** from the services of the Company on attaining the age of **58**. At the time of retiring from the service it shall not be necessary to give you any notice or salary in lieu thereof.
8. Your services shall be liable to be transferred, without any additional remuneration, to any other branch, office of the Company or to any other establishment under the same management or associate or subsidiary companies situated anywhere in India or abroad whether such branch, office, establishment and associate or subsidiary companies are at present in existence or which may come into existence in future.
9. While in our employment, you shall not accept employment elsewhere either for remuneration or otherwise, nor shall you directly or indirectly engage yourself in any trade, business, consultancy or occupation. You shall devote your full time and energy in discharging your duties efficiently and diligently.
10. After your employment with us, you shall not accept employment in competitor companies or companies having similar business lines for a minimum period of 6 months.
11. You will be governed by the Rules & Regulations of the company which are in force or which may be brought in to force from time to time.
12. You shall work as required by the Company and the hours of attendance and weekly off shall be related to suit the duties entrusted to you from time to time.

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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

13. You shall be required to tour and travel anywhere in India for the purpose of company's work or the work of the client of the company, as the case may be.
14. You will be governed as per the company HR Policy and the company will have the ultimate control on all your activities. Your salary will be deemed to have been paid at Thane and for all purposes your appointment will also be deemed to have been made at Thane. In case of any claims, matters & dispute that may arise between you and the company in connection with your employment or in connection with any other matters specified in the letter of Appointment, jurisdiction will be only at Thane. It is also agreed that the Courts and Authorities situated in Thane alone shall have jurisdiction to try and entertain such claims, matters and disputes.
15. You shall not at any time, either during the continuance of your employment or at any time thereafter, use or utilize for yourself or divulge or disclose directly or indirectly to any person, firm or body corporate, any details or information regarding the know-how, drawing, knowledge, trade secret, financial matters, business activities, etc., of the company which you may come across during the course of your employment.
16. Your employment amongst others is subject to satisfactory performance of your service and is not as a matter of right.
17. You will be governed by the Code of Conduct of the company as applicable from time to time.

We believe our employees are committed to the success and growth of our business. We are very enthusiastic about the prospect of you joining our team and your commitment to our values.

Since the above terms & conditions have been mutually agreed by both of us, kindly sign the duplicate copy of this Letter of Appointment as token of having agreed & accepted the same.

We welcome you to Kashelkar Designs Private Limited and wish you a very successful career with us.

With Good Wishes,

For Kashelkar Designs Private Limited

Kaustubh Kashelkar
Associate Director

3 Page



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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., I.A., M.Sc.ID., M.Arch)

Ref. No. : BV/COA/N.M./

Date :



Date: 1st August 2022
Place: Mumbai.

To,
Ms. Dhanashree Thoke
Bldg No-9, R.No 279, Shastri Nagar,
Jekigram Thane West-400606

SUBJECT: APPOINTMENT OF CONSULTANT FOR PROVIDING CONSULTANCY SERVICES AS AN ARCHITECT TO ABHIKALPAN ARCHITECTS AND PLANNERS.

Dear Ms. Dhanashree Thoke,

Based on your interview at Abhikalpan Architects and Planners (The Firm) We are pleased to appoint you as a Consultant with our firm, with effect from **August 1st, 2022** on the following terms and conditions.

1. YOUR SCOPE INCLUDES THE FOLLOWING, IF ENTRUSTED UPON:

1. Preparation of requirement program for the design.
2. Preparation of requirement analysis/ doing case studies if required.
3. Do research & analysis of project related aspects like design, details, technology, new ideas through Books/Magazine/Vendor coordination/Internet under guidance of the Sr. Architect/Associate.
4. Conceptualisation, preparation of concept design with the help of the Principal/ Sr. Architect and consultants appointed on the project.
5. Prepare, Develop and edit under the guidance of the Sr. Architect/Associate, drawings (Design Presentations, area statements, elevations, Site plans, EC/Architectural base drawings for sanctioning purpose, working drawings), models (computer generated or scaled cardboard/ Thermocol/3d Models) and walkthrough, images and other documents relating to the design.
6. Prepare Design presentation as per Abhikalpan's standards/ formats and maintain accuracy in the drafting.
7. Checking of the drafting and computations done by Architectural assistant.
8. If required render scope of Architectural assistant.
9. Coordinate and check for services, structures and liaisoning aspects in the drawings.
10. Studying the services and structural/MEP consultant's drawings in coordination with senior Arch. Preparation of the comments on drawings. Writing the comments and issuing them after seeking formal approval from Sr. Arch. / Associate.
11. Contribute or otherwise assist, as required by the Sr. Architect/Associate.
12. Checking of the working drawings at various stages done by Architectural assistant. On completion of checking, getting these drawings rechecked and approved from the senior Arch for technical aspect to keep them ready for issue on site/client.
13. Studying local/ Government/ corporation byelaws.
14. Preparation of municipal approval drawings and doing necessary coordination/ follow up with liaisoning architect / corporation / governing body which may be required from time to time.
15. Preparation of Architectural base drawings for receiving sanction from various statutory bodies like MOEF, Aviation, Highrise Committee, Fire dept, etc as or may be required from time to time.
16. Preparation of estimates, BOQ/ specification conditions of contracts/ tender document.
17. Coordination with client/ Consultants/ Project Management team/ site engineers/ Supervisors for the project.
18. Organizing meetings at Abhikalpan's office and intimating the project consultants/ clients/ Sr. Architects/ Principal architect about the same.



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Principal

Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

01/08/2022

TO WHOMSOEVER IT MAY CONCERN

Dear Sir / Ma'am,

I hereby inform you that, I Ms. Juilee Rajendra Patil, have started with my own architectural practice after my graduation in architecture from Bharati Vidyapeeth College of Architecture, Kharghar, Navi Mumbai.

I have been working on some residential planning and interior design projects in Navi Mumbai.

Thanks & Regards,

AR. Juilee Rajendra Patil.



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Ref. No. : BV/COA/N.M./

Date :

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9810140283, 9819789937
contact@rubixdesign
22/135, Opp. Laxtha New Staff Hostel
Mumbai - 400017

22nd Jul, 2022

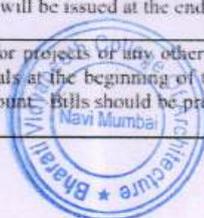
Mohit Shetty
Sagar Apts, V.N.Purav Maarg,
Sion-Chunabhatti-Mumbai 22

Sub: **APPOINTMENT LETTER**

Dear Mohit,

We are pleased to appoint you to join us in the capacity of an "Junior Architect" from 25th July, 2022 on a monthly salary of Rs. 15000/- (Rupees Fifteen Thousand Only).

Probation:	The initial 6 months' period of work will be treated as probation, to understand and adjust. Leaves during probation period will not be paid and will be deducted from salary at a pro rata basis.
Working Hours:	Monday to Friday from 10.00 AM to 6.00 PM with a lunch break of maximum half an hour.
Things to get:	Laptop with relevant software
Job Duties:	Make any necessary Drawings / Views, Site Visits, Vendor/Consultant Coordination, Market Visits.
Holidays:	All Saturdays & Sundays and approximately ten public holidays are included. (Except when there is a site visit or a deadline)
Leave:	Leave of absence is granted for personal or health grounds as well as for vacations on prior intimation and approval. A maximum of 10 days' paid leave in the year is allowed. Salary will be deducted thereafter.
Salary:	Salary as agreed, will be paid around the 5 th of each month. Staff completing a year in service is eligible for bonus at the time of Diwali at the discretion of the management. Salaries are reviewed in April each year at the sole discretion of the management.
Deductions:	Taxes as applicable will be deducted at source. All evidence of tax saving schemes must be submitted on joining or when required. Professional tax payments are the responsibility of the individual staff members. TDS certificates will be issued at the end of the financial year.
Reimbursements:	All travel for projects or any other required expenditure will be reimbursed as per actuals at the beginning of the following month, on submission of a written account. Bills should be preserved as far as possible.



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Ref. No. : BV / COA / N.M. /

Date :

Travel:	Train, bus or taxi to be used as per availability and need and discretion in this matter is expected.
Reporting:	All work related matters to be reported to the proprietor or as instructed. Admin and money matters must be discussed with the office manager.
Intellectual Property:	All designs, drawings, correspondence and documents are the sole property of RUBIX DESIGN, in any soft or hard form. These must not be removed or used without instruction outside the sphere of official duties. Severe reprisals will follow violations of this right.
Integrity:	The reputation of the organization is of honesty and fairness. This is very valuable and each person shall protect it diligently. No gifts or favors are to be accepted from anyone in cash or kind. Any activity contrary to these principals will not be pardoned.
Code of conduct:	Employee will demonstrate honesty, punctuality, courtesy, cooperative attitude, proper health and grooming habits, appropriate dress and a willingness to learn
Liability:	Company is not liable for injury sustained or health conditions that may arise during the course of work
Exclusivity:	The terms of your appointment prohibit you from doing any other work in any form. Work without compensation done for charitable or social causes may be undertaken, but the management must be informed in advance.
Termination:	Minimum one months' notice is to be given for termination of this appointment from either you or us. One month's salary may be given in lieu of the mandatory notice period.

We welcome you to become part of our organization and hope your tenure with us will be mutually beneficial.

Your signature on the copy will be acceptance of the above.

Thanking you

Sincerely,
Adithi Gorur
(Principal Architect, Rubix Design)




Principal
Bharati Vidyapeeth
College of Architecture
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Rly. Station, C.B.D, Navi Mumbai



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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

NOBLE Noble Design & Associates
Ar. Onkar Jaju
Regn. No. CA/2022/150176
601, Shri Ram Datta, sector-15, CBD Belapur, Navi Mumbai - 400074

Date: 17 April 2023

To whomsoever it may concern

Dear
Sir/Ma'am,

I hereby inform you that, I Ar. Onkar Jaju, have started with my own architectural firm after my graduation from BHARATI VIDYAPEETH COLLEGE OF ARCHITECTURE navi-mumbai. I am practicing architecture as well as some interior design projects in Maharashtra.

This certificate is issued as per the request.

Thanks, and regards.

Onkar Jaju

ARCHITECT
Ar. Onkar Jaju
Regn. No. CA/2022/150176

AR. ONKAR J JAJU
Reg. No. CA/2022/150176
MUMBAI



[Signature]
Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec. 7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No : BV / COA / N.M /

Date :

To,
The Management
Kalayojan, Architects & PMC,
B-204, Pratik Estate,
Muhund Goregaon Link Road,
Muhund(west), Mumbai - 400 080

Dear Sir / Madam,

I am glad to have been offered position of Jr. Architect at Kalayojan, Architects & PMC. With this, I am privileged to be one of its members. I have read and understood the attached HR policy, terms & conditions of membership at Kalayojan LLP, and hereby accept and affirm to abide by the same.

Sign: [Signature]
Name: Piyush Anirant Shinde
Date: 14-07-2022

Dear,

We welcome you as our member in your capacity as Jr. Architect. Your date of joining is 11/3/2022 and the starting remuneration would be Rs. 18500/- per month. Your first appraisal would be 6 months from the date of joining. The HR policy, terms & conditions of membership as accepted by you is integral to your appointment at Kalayojan.

With best wishes for your good career with us!

For Kalayojan LLP, Piyush welcome to 'TEAM KALAYOJAN'
[Signature]
Authorized person

Appraisals	Date	Remarks	Salary revised to	Probable next appraisal
1 st				
2 nd				
3 rd				
4 th				
5 th				
6 th				

Member's short sign: [Signature]





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Ref. No. : BV / COA / N.M./

Date :

M O - O F

Tel: 022-26704403/9820401846/9820529396 e-mail:mobileoffices@gmail.com www.mo-of.com

Address: 51 Juhu Ajanta, Gulmohar Rd, JVPD, Mumbai - 400049

APPOINTMENT LETTER

1st June 2023

Dear Pranjali,

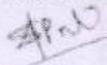
This has reference to your Resume and portfolio mailed to our office for the position of Junior Architect and our subsequent interview.

We are happy to inform you that your request to work in our organization has been accepted by us. Your date of starting will be 1st June 2023.

Welcome to the team.

For Mobile Offices

For Mobile Offices


Proprietor

Shantanu Poredi / Manisha Agarwal
Mobile offices/ MO-OF




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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :



Kala Atelier
...our kalakari fulfills your desires

Ref No: KA/REF/IXA/23-01

Date: 21-May-2023

TO WHOMSOEVER IT MAY CONCERN

Dear Sir/Ma'am,

I hope this letter finds you in good health and high spirits. I am writing to formally declare and introduce myself as a practicing architect and the founder of **KALA Atelier**, a newly established architectural design firm.

After 5 years of dedicated education, training, professional experience & graduating from **Bharati Vidyapeeth's College of Architecture, Navi Mumbai**; I am thrilled to take this significant step in my career. This endeavor is a testament to my passion for architectural design and my commitment to delivering innovative and sustainable solutions to our clients.

Currently, me and my team are overseeing all aspects of design, project management, and client engagement (eg: designing interiors, construction & planning of residential & commercial projects, set designing & production design).

Sincerely,

Roshan Banik,
Founder and Principal Architect
KALA: A Creative's Atelier

Main Office: Salt Lake, Kolkata
Branch- Ramnagar Rd 6, Agartala
info.kalaatelier@gmail.com

8794833960 / 87976363237
@kalaatelier

For more information,
Follow us on Instagram & Facebook




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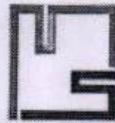
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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.I.D., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



Ref No: BV/COA/2023/23
Date: 28.07.2023

To,
Ms Sakshi Pimpalkar,

Navi Mumbai.

Sub: Appointment letter for the post of Junior Architect.

Dear Madam,

With reference to your application, we are pleased to offer you following package

Salary: Gross Salary shall be Rs. 16,000/- (Rs 15000/- + Rs 3000/- retainer) with effect from 1st July 2023. Salary offer of Rs 12,000/- from 1st December 2022 was increased to 13500/- which is again revised to Rs 15000/- (Rs 12,000/- was okayed and given for probation period from 10th October 2022 to 10th December 2022). A retainer of Rs 3000/- per month @15% shall be kept for a period of one year and handed to you on successful completion of 12 months from July 2023. Retainer till December as per earlier contract dated 12/10/22 for 1500/- x 7 months till June = Rs 10,500/- shall be paid post completion of December 2023.

- The monthly salary comprises of,
Salary
Personal Conveyance
Medical
- Any Emergency holidays taken without prior notice of 24 hrs shall be considered as unpaid holiday. It should be clearly marked & applied to our official mail or Medical certificate attached post reassuming office.
- You shall be entitled to 1 day paid holiday per month after completion of two months period from this date. This is not carried forward post every December.
- Any medical reasons need to be accompanied with personal declaration & medical certificate in print or mail only.
- Office timings are 9.30AM to 6.30PM (Mon-Saturday), Second & Fourth Saturday and Sunday is a holiday unless crucial site visits / deadlines.
- No overtime is given; it is expected to finish all work with scheduling to avoid any late office hrs.
- Overtime shall be given only on request from Partners of Firm if required due to urgency.
- Overtime charges shall be informed accordingly.
- Income tax/ other taxes will be deducted from your monthly salary depending on prevailing Income Tax rules for the year, if applicable. If any deduction are accounted from your IT it need to be submitted to us before financial year from your C.A.
- Exit for leaving job shall be 2 months' notice period from the day of notice from either side. Pay shall be paid till the month completion of 2 months whichever is earlier. After successful handover of all work in hand, data, any dues, etc as clearance from our office.
- Retention amount will be paid after successful completion of one year from date of joining permanent.

minimal + social designers
RT-1, First Floor, Neighbourhood Complex, Plot no 10/11, Sector 4, Herad,(W) Navi Mumbai - 400 706.
e-mail: mad_sigm@yahoo.co.in, 022-25978716



Original letter with mail.

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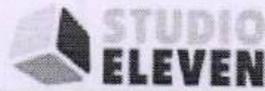
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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



architects & interior

DESIGN CONSULTANCY & CONTRACT EXECUTION

Ref No S11/NGP/JJ/CER/22/03

October 17, 2022

Miss. Manjusha Pise

Subject: Job Offer as a Junior Architect

We have pleasure to offer you a Position with Studio Eleven Architects & Interiors in Nagpur, as a Junior Architect.

You can join our office from 1st November 2022 & gross monthly salary will be as discussed on mail including all discussed expenses

You will be reporting directly to principle architect. We believe your skills and experience are an excellent match for our company as per shared profile on mail.

We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

Please confirm your acceptance of this offer by signing and returning this letter by one week of this date.

For Studio Eleven,

Ar.Sachin Kukade

For Studio Eleven

Proprietor

Ar : SACHIN KUKADE
CA : 2007/39385

Agreed and accepted

Name: Miss. Manjusha Pise

Date:

Date of joining:

Nagpur-plot no 61, sharda Nagar, Rudreshwar police station road, near vithoba lawn, Nagpur 440034.
New Delhi: L 64 B, L.G.F., Malviya Nagar, New Delhi 110 017 Tel & Fax : 011-40521366
www.studioeleven.in




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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV/COA/N.M./

Date :

DESIGN CREATION
Architects & Urban Planners

Ref. No. BV/COA/162/22 Date: 30/12/22

To:
Aishwarya Madas
Om Sunrise Apt. Near Holy Family School
4th Floor 403, Lalchikki, Uthanesager, 421004

Sub: Offer Letter

We are pleased to offer you the position of JUNIOR ARCHITECT with DESIGN CREATION. We are all excited about the potential that you will bring to our organization.

As we discussed during your interviews, you will be functionally reporting to Mr SANJAY GUHAGARKAR Executive Architect at DESIGN CREATION, Mumbai Maharashtra.

Your initial compensation package includes an annual salary of INR 1,80,000 CTC (GTC INR only).

You are required to join us latest by 2nd January, 2023 beyond which this offer stands cancelled unless otherwise either party communicates the said delay beforehand.

We look forward to your arrival as an employee of our organization and are confident that you will play a key role in our company's expansion into national and international markets. Your detailed appointment letter will be issued to you at the time of your joining. If this employment offer is acceptable to you, please sign a copy of this letter and return it to us by 2nd January 2023.

Yours truly,
For DESIGN CREATION,
Manoj Kumar
Principal Architect
DESIGN CREATION
6th floor, Opposite- Shoppers Stop,
S.V road, Andheri West, Mumbai Maharashtra - 400058

I accept the above mentioned employment offer and acknowledge receiving a copy of the same.

Signature: Ashwarya Madas
Name: AISHWARYA MADAS
Date: 30-12-2022

Services: Architectural - Structural - MEP - HVAC - Interior - Urban Planning
6th Floor, Opposite Shoppers Stop, S. V. Road, Andheri West, Mumbai - 400058 (Maharashtra)
E-Mail : architect@designcreationarchitect.com, Web : www.designcreationarchitect.com

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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

6th July 2022

To,
Ms. Aditi Vijaykumar Baazi,
Navi Mumbai.

Subject: Offer letter

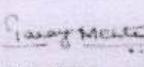
Dear Aditi Vijaykumar Baazi,

Upon reviewing your Application and interviewing you in person, we are very pleased to offer you position of "Junior Architect" in our organization as of July 04, 2022. We are happy that you have chosen Ms Tanay Mehta architects for your career.

We look forward to working with you and hope that your association with us will be happy, mutually enriching and a rewarding one.

Please return the duplicate copy this letter duly signed confirming your acceptance.

For Tanay Mehta Architects,


Tanay Mehta
Principal Architect



I agree & accept the offer letter.


Ms. Aditi Vijaykumar Baazi




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Rly. Station, C.B.D, Navi Mumbai



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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



25th July 2022

To,
Ms. Rutuja Shashikant Dhuri,
Navi Mumbai.

Subject: Letter of Appointment & Probation

Dear Rutuja Shashikant Dhuri,

We are very pleased to appoint you the position of "Junior Architect" in our organization as of July 25, 2022, based on the following remunerations.

You will be on observation / trial period for 1 month and on probation for a period of 2 months from the date of joining, at the end of which, your services will be confirmed at the sole discretion of the management, subject to satisfactory performance. However, the management retains the right to extend the probation period if found necessary. It is pertinent to note that till you are given a letter in writing confirming your services, you would be deemed to be on probation.

A monthly salary of 15,000/- rupees.

We look forward to working with you and hope that your association with us will be happy, mutually enriching and a rewarding one.

For Tanay Mehta Architects

Tanay Mehta
Principal Architect





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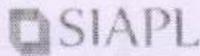
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Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



SIAPL
CORPORATE OFFICE : WAKKAR, 15th FL., A/102, BALAKRISHNAN, SECTOR-11, NEAR CED PARK, VASTRAVA, SURVEY, NAVI-MUMBAI-400114
TEL : 27572272
SANGLI OFFICE : 102, KESOR, BHISHAM, OPP. BATAW, DWARI, SATHANE, BLDG. 2, BENDU, SURAJ, BK-40, SANGLI, KARNATAKA, TEL : 91-98-22333000

Confirmation Letter

Ref: SIAPL / 031

DATE: 18/07/22

To:
Nikhil Nagpure
403 A-Wing,
Shantivan CHS,
Kharghar sec-4,
Navi Mumbai - 400614

Dear,

Your designation as "Junior Architect" in the Company (Srujan Interiors & Architects Pvt. Ltd.)

The management is pleased to re-designate you as "Junior Architect" on the services of the company, considering as the change in profile and location of your job.

The terms and conditions of your appointment in this company however remain the same:

1. You will be a whole time employee of this company and will not undertake any other business or work either on payment basis or otherwise, as long as you are an employee of this Company. You will at all times during the employment with us, devote your whole time attention during the usual working hours to the business of the company.
2. Notice period to leave the job will be one month. If notice of one month is not given the company is not liable to give last month's period. Similarly, your services are liable to be terminated after giving one month's notice or payment of one month's salary.
3. While leaving the job you will Handover Company all papers, documents, books, material etc. which may be in your possession at that time, relating to the business. Also you will handover and communicate your responsibilities to the new designated person.
4. your residential address as mentioned in coming report shall be verified by company for sending any communication to you every communication addressed to you at the given




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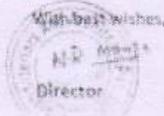
Principal
Prof. Satish Dhale
(G. D. D.D., P.G. D.D., IIA, M.Sc. ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

- address shall be deemed to have been served upon you. In case of any changes in your residential address, you will inform about the same to the company in writing, immediately, within 3 days from the date of such change.
5. You will work within the frame - work of this Company's policies and instructions if any, be given to you by the management from time to time. Your original mark list of degree should be submitted to office, it will be kept private and confidential.
 6. All your other service conditions will be those, which are applicable to the permanent employees of this Institute in your category.
 7. Total holidays of the year are **12** (including Diwali - Ganpati etc.) and **12 Sick-leaves** are applicable, after 12 leaves payment will be deducted.
 8. The salary will be given **between 1st to 10th** dates of the month.
 9. You will be drawn a Salary of Rs. 15,000 per month.

If the above terms and conditions are acceptable to you, please return duplicate copy of this letter duly signed in token of having accepted the same. We have pleasure in welcoming you to this organization as a regular employee and hope that our association would be mutually beneficial.



I have read and understood fully the terms and condition and other contents of this letter and agree to abide by the willingly.

Date: 19/07/22

Employee's Signature



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Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

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Pramod Dongare
Mumbai

22nd September 2022

Subject: Appointment Letter

Dear Pramod Dongare,

With reference to your application and subsequent interviews you had with us, we are pleased to confirm your employment as **Jr.Architect** from **09-June-22**, subject to the following terms and conditions:

1. You will be paid gross remuneration of **₹. 180,000** per annum as per Annexure attached, subject to deduction of taxes as per Indian law.
 2. You shall be entitled for Leaves in accordance with the Leave Rules of the Company currently in force and as modified from time to time.
 3. You will observe such hours of work, weekly or other holidays as are observed by the office in which you are deputed from time to time.
 4. The Company shall be entitled to terminate your employment at any time without assigning any reason either on giving one month's notice or without any notice on payment of one month's salary. You shall in the event of your resignation give the Company one month's notice of your intention to resign. The Company, however, reserves the right to accept your resignation with immediate effect or at any time during the notice period and you shall not be entitled to any salary or any other benefits after the effective date from which resignation is accepted. In that event, you shall surrender all benefits, amenities or perquisites enjoyed by you, of whatsoever nature, to the Company. You shall in no event be entitled to terminate your employment on payment of one month's notice in lieu of notice.
 5. Mumbai will be considered as your home base.
 6. You are not to divulge the contents of this contract to any other third party. You are to devote your entire working ability to **Ingrain** and to exercise full discretion towards any third party in all matters concerning the Company, its business and policies, its Management and employees.
- It is understood that the rights to any electronic system/programs and all data and information belong fully to the Company.
7. The retirement age is 58 years.
 8. The Company Rules and Regulations will form part of your Contract of Employment, and your employment is conditional upon and subject to your acceptance of these as currently in force and as may be amended from time to time.
 9. If you are found to have committed an offence involving moral turpitude or any act subversive of good conduct and discipline like insubordination, gross negligence, corruption, fraud, forgery, misappropriation, incurring excessive debts, commission of any act prejudicial to, or in conflict with the interests of the Company, you will be liable to be dismissed without notice, or will be liable to any other disciplinary action the organisation at its discretion may impose, if your explanation is found to be unsatisfactory and unconvincing.

Page 1 of 3

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Mumbai Office: 5th Floor, ITTS House, Khar, Choda Fort, Mumbai-400001.
Pune Office: office no.6 forth floor, apja apartments, plot no. 15, aundh, pune 411007.



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

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10. Strict action will also be taken against following:
- Employees implicated in criminal cases
 - Employees indulging in substance abuse
 - Employees indulging in sexual harassment
11. This document is valid only if duly signed and submitted along with the following countersigned Annexures:
- Salary Breakup
 - Employee Handbook

You are kindly requested to confirm your Agreement to the above terms and conditions, including the Company's rules and regulations, by signing and returning the duplicate of this Letter.

We welcome you to our organisation and trust that your association with us will be a happy and mutually rewarding one.

Yours faithfully,
For Ingrain

Abhay Bhonsale
Partner



Kiran Kale
Partner

I confirm that I have read and understood the terms and conditions of the appointment renewal letter. I agree and accept the above terms and conditions and the Company's rules and regulations.

Agree _____
Name: Pramod Dongare

Date _____

Annexure 1

Page 2 of 3

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Pune Office: office no.6 forth floor, abja apartments, plot no. 15, aundh, pune 411007.




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Ref. No : BV / COA / N.M /

Date :

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Salary Breakup

Name	Pramod Dongare	With effect from	9 th June, 2022
Designation	Jr.Architect	DOJ (dd/mm/yy)	09-06-22

Earnings	Per Annum	Per Month
Base Fees	180,000	15,000
TOTAL	180,000	15,000

Notes:

I. Performance award schemes and any other form of variable compensation are subject to company, business and individual performance.



Page 3 of 3

www.ingrain.co

Mumbai Office: 5th Floor, ITTS House, Kala Ghoda, Fort, Mumbai-400001.

Pune Office: office no.6 forth floor, abja apartments, plot no. 15, aundh, pune 411007.




Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.Did, P.G.Did, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



August 09, 2023

Mr. Harsh Shinde,
Kalamboli, Navi Mumbai,
410218

OFFER LETTER

Dear Mr. Harsh,

We are pleased to offer you employment in our organization as " Jr. Architect " with immediate effect on the terms and conditions given below. You will join on 9th August 2023.

1. Your remuneration on cost to company basis will be Rs. 1,92,000/- per annum, payable monthly.
2. You will be positioned at our office address.
3. You shall be eligible for Leave facilities as per the rules of the organization as applicable from time to time.
4. Your services are not transferable. You shall devote your full time, knowledge, and energy in the best interest of the organization and shall not, while in the services of the organization, undertake or concern yourself directly or indirectly with any other employment or activity, which may conflict or jeopardize your performance.
5. It is clearly understood that continuation of services with the organization, shall be strictly governed by performance criteria as laid down by the organization, in relation to the assigned job. If the performance is not found to be consistently satisfactory, the management shall be at liberty to terminate the services by giving a notice of one month or compensation in lieu thereof. In case you choose to leave the services of the organization, you shall give to the organization a prior written notice of one month or Compensation in lieu thereof. The leave earned during the service period shall not be in any case adjusted against the notice period.
6. You shall observe utmost secrecy in connection with the matters of the organization and shall not divulge any business or operating secrets of our organization to anyone else while in service or thereafter.
7. You are employed on the strict undertaking that you will neither disclose nor ask any employee of the Organization, the details of the salary.
8. You shall be bound by the rules and regulations of the organization, in force from time to time, including any amendments or variations thereof, applicable to the place of posting.

U J W A L M E N T A A R C H I T E C T S
URBAN PLANNING | ARCHITECTURE | INTERIOR DESIGN | LIAISON



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Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.(D), M.Arch)

Ref. No. : BV / COA / N.M /

Date :

UDAI

3rd February 2023

Ms. Tejaswini Shridhonkar
Nerul - Navi Mumbai

Offer Letter

Dear Tejaswini,

We are pleased to offer you an appointment as "Junior Architect" with UDAI Consultants. Your mode of association will be as a Consultant. This offer is valid upto 5th February 2023.

Your remuneration will be Rs. 19,000/- (Rupees Nineteen Thousand) per month all inclusive. The same will be reviewed on completion of probation period and increased to Rs. 21,000/- (Rupees Twenty one Thousand) per month all inclusive. This compensation for your services will be payable every month upon submission of invoice by you. We shall deduct tax at source at the applicable rate. Remuneration on monthly basis will be paid on the 15th of the following month.

Your place of work will be our studio in Navi Mumbai or any alternate location the offices shifts to. You are expected to work from client location within MMR region as and when necessary. As a representative of UDAI you are expected to attend project meetings, site visits, vendor visits etc as and where project demands.

Your performance which will be monitored and reviewed quarterly. A probation period of 3 months extendable to 6 months will be applicable on joining to evaluate performance and working attitude. Leaves are not applicable during probation period unless during emergency or health reasons. Either of us shall be entitled to terminate the contract by giving 30 days notice to the other. In case of commitment or performance issues the Company holds the right to terminate the contract at a shorter timeframe.

You are expected to provide 100% time commitment and will not be taking up any other employment either full time or part time. Working days are Monday to Saturday every week with 2nd and 4th Saturday being on call. General office hours are 10.00 am to 7pm on all working days.

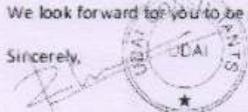
You will observe all regulations of our company as may be applicable from time to time.

You, as representative of UDAI, will be expected to always conduct yourself in a way that will safeguard UDAI's interests in letter and spirit. As part of your duties, you may be required to work on projects which require great confidentiality and will be deemed to comply with conditions like 'non disclosure' agreements etc.

This appointment has been made based on the information provided by you in writing /email and during the interview. This is a conditional offer letter and will be subject to final approval post your acceptance. The offer is confidential and not to be disclosed.

We look forward for you to be part of UDAI family.

Sincerely,


Pritesh Bafna
Founder Principal,

Urban Design and Architecture Initiative
www.udai-loom | info@udai.com

Kharghar, Navi Mumbai, India 400110




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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

www.inspirearchitect.com



Letter of Appointment

12th Aug 2022.

To,
Mr. Vijay Devkate
New Panvel - 410 206

Dear Vijay,

We are pleased to appoint you as a "Junior Architect" with our company with immediate effect. Your mode of association would be that of a "Consultant" with an agreement for services, renewable on 16th August, 2022.

As a Consultant you are expected to provide 100% commitment of time of 9 hours per day for 278 days amounting to 2502 hours of services during the financial year on a pro rata basis. However, we expect that work hours are guided by the responsibilities and task entrusted to you, and your performance will be judged on the manner and timeliness of these tasks.

You are expected to observe all regulations of our company as may be applicable.

This Contract can be terminated by either party by giving a notice period of 45 days, our company reserves the right to terminate your services without notice or assigning reason if it is found that you have not abided by regulations and performance guidelines of the organization in force now or as modified from time to time.

Your remuneration shall be Rs. 10,000/- per month.

The CTC includes all statutory deductions from employee and employer and applicable professional and income tax.



Office Address : Mahaavir Icon, A-504 Sector-15 Plot No. 89-90, Opp. CNG Petrol Pump
CBD Belapur - 400 614 Email : info@inspirearchitect.com

Vijay Devkate
Received

[Signature]



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Ref. No. : BV / COA / N.M./

Date :

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In case of a shortfall in the expected working days and hours, your remuneration shall be computed and paid on pro rata basis. Company shall be entitled to withhold your remuneration until the requirements are complied by you.

You will be on probation basis for period of 4 months. In the Probation Period you will not be entitled for any leave with payment. After completion of probations period you will be allowed for the leaves.

As part of your duties, you may be required to work on projects which require confidentiality and back to back no-disclosure agreement with our clients. During the term of your service with company, you may have access to had may acquire confidential information related to the business of the company which may include, but not limited to customers lists and information, investigation, designs, improvements, discoveries, drawings, details, specification, market details and other.

Trade secrets disclosure, leakage or unauthorized use of confidential information including sharing media may cause substantial loss to the company and hence by accepting this appointment you agree to not use or disclose any company project related information that you may have access to, physically or virtually, during you term at company and after leaving this ordination for any reason.

Taking any information out of the company premises in any form will be considered a violation of this agreement.

Company expects you to give us your personal and professional data as and when required.



Office Address : Mahaavir, cop. 4-504, Sector 5, Plot No. 89-90, Opp. CNG Petrol Pump,
CBD Belapur - 400 614. Email : info@inspirearchitect.com




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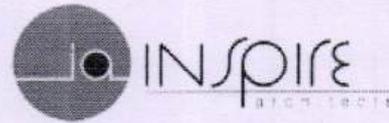
Belpada Complex, Opp. Kharghar Rly. Station,
Sec. 7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

www.inspirearchitect.com



This Appointment has been made based on the information provided by you. Company reserves the right to terminate services with immediate effect and without compensation if any of the above information found to be untrue and materially inaccurate.

This letter is issued to you in duplicate. Please sign and return the copy of this letter for our record.

Sincerely

For INSPIRE ARCHITECTS



Ar. Sushil Patil
Principal Architect

Name : Vijay Devkate

Signature :

Place : Date :

Office Address : Mahaavir Icon, A-304, Sector 18, Phase No. 89-90, Opp. ENG Petrol Pump,
CBD Belapur - 400 614 Email : info@inspirearchitect.com




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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



Date: 27th February '2023

To
Mr Puskpak Pise
New Panvel

Subject : Offer letter for appointment as junior architect in our firm.

Dear Pushpak,

This is to inform you that we are please to appoint you as junior architect in our firm Meenakshi & Associates from 1st March'2023, on the following terms and conditions:

- 1) You will be on training period fro 3 months i.e. from 1st March to 2023 to 31st May'2023
- 2) If the work and everything is found in order, you can continue as junior architect in the firm
- 3) You will be paid Rs. 12500/- in the training period with no holiday. If the holiday is taken the salary will be deducted for that day.
- 4) After the training period the salary will be increased to Rs. 14000/- pm.
- 5) If you intend to resign from the training period or job you will have to give a notice of 30 days.
- 6) There will in total 12 holidays in a year
- 7) The working hours are 10.15 am to 7.00 pm.
- 8) Salary will be given by 5th or 6th of every month
- 9) Travel allowances if travelled anywhere for work will be provided

We are happy to have you in our team.

Thanking you

Yours truly,

For Meenakshi & Associates


MEENAKSHI SHRIVASTAV
CA/98/22946

Ar Meenakshi Shrivastav
CA/98/22946

NOTE : Kindly revert back with your confirmation if you intend to join.




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Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No : BV / COA / N.M /

Date :

OFF : F-1, UNIT NO. 3 & 4, SECTOR-5,
VASHI, NAVI MUMBAI - 400 703
T: +91-22-2762-2744 / +91-83899-27357
E-mail: kthomas@vashi5@gmail.com
Web: www.kthomasandassociates.com

K. THOMAS & ASSOCIATES
PROJECT MANAGEMENT CONSULTANT
ARCHITECTS, ENGINEERS & INTERIOR DESIGNERS

RES : B-4-10/B, SECTOR-10, VASHI
NAVI MUMBAI - 400 703
T: +91-22-2766-2044, 2765-4765

Date: 08th September 2023

To,
Mr. Rohit C.Ghanekar
Panvelkar Regency,
R-5 C.H.S, Flat No.503,
Near Fr. Agnel School,
Khoigaon, Ambernath West

Subject: Appointment as a Jr.Architect.

Dear Mr. Rohit C.Ghanekar

With reference to the interview, we had with you we are pleased to inform you that you have been successful. You are hereby appointed to the position of Jr. Architect with our firm.

1. Your employment commences from: **1st August 2022**
2. Your present assignment will be as a "Jr. Architect".
3. You will be on **probation for a period of Six months**, commencing from date of joining and the probation period is extendible at the option of the Management.
4. Your monthly consolidated salary would be **Rs. 20,000/- (Rupees Twenty thousand only)**
5. You will be eligible for increments considering your periodic and overall performance.
6. You will have to submit a one-month notice, prior to leaving the services of the firm or one month gross salary in lieu of that. Similarly if the firm ask you to leave for any reason not due to your fault the firm will reimburse one month salary to you.
7. Holidays and leaves as per notification as per our Senior Architect.

Kindly sign the duplicate copy of this letter signifying your acceptance.

We welcome you to **K. Thomas & Associates**. We hope that our association will be long and fruitful and mutually rewarding.

Thanking you

Ar. K. Thomas
(Principal Architect)
M/s. K. Thomas & Associates



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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

OFF: P-1, UNIT NO. 3 & 4, SECTOR-5,
WASHI, NAVI MUMBAI - 400 703
T. : +91-22-27662744 / +91-83889 27557
E-mail: kthomasbvcoanm@gmail.com
Web : www.kthomasandassociates.com

K. THOMAS & ASSOCIATES
PROJECT MANAGEMENT CONSULTANT
ARCHITECTS, ENGINEERS & INTERIOR DESIGNERS

RES : JIN-10/8, SECTOR-10, WASHI
NAVI MUMBAI - 400 703
T. : +91-22-2766 2044, 2766 4785

Date: 08th September 2023

To,
Mr. Shubham Basavaraj Motagi
E-1, 14, A9, Shivani Apartment,
Sector 08, Near Sai Baba Hotel,
Nerul West, Navi Mumbai 400705.

Subject: Appointment as a Jr. Architect.

Dear Mr. Shubham Basavaraj Motagi,

With reference to the interview, we had with you we are pleased to inform you, that you have been successful. You are hereby appointed to the position of Jr. Architect with our firm.

1. Your employment commences from 02nd January 2023.
2. Your present assignment will be as a "Jr. Architect"
3. You will be on probation for a period of Six months commencing from date of joining and the probation period is extendible at the option of the Management.
4. Your monthly consolidated salary would be Rs. 16,000/- (Rupees Sixteen thousand only)
5. You will be eligible for increments considering your periodic and overall performance.
6. You will have to submit a one-month notice, prior to leaving the services of the firm or one month gross salary in lieu of that. Similarly if the firm ask you to leave for any reason not due to your fault the firm will reimburse one month salary.
7. Holidays and leaves as per notification as per our Senior Architect.

Kindly sign the duplicate copy of this letter signifying your acceptance.

We welcome you to K. Thomas & Associates. We hope that our association will be long and fruitful and mutually rewarding.

Thanking you

Ar. K. Thomas
(Principal Architect)
M/s. K. Thomas & Associates




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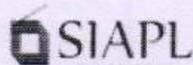
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Prof. Satish Dhale
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Ref. No. : BV / COA / N.M. /

Date :



COMPANY OFFICE : 201, CO-201, 1ST FL., KAWING BALAJI BHAVAN, SECTOR 5, NEAR CBD BELAPUR STATION, BELAPUR, NAVI MUMBAI-400614. TEL: 222 40001328
SANGLI OFFICE : 1ST FLOOR, SHRI CHAK. OFF. KADUR SWAMI, SATSANGI, 9740, SANGLI, M.S. TEL: 232 431 431. TEL: 901 233 2303202

Appointment Letter

Ref: SIAPL-0018

Date: 1-12-2022

To,
Harshali Terdale,
sector 5, Kharghar Navi Mumbai

Dear,

Your designation as an Junior Architect in the Company (Srujan Interiors & Architects Pvt Ltd.)

The management is pleased to re designate you as "Junior Architect"

On in the services of the company, considering as the change in profile and spectrum of your job.

The terms and conditions of your appointment in this company however remain the same:

1. You will be a whole time employee of this company and will not undertake any other business or work either on payment basis or otherwise as long as you are an employee of this Company. You will at all times during the employment with us, devote you whole time attention during the usual working hours to the business of the Company.
2. Notice period to leave the job will be one month. If notice of one month is not given the company is not liable to give last month's period. Similarly, your services are liable to be terminated after giving one month's notice or payment of one month's salary.
3. While leaving the job you will Handover Company all papers, documents, books, material etc. which may be in your possession at that time, relating to the business. Also you will handover and communicate your responsibilities to the new designated person.
4. Your residential address as mentioned in joining report shall be deemed to be correct for sending any communication to you every communication addressed to you at the given address shall be deemed to have been served upon you, in case of any changes in your




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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

- residential address, you will inform about the same to the company in writing, immediately within 3 days from the date of such change.
5. You will work within the frame - work of this Company's policies and directions as may be given to you by the management from time to time. Your original mark list of degree should be submitted to office, it will be kept private and confidential.
 6. All your other service conditions will be those, which are applicable to the permanent employees of this institute in your category.
 7. Total holidays of the year are 12 (including Diwali, Ganpati etc.) and 12 Sick leaves are applicable, after 12 leaves payment will be deducted.
 8. The salary will be given between 1st to 10th dates of the month.
 9. You will be drawn a Salary of Rs.15,000/- per month.

If the above terms and conditions are acceptable to you, please return duplicate copy of this letter duly signed in token of having accepted the same. We have pleasure in welcoming you to this organization as a regular employee and hope that our association would be mutually beneficial.

With best wishes,

Director,

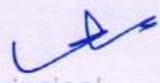
(Srujan Interiors and Architects Pvt Ltd)

I have read and understood fully the terms and condition and other contents of this letter and agree to abide by the willingly.

Joining Date : 24.11.2022

Employee's Signature




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Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

Date: 10.09.2023

To,
Bharati Vidyapeeth College of Architecture,
Navi Mumbai

Respected Sir/ Ma'am,

I am hereby informing you that, I have started with my own architectural freelancing after completing my graduation in Bachelor of Architecture from Bharati Vidyapeeth College of Architecture. I have practiced some interior design projects in Amravati, Nagpur and Navi Mumbai.

Thanking you.

Sincerely,

Manaswini Manohar Nagdive



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Ref. No. : BV / COA / N.M./

Date :

**Arcop
Associates
Private
Limited**

Architecture
Planning
Urban Design
Interiors

SALARY SLIP

This is to certify that **Ms. Pooja Gurubakshani** has been working in this organisation Since December 2022 and her present salary for the Mo January-2023.

MONTHLY INCOME	(RS.)	MONTHLY DEDUCTION	(RS.)
1. BASIC	11,000.00	12. INCOME TAX (TDS)	-
2. AREARS	-	13. TAX ON EX-GRATIA	-
3. HRA	5,500.00	14. PF / EPF	3,600.00
4. CCA	9,200.00	15. LIC FROM SALARY	-
5. CONVEYANCE (only actual reimbursement)	-	16. LEAVE DEDUCTION FROM SALARY	-
6. MEDICAL REIMBURSEMENT	-	17. OTHER DEDUCTIONS IF ANY	-
7. LTA	-		
8. ASSURED BONUS	-		
9. OTHERS (EPF) EX-GRATIA	1,800.00		
10. OTHER REIMBURSEMENTS - PETROL EXP. - OTHERS IF ANY	-	18. TOTAL (Add items 12 to 17)	3,600.00
11. GROSS PAY (Add items 1 to 10)	27,500.00		
NET TAKE HOME PAY (GROSS PAY (11) LESS TOTAL DEDUCTIONS (18))			23,900.00

NOTE:

Transfer to Account (Monthly Take Home)
Remb. After submitting the bill paid separately

23,900.00

Sincerely

AUTHORISED SIGNATORY WITH SEAL

NAME : SAMIR GAUR
(G.M-FINANCE)

Date 06/02/2023

Regd. Office A - 15, Pamposh Enclave, G.K. -1, Outer Ring Road, New Delhi-110 048, India
CINLLPIN - U45201DL1985 PT C021337 Tel.: +91-11-2644 2050, Fax: +91-11-2644 2035
email: info@arcop.co.in, web: www.arcop.co.in



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No : BV / COA / N.M /

Date :

GRAPHITE
ARCHITECTS

Architecture
Interior Design
Project Management

09-12-2022

To
Miss. Vaishnavi Iyer
Ulwe, Navi Mumbai.

Dear Vaishnavi,

We are pleased to offer you the full time position of Jr. Architect at **Graphite Architects** with a start date of 17th November 2022. Upon joining, Mr. Gautam Arethiya (Principal architect) at Graphite will be your primary contact and Work Co-ordinator. It is in our opinion that your abilities and experience will be the perfect fit for our company. As a junior architect, your role & responsibility would be to prepare basic & working drawing, design drawings, sketches, presentations from scratch to completion of project and during development associates co-ordination, we expect you bring your extensive in design methodology and your creative ideas.

The starting salary for this position is INR 15000/- to be paid on a monthly basis by direct deposit starting on December 2022. Further with your skill developments and work delivery improvement after 6 months from joining date your salary will be raised.

Your employment with Graphite Architects will not be on an at-will basis, which means, we expect long term commitment from you on this job position. This letter is not a contract or guarantee of employment for a definite amount of time.

By signing and returning this letter you will confirm your acceptance of the offer.

We look forward to having you on our team! If you have any questions, please feel free to reach out at your earliest convenience.

Sincerely,



Ar. Gautam Arethiya
Partner / Principal Architect
GRAPHITE ARCHITECTS

Signature: _____
Name: Vaishnavi Iyer

Graphite Architects, A-1208, Shelton Sapphire, Sec-13, CBD Belapur, Navi Mumbai -400614



Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec. 7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

DATE : 09-09-2023

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir/Ma'am,

I hereby inform you that, I Mr. Varun Adewar, have started with my own architectural freelancing and after my graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I am practicing interior, architectural & Events in Nagpur and Mumbai.

Thanks & Regards.

Ar. Varun Adewar
(Self Attested)



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Prof. Satish Dhale
(G.D.Did, P.G.Did, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

TRISITA ENGINEERING LLP

Marketing : G-10, Fantasia Business Park, Plot No 47, Sec - 30A, Vashi, Navi Mumbai - 400705. Ph : 022-49607348

Support : G-10, Fantasia Business Park, Plot No 47, Sec - 30A, Vashi, Navi Mumbai - 400705. Ph : 022-49607348

Dated : 11th April 2023.

: Letter of Joining :

Ms. Yashwanti Bhatane.

Father's Name - Rajendra C. Bhatane
Address - UL-2, Bldg No 1, 102, Sector 19, Unnati Apt, Ulwe, Navi Mumbai - 410206
MOB : +91 7039137115
Mail ID : bhataneyashwanti7749@gmail.com

Dear Ms. Yashwanti Bhatane

We are pleased to appoint you as a **BIM Architect-BIM Solution** in our organization with effect from **13th April 2023** on the following terms and conditions :-

- Salary** Your 100% salary will be **INR 27,000/-** (Rupees Twenty-Seven Thousand Only). The future increment of your salary will reciprocate with your performances & adaptability of your skills. You may enjoy increment in salary provided you are able to take bigger responsibilities as per Company requirement.
- Primary Responsibility** You shall be working exclusively within the BIM environment. You shall be responsible for ensuring BIM as a solution is mandated in the organization where ever you may be deployed. You may be deployed at our client's location. You shall be on the Payroll of Trisita Engineering LLP even when you are directly deployed at our client's location. You shall be responsible to bridge the gap of requirements of our clients and communicate transparently with our Business Head - West & South. Your focus should be on quality and timely deliverance of the required tasks. You shall be given all the required trainings to perform and deliver at the client's location. Your primary focus will be to help our clients to transform their business services and workflows in BIM environment. Coordination with clients, vendors, internal team members, preparing data sheets are some of your main work within your responsibilities. You will be working closely with our Business Head - West & South who shall be responsible for aligning new tasks for the growth of the company as and when required.
- Your team** You will be required to work within a core team of 5-7 persons in the project group & in your core area of operation. You will be responsible for taking a combined target for the entire team if the company desires.

Head Office - Kolkata
Jan Center, 1st Floor,
14A, Metcalfe Street, Kolkata - 700013
Email : sales@trisita.com

Bhubaneswar Branch Office
Plot No 5, Road - 6, Jagannath Nagar,
Rasapali, Bhubaneswar
Email : sales@trisita.com

Guwahati Branch Office
House No : 89, Kamakhya Path
PO - Dibrugarh P.S., Dibrugarh
Email : sales@trisita.com

Hyderabad Branch Office
SRH Colony, Gandhi Nagar,
Hut - 500080, Telangana
Email : sales@trisita.com

We have our branch offices in Vijayawada and Coimbatore. For any queries related queries feel free to email us at sales.mumbai@trisita.com



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Rly. Station, C.B.D, Navi Mumbai 155



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Principal
Prof. Satish Dhale
(G.D.Did, P.G.Did, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV/COA/N.M./

Date :

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Probation	Your probation period will be 60 days only. Your probation period will be deemed to have the best quality of service towards the organization benefit. You will have to achieve a minimum supply of work against the demand; failing from such in two consecutive months, your job may be terminated. As an office coordinator, your primary job & top priority is to maintain customer satisfaction & internal team members' coordination at an extreme level & subsequently your contribution shall help the organization to generate the amount of business from those set of customers. Those organizations will expect to see you in a leading role in support & managing their queries.
Office timing	Our normal office timing is morning 9:30 a.m. till evening 6:30 p.m, 5 days a week. A consecutive 3 days late on reporting time shall be marked as 1 day absent. We maintain all local holidays as per declaration of Central & State Government.
Transport	The Company is not responsible to provide any vehicle for carrying out your assigned tasks and you will be expected to arrange your own means of conveyance or alternatively utilize public transport. However, an additional amount of INR 3,000 per month shall be given if you are deployed at client's location. In case of any additional/occasional client visit, training or similar activity, within the city limits or outside the city, traveling and boarding expenses will be paid separately as per actuals. For such expenses, proper expense report has to be maintained and submitted before 5 th of every month.
Termination	The Company is entitled to terminate your service without assigning any reason whatsoever by giving you 30 days' prior notice. Similarly, you may also resign, for any personal reason with 45 days' prior notice, in writing, of your intention to do so, subject to you handing over all Company cash / cheques etc. and property in your possession, including cash / cheques / Desktop / Laptops / Mobiles from the customers. For any further claim from both the sides will only be valid by maintaining these parameters.
Job Details & Responsibilities	The Company will provide you further details of responsibilities on the date of joining and expect you to adhere to it. Also, the company will be responsible to provide you proper training on the products & subject knowledge to prepare you for the job.
Leave	You will be entitled for a 15 days paid leave in one financial year, including sick leave.
Other Benefits	Other benefits like salary account, PF account are applicable to you as per our norms, on your joining and after finishing your probation period. Also you shall be entitled for monthly mobile allowance or shall be provided with a company SIM for communication.

Head Office - Kolkata
Join Center, 1st Floor,
34A, Medical Street, Kolkata - 700013
Email : hr@trisita.com

Bhubaneswar Branch Office
Plot No 5, Road 6, Jagannath Nagar,
Rasurapur, Bhubaneswar
Email : ashish.dhale@trisita.com

Guwahati Branch Office
House No - 09, Kamakhya Path,
PO - Odibara P.S., Dibrugarh
Email : sugata.banerjee@trisita.com

Hyderabad Branch Office
SRH Colony, Gandhi Nagar,
HYD - 500080, Telangana
Email : ankit.sharma@trisita.com

We have our branch offices in Vijayanagara and Dharwad as well. For any query related, please feel free to email us at sales.mumbai@trisita.com



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Ref. No. : BV / COA / N.M /

Date :

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Support : G-10, Fantasia Business Park, Plot No 47, Sec - 30A, Vashi, Navi Mumbai - 400705. Ph : 022-49607348

Data Confidentiality We are concerned about our confidential company data. With this acceptance you hereby affirm your confirmation on company data confidentiality and you hereby agree that our company data shall not be shared with anyone and in no means shall be misused to create any business damage to our organization. You will be maintaining the relationship to our almost entire company client database which needs to be kept confidential and not be shared with anyone out of our company, including our competitors & distributors. In any case if we come across any such situation where we find the above is breached or not maintained then it can be driven by our compliance team as per company rules and procedures on data security & safety. In the spirit of fair business, we only wish to safeguard our company data and for the same we will take all possible required actions. We are sure you will follow the above and support us in this journey and objective.

Documents to submit at joining Address photo ID proof, Last 3 months' bank statements, Last 3 months' salary voucher, 2 nos. passport size photos, certificates of education. All documents shall be submitted in copies duly signed by you.

Commitment With the below acceptance you hereby agree to stay committed to the organization for minimum 1 year from the date of joining. Also you shall not be able to join our competitor's / client's organization for a minimum span of 2 years from the date of joining. An additional document shall be provided to you during your initial days for your acceptance.

Please find new ideas to generate business and we will solicit it.

We wish you all the best and hope you will enjoy your role in our company and develop full satisfaction for all of us.

Please return the duplicate copy of this letter duly signed by you as token of your acceptance of the same.

Yours Faithfully,

Ankit Shah

TRISITA Engineering LLP.

Ankit Shah | Business Head - West & South

Acceptance

Yashwanti Bhatane
Yashwanti Bhatane

Head Office - Kolkata
36B Central, 1st Floor
74A, Melrose Street, Kolkata - 700013
Email : hr@trisyta.com

Bhubaneswar Branch Office
Plot No 5, Road 4, Jagannath Nagar,
Kasikopali, Bhubaneswar
Email : ashris.pal@trisyta.com

Guwahati Branch Office
House No - 35, Itanagar (Pali),
PO - Doolbakra P.S. - Dispur
Email : susanta.banerjee@trisyta.com

Hyderabad Branch Office
SRH Colony, Gandhi Nagar
Hyd - 500088, Teanga
Email : ankit.shah@trisyta.com

We have our branch offices in Vijayawada and Delhi as well. For any unclarified query feel free to email us at sales@mumbai@trisyta.com



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Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



Date: 09/13/2022

To,
Nainesh Thakur,
Shanti Cottage, Gokhale Road,
Thakur Blocks, Naupada,
Thane (W), 400 602.

Subject: Appointment for the post of Assistant Architect

Dear Sir,

This is to confirm that you will be joining our architectural firm as an Assistant Architect from 11th November, 2022.

You would be handling the following responsibilities like preparation of execution drawings & working drawings, co-ordination meetings, staff co-ordination, site survey & site visits, etc.

Salary & probation period will be as discussed & travelling allowances will be provided.

Increment will be given after satisfactory performance of the above tasks.

Thank you.

Ar. Gajendra Bhoite

COA Registration no: CA/2006/37932

Email id: gajendra@bhoiteassociates.com

Contact: +91 98208 92491




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Principal
Prof. Satish Dhale
(G.D.Did, P.G.Did, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

**SPASM
DESIGN
ARCHITECTS**

APPOINTMENT LETTER

Subject: Appointment letter for Mr. Omkar Pilankar

Date: 2nd March, 2023

Welcome to SPASM family.

It was a pleasure meeting you to explore a career opportunity with SPASM Design Architects. Based on our discussions, we are pleased to offer Ar. Omkar Pilankar the position of 'Junior Architect' with our studio.

We look forward to you joining us at our studio on 2nd March, 2023.

Sincerely,

Ar. Sanjeev Panjabi

Designation: Principal Architect

Email id: spasmindia@gmail.com

316, RAHJA PLAZA OPP. YASHRAJ STUDIO, SHAH INDUSTRIAL ESTATE, ANDHERI LINK ROAD, ANDHERI (W)

MUMBAI-400053

TEL:-022 2673 5862, 022 2673 3267 (F)



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Rly. Station, C.B.D, Navi Mumbai



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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV/COA/N.M./

Date :

architectureassociates

Date : 26th June 2022

Letter of Appointment

To,

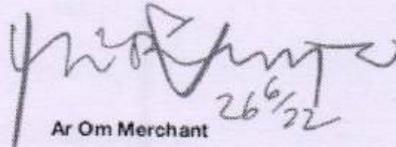
Mr. Ashutosh Saras

This letter refers to your application and the subsequent interview with us on 25th June 2023 on the following terms and conditions.

1. Position : Full time
2. Salary : Rs. 12,000/- per month (During Probation)
3. Salary After Confirmation : Rs. 15,000/- per month
4. Job Location : CBD Belapur, Navi Mumbai
5. Commencement of Employment : 28th June 2023
6. Working Days : Monday to Saturday
7. Working Hours: 10:00 am to 7:00 pm
8. Probation Period : 3 months

We are pleased to inform you that you have been selected for the post of Junior Architect at our firm, Architecture Associates. We would like to congratulate you on your appointment and assure you to get our full support for your professional growth and development.

Yours Truly,


26/6/22

Ar Om Merchant
Founder and Principal,
Architecture Associates

R-5, Lane 2, Sector 9, CBD Belapur, Navi Mumbai, Maharashtra 400614
info@A.A.associates.in | +91 98203 29908




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



Date : - 24/3/2023

Company name : - GBOX Consultancy

Address : - RH-F/28 sector 6, Vashi, Navi Mumbai, 400703.

Dear Chandrashekhar Domb

Appointed as Jr. Architect

With reference to your interview dated 17/3/2023, we are pleased to offer you the position of Jr Architect in our firm.

Your joining date is confirmed at 1 April 2023 as per following terms and condition.

You are entitled to a pay of 18000 per month.

You agree to comply with terms and condition of appointment.

Please send us an acknowledgement of this offer confirming your joining.

We are looking forward to working with you.

For GBOX Consultancy,


Ananta Shetty

+91 8082575773

N-16 RII 3, Sector 6, Vashi, Navi Mumbai - 400706.

info@gboxgroup.com

gboxgroup.com




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Principal
Prof. Satish Dhale
(G. D. D.D., P.G. D.D., IIA, M.Sc. ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

10th Sept 2023

To whomsoever it may concern

Respected
Sir/Ma'am,

I hereby inform You that, I Ar. Mukund Kumar, have started with my own Architectural freelancing after graduating from BVCOA Navi Mumbai in 2022. Currently I'm working on an architecture project based in Sahibganj, Jharkhand.

Thanks and Regards.

Mukund Kumar



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

OFFER LETTER

Dear Apoorva Talwalker

B-208, Anrutdhara complex
Central Park Metro Road, Sector-20
Kharghar, Navi Mumbai, Maharashtra.

We are pleased to offer you the position of Jr.Architect with our firm starting from 8 August 2022. I propose that the terms of employment will be those in the attached draft individual employment agreement.

Please note that you are entitled to discuss this offer and to seek advice on the attached proposed agreement with your family, a union, a lawyer, or someone else you trust. If you disagree with, do not understand, or wish to clarify anything in this offer, please contact me to discuss.

If you are happy with the proposed terms and wish to accept this offer of associate contract, please sign the duplicate copy of this letter, and return it to me by 5 August 2022. If I have not heard from you by that date, this offer will be automatically withdrawn.

We look forward to working with you.
Yours sincerely,

Rucha Saswade

18 / 08 / 2022

Rucha Saswade
Mercury Architects

I, Apoorva Talwalker, confirm that I have read the terms set out in this letter and in the attached individual employment contract agreement, that I fully understand them and their implications and that I now accept the offer of employment.

18 / 08 / 2022




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



Offer Letter - Architect Junior - Ms. Antara Harne

Shrutika <hr@hcontractor.com>
To: antaraharne1999@gmail.com
Cc: pearl@hcontractor.com, Betrosa <hr@hcontractor.com>, Shrutika Dhur <ahc27@hcontractor.com>, hrssageh@hcontractor.com

Date: 17 June 2022

To,

Ms. Antara Harne,

Mumbai.

SUB: **LETTER OF OFFER**

Dear Ms. Antara Harne,

Subsequent to the interview you had with us, we are pleased to offer you the position of "Architect Junior" in our organisation on the following terms and conditions. See offer you a monthly compensation package (CTC) of **Rs. 21,560/- (Rupees Twenty-One Thousand Five Hundred Sixty Only)**.

Detailed breakup of the same is below

Name	PF Eligibility	PF Eligibility	Basic Includes DA	HRA	Ins	Professional Development	Gross Salary	PF	Emp ESI	Prof. Tax	Sub Total	Net Take Home	G.P.F
Ms. Antara Harne	Yes	No	13409	4571	0	0	18000	1651	135	200	1346	16054	1746

You will be eligible for leave etc. as per firm rules on successful completion of Probation and being confirmed as an employee. Probation is for a six-month period & may either Work/Activity. Yours is a full-time employment with the Firm. You shall not take up any other work for remuneration or work in an advisory capacity in any other trade activity affects your full-time availability to the Firm; you must take prior written approval from the Head - Operations of the firm.

To acknowledge your acceptance of this offer please sign and return this letter to Architect Hafeez Contractor - Human Resources by 24th May 2022 with your date of J certificate from your current organization within 4 working days on acceptance of our offer. An appointment letter with detailed terms of employment will be issued to you.

This offer is valid subject to you joining duty on the specified date of joining at 10.00 am failing which your offer stands withdrawn.

Notes: Kindly find the attached list of documents with this mail, bring all the mentioned documents on the next day of joining.

Disclaimer: As per Labour Laws changes may be there in components of salary.

Thanks,

Shrutika

HR Department

Architect

Hafeez

Contractor




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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Rahul S Redkar, B.Arch., Mumbai,
Architect, Interior designer and Landscape Architect,
Sarvodaya Shilp, Shop No 4, Patharli Road, Opposite Shiv Mandir, Patharli, Dombivli (East) 421201

Date: 27 / 01 / 2023

To
Miss Pranali Pramod Sangli,

Ref: Appointment as Jr. Architectural Consultant.

Madam,

We at Our office are glad to appoint you as Jr. Architectural Consultant. You are Expected to Join the office from 1st of February 2023.

THANKING YOU.

YOURS FAITHFULLY


AR. RAHUL S. REDKAR.

CA/98/22779




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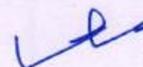
Ref. No. : BV / COA / N.M. /

Date :

3. Academic Year (2020-21)

- Table showing list of students placed along with placement details.
- Students Documents.




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Phones : 022 - 27571451, 27564646
E-mail : principalbvcoanm@gmail.com
principal.bvcoanm@bharatividyaapeeth.edu

Founder :
Dr. Patangrao Kadam
M.A.L.L.B. Ph.D.

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Principal
Prof. Satish Dhale
(G.D.D.I.D. P.G.D.I.D. IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Dipika Mahadik	B.Arch.	Divisional Commissioner office Konkan Division, Konkan Bhavan, CBD Belapur, Navi Mumbai ph:02227574231	170
2	Malav Bhoir	B.Arch.	Elite Design Architects Office NO.16, Radhamit CHA, Nerul, Navi Mumbai ph:9619391506	171
3	Janhvi Tiwari	B.Arch.	Hardik Desai, Smarter construction Group pty ltd. 3A, Rothrfild Road, West Minister, WA6061 Email:smarthomeswa@gmail.com	172
4	Shikha Gupta	B.Arch.	Registered Office: 11, Pujit Plaza, Sector 11, CBD Belapur, Navi Mumbai 400614 ph:9930693276	173
5	Tanmayee Sawant	B.Arch.	Interface Kunal Barve, Architect Gole Bunglow, 2nd floor, Road No 3, NS Road, Mulund West, Mumbai- 400080 ph:25903699	174
6	Shrushti Jadhav	B.Arch.	Enigma Soft Technologies Shanta Building, 201, 301, 18th June Rd, opposite Broadway Book Center, Santa Inez, Panaji, Goa 403001 ph:9022165016	175- 177



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Ref. No. : BV / COA / N.M /

Date :

7	Aditi C.	B.Arch.	Positron Architects 302, Sambhav IT Park, TJSB House P.No B-5, Rd no. 2, Wagle Industrial Area, behind Aplab Instruments, MIDC, Thane West, Thane, Maharashtra 400080 ph:022 6113 3800	178
8	Pruthvi Shah	B.Arch.	UCJ ARCHITECTURE & ENVIRONMENT 407-408, 4th Floor, Regent Chambers, 208, Jammalal Bajaj Marg, Nariman Point, Mumbai, Maharashtra 400021 ph:022 4348 3333	179- 180
9	Sayali Govind	B.Arch.	Self Employed ph:9321329222	181
10	Kashmira Panhale	B.Arch.	Atul Patel Architects Plot N ino, The Landmark, 1209, 26/A, Hiranandani Service Rd, Sector 7, Kharghar, Navi Mumbai- 410210 022 2774 6641	182
11	Vishakha Shetye	B.Arch.	Gesmat Design 106, Saraf Mansion 32 Princess street, S.G.Marg Mumbai-400002 ph:9821859996	183- 184
12	Rohan Tayade	B.Arch.	Ar. Vishal Deshpande A-1, Success Chambers 1232, Apte Road pune-411004 ph:02025531141	185- 186




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Ref. No. : BV / COA / N.M /

Date :

13	Siddhi Ashtawarkar	B.Arch.	Rahul Mehta Architects 60/2682, Ground Floor, Tirupati CHSL, Gandhi Nagar, Bandra (E), Mumbai Ph:91 98670 30553	187
14	Shardul G.	B.Arch.	Morphogenesis Design Architecture Excellence B Wing-501, Kanakia Wallstreet, Andheri (E), Mumbai 400093 ph:022 62398031	188
15	Yash Kadye	B.Arch.	Bombay 61 Studio , Versova Koliwada, Versova, Mumbai -400061	189
16	Shivani Sharma	B.Arch.	Self Employed Ph:9922669020	190




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Principal
Prof. Satish Dhale
(G.D.Did., P.G.Did., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

 विभागीय आयुक्त कोकण विभाग यांचे कार्यालय नगरपरिषद प्रशासन विभाग	पहिला मजला, कोकण भवन, सी.बी.डी. बेलपूर, नवी मुंबई - 400614
	दूरध्वनी क्रमांक : 022-27574231 ई-मेल :- kokanardmal@gmail.com पत्र क्र. नपा ३ स्वमअ.नियुक्ती.२३.२४/ ७११ दिनांक - ०९/०६/२०२३

प्रति,

श्रीमती दीपिका महाडिक,

डी ४०५, लक्ष्मी विष्णू कॉम्प्लेक्स, सेक्टर १६,
प्लॉट नंबर २डी, रामचंद्र मिशन जवळ,
नवीन धनवेल, रायगाड-४१०२०६

विषय : स्वच्छ महाराष्ट्र अभियान (ना.) अंतर्गत 'तांत्रिक तज्ञ (जिल्हास्तर)' या कंत्राटी पदावर नियुक्ती बाबत

स्वच्छ महाराष्ट्र अभियान (नागरी) अंतर्गत 'जिल्हास्तरीय प्रकल्प व्यवस्थापन कक्ष' करिता कंत्राटी तत्वावर मासिक ठोक मानधनावर जिल्हा पालघर करिता 'तांत्रिक तज्ञ (जिल्हास्तर)' या पदावर आपली नियुक्ती खालील अटी व शर्तीच्या अधीन राहून करण्यात येत आहे.

सादर नियुक्ती पत्र प्राप्त झाल्याबरोबर आपली समती या कार्यालयास तात्काळ कळवावी. तसेच आपण पुढील ०३ दिवसांमध्ये सह-आयुक्त (जिल्हा प्रशासन अधिकारी), नगरपालिका प्रशासन, जिल्हाधिकारी कार्यालय, जिल्हा पालघर येथे रुजू होणे आवश्यक आहे. आपणास विहित केलेल्या कामकाजाकरिता सह-आयुक्त (जिल्हा प्रशासन अधिकारी), नगरपालिका प्रशासन, जिल्हाधिकारी कार्यालय यांचे पर्यवेक्षणाखाली काम करावे. आपली बैठक व्यवस्था सह-आयुक्त (जिल्हा प्रशासन अधिकारी), नगरपालिका प्रशासन, जिल्हाधिकारी कार्यालयात राहिली.

'तांत्रिक तज्ञ (जिल्हास्तर)' पदाची नियुक्ती पूर्णतः कंत्राटी तत्वावर, ठोक मासिक मानधनावर खालील अटी व शर्तीच्या अधीन राहिली. आपल्या कामाचे मूल्यमापन करून पुढे नियुक्ती चालू ठेवण्याबाबत या कार्यालयामार्फत निर्णय घेतला जाईल.

- आपली 'तांत्रिक तज्ञ (जिल्हास्तर)' या पदावर नियुक्ती ही ११ महिने काळावधीसाठी राहिली.
- 'तांत्रिक तज्ञ (जिल्हास्तर)' या पदासाठी आपणास दरमहा रु. ५०,०००/- ठोक मानधन स्वच्छ महाराष्ट्र अभियान (नागरी), महाराष्ट्र नागरी विकास अभियान संचालनालयामार्फत दिले जाईल.
- सादर जिल्हातील सर्व नागरी स्थानिक संस्थांमध्ये स्वच्छ महाराष्ट्र अभियान नागरी अंतर्गत धनकचरा व्यवस्थापन, स्वच्छ सर्वेक्षण, हागपदारीयुक्तीचा दर्जा, कचरा मुक्त शहर इत्यादी बाबत आवश्यक त्या उपाययोजनांची अंमलबजावणी व त्याविषयी वेळोवेळी सौपवलेली इतर कामे करणे आपणास बंधनकारक राहिले.
- अभियानांतर्गत आपल्या जिल्हातील महानगरपालिका / नगरपरिषदा / नगरपालिका येथील भेटी देणे तसेच कार्यालयातील कामकाजाकरिता राज्य, विभाग व जिल्हास्तरावरील विविध बैठकांना उपस्थित राहणे बंधनकारक राहिले. त्या अनुषंगाने होणारा प्रवास खर्च व दैनिक भत्ता आपणास राज्य शासनाच्या गट ब दर्जाच्या कर्मचाऱ्यांच्या वेतनास अनुसरून प्रतिपूर्ती स्वरूपात अनुषंगे सहीत त्यासाठी विहित पद्धतीने देयक राज्य अभियान संचालनालयास सादर करणे आवश्यक राहिले.
- नियुक्तीच्या काळावधीमध्ये आठ दिवस किरकोळ रजा अनुषंगे राहिली. अनुषंगेपेक्षा जास्त काळावधीच्या रजा उपभोगत्यास गैरहजर राहिल्यास आपल्या मानधनात त्या अनुषंगाने कपात करण्यात येईल.
- आपली नियुक्तीचे पद पूर्णतः कंत्राटी तत्वावर ठोक मानधनावरील असल्याने नियमित शासकीय कर्मचाऱ्यांप्रमाणे अन्य सेवा सुविधा आपणास देणे असाधारण नाही.



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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID., M.Arch)

Ref. No. : BV / COA / N.M./

Date :



Elite Design Architects
Office no 15, Radhama CHS,
Sec-18, Nerul, Navi Mumbai
Contact: 9619991966
www.elitedesignarchitects.com

Appointment Letter

Date: 1st April, 2022

To,
Mr. Malay Bhoir

Subject: Appointment letter for the position of ARCHITECT.

We are pleased to inform you that you have completed your probation period with our organization from 19th Jan 2022 to 31st March 2022.

Hereby we confirm your appointment as an ARCHITECT with Elite Design Architects which, subject to your acceptance of this letter and its conditions, will operate commencing from 1st April 2022 with a stipend of Rs. 10,000/- only per month.

Our team invites you to share a co-operative and an accepting work environment in our office and towards our clients.

We encourage you to take initiatives, share your ideas & knowledge with the team for improving the work quality that we deliver. We expect a respectful and motivated working energy from you. You have been selected as you show great promise in learning and contributing to the field of architecture and we hope to see you excel at your performance with us.

Please confirm your formal acceptance of appointment by signing and returning this document.
Yours sincerely,

Ar. Manavi Kenkare,
Principal Architect

Acceptance by Employee

I have read and accepted this offer of employment on the Terms and Conditions set out above.

OFFICE RULES:

- Office timings : 9.30am to 7.00 pm
- Lunch Break : 1.00pm to 1.30 pm
- Treating every person with respect.
- A notice period of minimum 1 Month(30days) is required in case of resignation. All responsibilities and project details must be passed on to the assigned team member during this period.
- Avoid Using unrelated social networking during office hours.

Note : Not abiding by the rules will be highly condemned by the organization & strict action will be taken.

Accepted & Signed,
Name:

Sign:



Ar. Manavi Kenkare
Principal Architect.


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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



SMARTER CONSTRUCTION GROUP PTY LTD
3A, Rotherfield Road, Westminster, WA 6061
M : 0432028886
Email: smarterhomeswain@gmail.com
Reg. No. 102874
ABN 93 617 029 455

Offer Letter for employment

Hardik Desai,
SMARTER CONSTRUCTION
GROUP PTY LTD,
3A, Rotherfield Road,
Westminster,
WA 6061

Date: 04/04/2022

To,
Janhvi Tiwari,
E/303, Shri Gurudatta
CHS, Sector 8A,
Airoli, Navi Mumbai

Subject: Offer letter.

Dear Ms. Janhvi Tiwari,

We are pleased to offer you the position as an Architect and Project manager in our firm SMARTER CONSTRUCTION GROUP PTY LTD.

We feel your background and skills would be valuable assets to our team and are confident that you will provide valuable contribution and additions to our practice, and correspondingly it will be a valuable learning experience for you from our side.

As per our discussion, your joining date would be 11/04/2022, designated as Architect and Project Manager for our Westminster office and would be coordinating with us throughout and the working hour, format and pay would be along the lines of our previous discussion.

Please accept this offer by sending a confirmation letter duly signed, through an email.
We are glad to welcome on board!

Sincerely,
Hardik Desai
SMARTER CONSTRUCTION
GROUP PTY LTD




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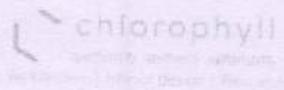
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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



Project Number:
2100JA

September 14, 2021

To,
Ms. Shikha Gupta

SUB: APPOINTMENT LETTER FOR THE JUNIOR ARCHITECT POSITION

Dear Shikha,

We are very pleased to appoint you as an Entry Level Junior Architect at Chlorophyll Designs from 14th September 2021 on the following terms and conditions. Please indicate your acceptance by signing and returning a copy of this letter.

Job Description:

1. Your job title is Junior Architect.
2. Your commencement date is 14th September 2021.
3. Your tasks shall be carried out on a work-from-home basis or from the office as required to maintain COVID protocols. Local site visits and physical office attendance shall be made by you as necessary.
4. The office timings are 9:30 am to 6:00 pm with a 30 min lunch break. Office working days are Monday to Friday. Saturdays may be kept as working days to fulfill deadlines.
5. You are entitled to 7 sick leaves, and 7 privilege leaves. You are expected to inform the office in advance before taking these. Additional leaves will be deducted from your salary.
6. You will not be reimbursed for travel to and from the Office. You will be reimbursed for travel to and from any construction sites or vendors on presenting an expense summary.
7. The office observes the following public holidays: New Year, Makar Sankranti, Republic Day, Holi, Gudi Padwa, Ram Navami, Independence Day, Raksha Bandhan, Janmashtami, Ganesh Chaturthi, Anant Chaturthi, Dussehra, Dhanteras, Day after Dhanteras, Diwali, Christmas.
8. You must log your daily attendance and tasks in the digital log shared with you.
9. You are to not share/circulate any project data shared with you without prior written permission. Any documentation that you would like to include in your portfolio can be made available to you after seeking prior written permission from the Principal Architect in charge.
10. Below is an outline of your pay structure

Monthly Pay	9000 INR
Joining Bonus	10000 INR

We welcome you and look forward to your growth.

Thank you,

Prerna Damani

Principal and Project Architect, Chlorophyll Designs

I accept the employment on the above mentioned terms and conditions.

Name:

Date:

Signed:



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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

gole bungalow, 2nd Floor, above janakalyan bank, n.s. road, mulund (W), mumbai - 400080

interface

interface.kunalbarve@gmail.com

Kunal barve
architect
9819333811
25 90 36 99
www.kunalbarve.com

Date: 17th January 2022

To

Miss Tanmayi Deepak Sawant
Flat No.3, Shree Om Parag Society,
Parasnig Marg,
Sudarshan Colony,
Thane - East
Pin code - 400603

Dear Tanmayi,

With reference to your application & subsequent interview with us, we are pleased to appoint you as a junior architect in our organization.

Date of joining 17th January 2022 (probation period 3 months)

Leave: A 7-day prior intimation for leave is mandatory unless emergency. You shall be eligible to the benefits of company leaves rules, after your probation period.

If at any time in our opinion, which is final in this matter you are found non-performer, guilty, fraud, disobedience, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest your services may be terminated without notice.

Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.

You will be required to comply with all rules & regulations, the company may frame from time to time.

Please sign & return to the undersigned the duplicate copy of this letter signifying your acceptance.

We welcome you to INTERFACE family and look forward to a fruitful collaboration.

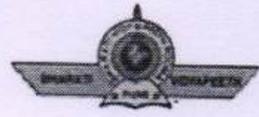
Regards

INTERFACE
AR KUNAL BARVE
INTERFACE

Arch Kunal Barve
(Signature)




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Phones : 022 - 27571451, 27564646
E-mail : principalbvcoanm@gmail.com
principal.bvcoanm@bharativedyapeeth.edu

Founder :
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M.A., L.L.B., Ph.D.

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Ref. No. : BV / COA / N.M. /

Date :



Date: 19 Apr, 2022

Appointment Letter

Dear SHRUSHI PRABHAKAR JADHAV

We have pleasure in appointing you as Jr. Architect in Enigmatsoft Technologies Pvt. Ltd.

The terms and conditions of your appointment are mentioned below.

1. Appointment

Your appointment is effective from the date of joining that is 19 Apr, 2022

2. Location

Gen office : Shanta Building, 201, 301, 18th June Rd, opposite Broadway Book Center, Santa Inez, Panaji, Goa 403001

3. Probationary Period

You will be on probation for a period of 3 months during the probation period you would be trained and your performance will be evaluated. If your performance is found satisfactory your appointment will be confirmed as an employee on the terms and conditions mentioned in this letter and shall be effective as per the date of appointment mentioned. On confirmation there won't be any revision on your salary.

4. Remuneration

Your CTC will be **Rs. INR 3,60,000.00 (Three Lakh Sixty Thousand INR)** /- per annum, P1 as per statutory guideline and taxes as applicable.

For Salary breakup please refer Annexure A

Your future increments or promotion or any other salary increase shall be based on merit considering your periodic and consistent overall performance, business conditions and other parameters fixed from time to time at the discretion of the management and shall not be considered merely as a matter of right.

5. Leave

Kindly refer to the leave policy in the HR handbook.

6. Retirement

You shall retire from the services of the firm on attaining 58 years.

7. Exclusivity

Your position requires whole-time employment with the firm and you shall devote yourself exclusively to the business of the firm. You shall not take up any employment either temporary or permanent or work in an advisory capacity, or be engaged, concerned or interested directly or indirectly in any other trade or business during your employment with the firm. You shall not directly or indirectly compete with the firm during your employment.

8. Working Hours

The standard working hours of the Company are from 11:30 to 22:30 IST from Monday to Friday this would also change as per Your duty hours. working shifts as well as weekly off may be regulated from time to time at the discretion of the management. Management has the discretion to




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Founder :
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M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

change your shift timing as per Company requirement. You may be called upon to attend to duties as and when required in shift, on holidays, or weekly offs as may be required as per exigencies of work or other urgent work needs of the company. In this event, a compensatory off will be provided to you for working on a non-working day.

9. Transfer

You will be liable to transfer to any other department or establishment of a branch of the company. In such a case, you will be governed by the terms and conditions of service applicable to the new placement.

10. Roles and Responsibilities

In view of your office you must effectively perform to ensure results and you will be expected to work extra hours to achieve this whenever the job requires.

11. Confidential Information

You will not at any time without the consent of the Manager/ Reporting Manager disclose or divulge or make public except on legal obligations, any information regarding the company's affairs or administration & research carried out, whether the same may be confined to you or become known to you in course of your service or otherwise. You shall read and abide by the General Data Protection Regulation (GDPR). If you come across any incident involving breach of confidentiality and/or GDPR, you are obliged to bring it immediately to the notice of the Company Management.

12. Past Records

Your employment confirmation is subject to background verification which will happen during your probationary period. We reserve the right to end our employment agreement with you if any declaration given or information furnished by you to the company is proven to be false through background verification. During the course of employment if you are found to have willfully suppressed any material information in such a case, you will be liable to removal from service without any notice.

13. Competitive activity

To prevent the unauthorized disclosure or misappropriation or breach of Confidential Information, you agree that during the course of your appointment with the company and for a period of one year thereafter, without the company's written consent you shall not directly or indirectly

(i) Solicit employment, be employed, retained by or engaged in or be associated with any present or contemplated business activity that is a client/ customer of the company or that is or may compete with the business of the company or with the business of any subsidiary or any affiliate of the company and / or

(ii) Employ or recommend for employment any person employed by the company or any subsidiary or affiliate of the company in any present or contemplated business activity that is or may compete with the business of the company or with the business of any subsidiary or any affiliate of the company.

(iii) Request or advise any present client or Prospective Client of the Company to withdraw, curtail or cancel its business dealings with the Company, further you are required to sign a Non Disclosure Agreement with the company.

14. Overseas Posting

Depending on the job requirement, you may be posted abroad to work with our associate companies and/or client companies. The duration of such postings will depend on the nature of assignment. While you are abroad you will be paid salary/allowances as per the company policy.

15. Travel

You may be required to undertake travel on company work and you will be paid travel expenses as per the company policy.

16. Protection of Interest

If you conceive any new idea, advanced methods of improving process/ formulate systems in relation to the operations of the company or create any content for use of the company, such developments will be fully communicated to the company and will become and remain the sole right property of the company.



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Date :

17. Screening Process

As per the BS7858:2019 screening process a clear report is needed without any red flag as a prerequisite for hiring/ confirmation and access to the IT portal (This is a part of background Verification Process)

18. Use of intellectual property

You shall not pass off as your own, negligently or malafidely use, misuse any intellectual property of any third party in performing your job. You shall exercise due care, prudence and responsibility in ensuring complete compliance with this clause.

19. Notice on Resignation

On resignation employees have to serve Three months (90 days) notice.

20. Termination Notice

This appointment of employment is terminated by one month (30 days) notice and Team Leader and above Three months (90 days) notice salary in lieu of notice by the company and either party is not bound to give any reason therefore.

If at any time, in the opinion of the company, which shall be final, you are insolvent or are found guilty of dishonesty, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or of an conduct unbecoming of the status of the post you hold in the company, or of any other conduct considered by us detrimental to our interest, or of violation of one or more terms of this letter, your service may be terminated without notice.

21. After Termination

On termination of employment, you will immediately give up to the company including but not limited to all correspondence, specifications, formulae, books, documents, market data, cost data, literature, drawings, effects or records, backup copies of programs source object and data etc., belonging to the company or relating to its business and shall not make or retain any copies of these items.

22. Force Majeure

means any act of God, fire, earthquake, war, flood or landslide, unavoidable accident, explosion, public mass, electrical supply failure or nuclear accident but does not include any event which the party affected could have avoided or overcome by exercising a standard of reasonable care at reasonable cost.

All contractual obligation of either party and performance of the service by the employer will be suspended for so long as and only to the extent that fulfillment of obligations and performance of services is prevented by the reason of Force Majeure like strike, flood, war, civil commotion, lock out or an act of God provided always that such reason of Force Majeure is beyond the reasonable control of the employer. The affected party shall promptly notify the other and shall consult together to find out mutually acceptable solution; employee shall not be paid for its services not performed during the continuance of such Force Majeure reason.

Yours sincerely,

For EnigmaSoft Technologies Pvt Ltd



Sathya Rajaguru
Senior Manager HR

I have read and understood the terms of employment and hereby accept this offer of employment on the terms and conditions as stated in the above letter of appointment.

I hereby agree to comply with all the organizational policies (QMS and ISMS)




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Ref. No. : BV / COA / N.M./

Date :

POSITRON
ARCHITECTS • DESIGNERS • PLANNERS
302, SAMBHAV I.T. PARK, PLOT NO. B-5, ROAD NO.2,
WAGLE INDUSTRIAL ESTATE, MIDC, THANE (W) - 400 504
© 81133800, FAX 25827654. Email: info@positronarchitects.net

Ref: POS/APPT.LET/22-02

Date: 06.04.2022

To,

MS. ADITI CHIMOTE.
L-204, Casaclara,
Lodha Palavi City,
Phase -II, Downtown,
Dombivli (E) - 421204

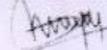
Subject: Appointment as Consultant - Architecture.

We are pleased to appoint you as Consultant - Architecture for our Projects effective from 6th April 2022. Your contribution and performance shall be under probation for a period of 6 months. Your Appointment will be on a Monthly Retainer ship of Rs.18,000/- which shall be subject to TDS at applicable Rates. You shall strictly adhere to the following:

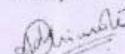
- 1) You will be allowed to use Office Infrastructure daily from 10.00 A.M to 6.30 P.M, inclusive of a Lunch break of half an Hour.
- 2) The Office Infrastructure will not be available on First and Third Saturdays of the month and all Sundays.
- 3) Apart from the above a List of Holidays is put up as Notice when the Office infrastructure shall not be available.
- 4) You shall be allowed Casual Leave of 11 days in a year, and a Casual Leave preceding a long weekend or after a long weekend shall be construed as a Leave for three days.
- 5) Casual Leave not availed off shall be reimbursed at Pro-Rata basis of the Monthly Retainership Fees at the end of the year.
- 6) However during probationary period you shall not be entitled to any leave other than the prescribed holidays.
- 7) Your Retainership shall be eligible for review for increment on completion of 6 months after the probationary period which shall be as per company's policy.
- 8) The rules for casual leave etc. shall be applicable after completion of the probationary period.
- 9) You shall discharge your duties with due sincerity, dedication and in the best interests of the Office.
- 10) Resignation or Termination as the case may be, shall only be effected after a month's notice period.
- 11) All information, drawings and data that you may handle during your stay shall be treated as highly confidential and shall not be discussed / disclosed or shared with anyone during and after your tenure in the Office without prior permission.

You are requested to sign and return a Copy of this Letter as a token of acceptance.

Thanking you,
Yours sincerely,
For POSITRON


(S. N. IYER)

I accept


(MS.ADITI CHIMOTE)



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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

Ms. Pruthvi Shah
Panvel
Maharashtra

Ref.: 84/LoA-S/1/2021

Appointment Description:

Designation: Architect
Date of Joining: 3rd January 2022
Consultancy Fee: Rs. 15,000/- per month during probation period
Rs. 18,000/- per month on confirmation of appointment

Terms of Reference:

1. Official working hours are 0915 hrs to 1745 hrs Monday to Friday (unless otherwise notified), to the exception of extra workload, office commitments, deadlines, etc. Official lunch hours are from 1300 hrs to 1330 hrs.
2. Daily arrival entry (time & initial) into attendance register is mandatory. Late arrival &/ or negligence of the same shall be dealt with strictly. Arrival at the office later than 0930 hrs, on 3 or more occasions in a month, shall be recorded as half day attendance. Late arrival or departure sooner than official working hours shall be dealt with as listed in the 'Office Operating Manual' (OOM). In the event that you are likely to be late, the office secretary or assistant must be informed by 0930 hrs.
3. The probation period is 3 months (including internship period, where applicable). However your appointment is liable to be terminated without assigning any reasons or notice if it is found that the particulars supplied by you either in the application; or at the time of the interview are incorrect; or in the event of any of the terms & conditions agreed to herein being violated. Your appointment may be terminated without assigning any reason, giving 30 days' notice in writing. The notice period during probation shall be 15 days. In the event of your resignation, you are required to serve a 60 days' notice in writing.
4. The remuneration as stated above is inclusive of all benefits pertaining to leave of absence for a period of 12 months from the date of your appointment. Commencing the expiry of this period, you shall be eligible for 21 days, prorata, paid leave of absence per annum.
5. Prior approval of any leave of absence is mandatory. Approval must be obtained at least 3 working days prior to a leave for a single day; at least 7 working days prior to a leave for upto 3 days is required. In the event that more than 3 working days leave is required, the approval must be obtained at least 15 working days in advance. Sick leave shall be limited 2 days at a time & supported by a medical certificate if asked for.




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Phones : 022 - 27571451, 27564646
E-mail : principalbvcoanm@gmail.com
principal.bvcoanm@bharativedyapeeth.edu

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6. The remuneration stated above is a consolidated amount. There is no separate overtime allowance, travel allowance, gratuity or any other benefit apart from those expressly stated herein. Out of pocket expenses incurred on behalf of the office, shall be reimbursed as per actual. The remuneration is subject to statutory deductions, as applicable from time to time.
7. Your performance & commitment to the organisation will determine periodical increments to your remuneration.
8. The performance of the organisation will determine bonuses. However, you shall be eligible for the same only after being with the organisation for a minimum of 24 months.
9. You shall be required to adhere to & follow the standard rules of conduct, behaviour & discipline in vogue in the organization. If at any time, it is found that you are incompetent to perform your duties or you are found to be dishonest, irregular, in-disciplined or commit any breach of trust, or breach of any terms & conditions of your appointment or any of its stipulations herein or involving moral turpitude then without prejudice to any of its rights under the terms herein, the organisation shall be entitled to terminate your employment without notice or payment in lieu of notice. The organisation is at liberty to recover from you any amount due by way of loss the company has sustained due to your negligence.
10. All designs, documents, drawings, photographs, models, etc. prepared are the intellectual property of the organisation. Except in the carrying for your duties, you must keep confidentiality & must not either during the course of your employment or at any time thereafter directly or indirectly disclose, publish or use for your own benefit or for the benefit of others either any information regarding this organisation or that of its clients.
11. You are expected to devote your full time, attention & expertise to be of service to the organisation & shall not be involved in any other service, occupation, trade, & business with or without remuneration without the written consent of the organisation.
12. You are expected to follow any other instructions that may be given to you from time to time as well as those elaborated in the OOM.

Please sign & return the duplicate copy of this letter as a token of your acceptance of terms & conditions mentioned.

We wish you the very best with the organisation & look forward to a mutually beneficial association.

UCJ architecture & environment

I Accept

Chirag Jain
Partner

Date: 29/12/2021



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Date :

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022-27571451, 27564646. Email: principalbvcoanm@gmail.com

NO ARCHITECT

05/10/2023

TO WHOMSOEVER IT MAY CONCERN

Dear

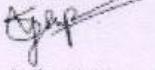
Sir/ Ma'am,

I hereby inform you that, I Ms. Sayali Govind have started with my own architectural freelancing after my graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I am practicing architectural and interior project in Mumbai.

Thank you,

Regards,


Ar. Sayali Govind




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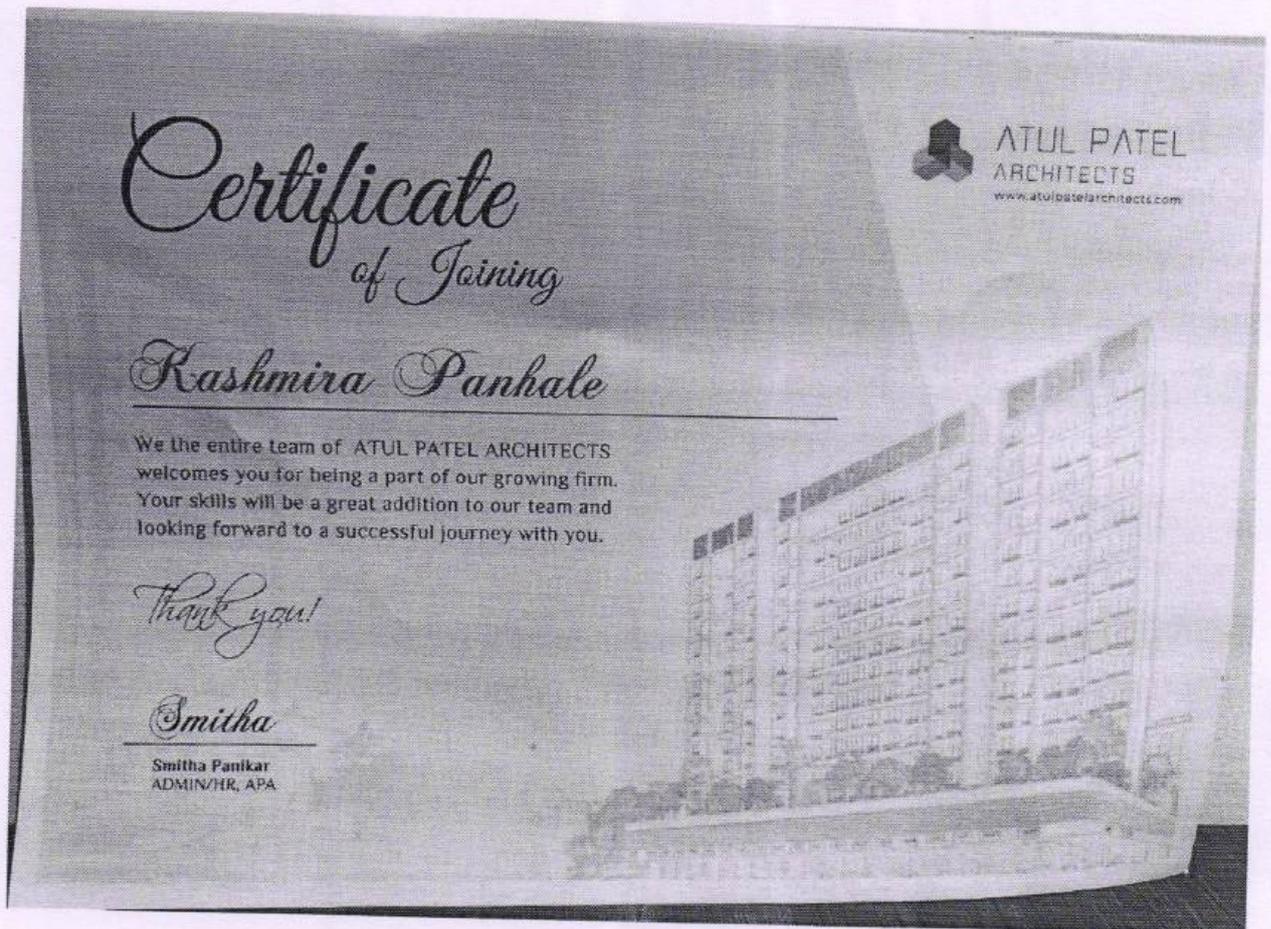
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Ref. No. : BV / COA / N.M./

Date :

100, Kadam Road, 2nd Floor, Sector 7, C.B.D. Belapur, Navi Mumbai - 400 614
KUMAL VASA T. 91 22 22010996 E. kumal@gesamtdesign.com

GESAMT DESIGN

Date: 10th June, 2021

LETTER OF APPOINTMENT

Dear Miss Vishakha Sharad Shetye,

With reference to your application & subsequent interview / discussions, we are pleased to offer you employment in Gesamt Design on the terms & conditions detailed in this letter.

1.0 DESIGNATION

1.1 You will be designated as **Junior Architect**.

2.0 DATE OF JOINING

As per our records your Date of Joining is 10th June 2021.

3.0 PROBATION

3.1 You will be on probation for three months from joining date.

3.2 The Probation period may be extended or reduced at the sole discretion of the management.

3.3 You will not assume yourself to have been confirmed in the employment of the company until the same is intimated to you in writing.

3.4 During Probation your services may be terminated without assigning any reason & you shall not be eligible for any notice or compensation in lieu thereof.

4.0 SALARY

4.1 Your salary and perquisite details (submission of Adhar card/Pan Card/ Proof of address) will be Rs 15,000 per month. The same will be subject to statutory deductions & govt. regulations in force from time to time.

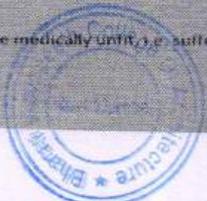
4.2 Increment in the above pay scales will not be automatic and will depend on the Management's evaluation of your performance during the year.

5.0 TERMINATION

5.1 After confirmation your service can be terminated on either side by one month's notice or payment in lieu thereof. However, the management at its sole discretion may relieve you from the service of the company at any time on the receipt of your resignation without any compensation for the unexpired period / notice.

5.2 Your services can be terminated by Gesamt Design on the following events without any notice:

1. You are found to be medically unfit, i.e. suffering from any infectious disease or protected



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Ref. No. : BV / COA / N.M /

Date :

116/ Saraf Mansion 32 Princess Street, S.G.Mary Mem - 400 002 India
KOMAL VASA M - 91 98218 59096 T - 91 22 22019596 E - komal@gesamtdesign.com

GESAMT DESIGN

illness & remain irregular in your attendance.

ii. You commit any material breach in any duties & responsibilities of the company, service, conduct, rules, etc.

iii. The company is restricted from continuing to employ you by the reason of any other legal incapability.

iv. If the management finds that you are guilty of misconduct, willful negligence, disobedience, misappropriation in subordination or breach of any terms of this appointment letter or rules & regulation of the company & acts of the like of the same nature.

6.0 LEAVE

6.1 You will be eligible for leaves as per the company's HR policy. Any unauthorized (without prior appropriate approval) leave of absence for a period exceeding seven days may lead to termination of employment, in which case the worked period salary will not be due to the employee.

7.0 OBLIGATIONS

7.1 In accordance with standard practices of the company you are required to treat the terms & conditions and the details of your remuneration of this appointment as confidential.

7.2 You will not, without our prior written permission, carry on any business or profession or enter, for any part of your time, in any capacity, the services of, or be employed by or engaged with any other firm, company or person. You will devote your whole time & attention to your office work to promote the interest of our company.

7.3 You will not give out to anyone, by word of mouth or otherwise particulars / details or contacts, which it may have been your personal privilege to know by virtue of your being our employee.

For Gesamt Design,
[Signature]
Authorized Signatory

I have read & understood the aforesaid terms of my appointment letter and accept the same without any reservations.

[Signature]
(Signature of Candidate)
Name Place

Date: 10th June 2023

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Ref. No : BV / COA / N.M /

Date :

VISHAL DESHPANDE
ARCHITECTURE & DESIGN

Date: 15.11.2021

To,
Mr. Rohan Tayade
Adarsh Colony, Congress Nagar,
Akola.

With reference to your application and subsequent interview with us, we are pleased to appoint you as "Junior Architect" in our organization on the following terms and conditions.

Date of Joining: Date of joining will be 15.11.2021

Salary: Your Annual Total Employment Cost to the company would be Rs. 1,44,000/- per annum. (Rupees One Lakh Forty Four Thousand Only).

Probation/Confirmation: You will be on a Probation period for three months. Based on your performance your services will be confirmed with the company. During the probation period your services can be terminated with seven days notice and without any reasons whatsoever. In Case you want to resign for any reason 1 Month notice period has to be served from your side. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on one month's notice on either side.

Leave: You will be eligible to the benefits of the Company's Leave Rules on your confirmation in the Company's Service.

During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

1. You will be required to maintain secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license & Company's policies.
2. You will be required to comply with all such rules and regulations as the Company may frame from time to time.

A. I.
D.C. 100 CHAMBERS,
124, APTE ROAD,
PUNE - 411004
P. 220 - 2251141, 2253142
FAX 620 - 2253730
E-MAIL: principal@bvcoanm.edu


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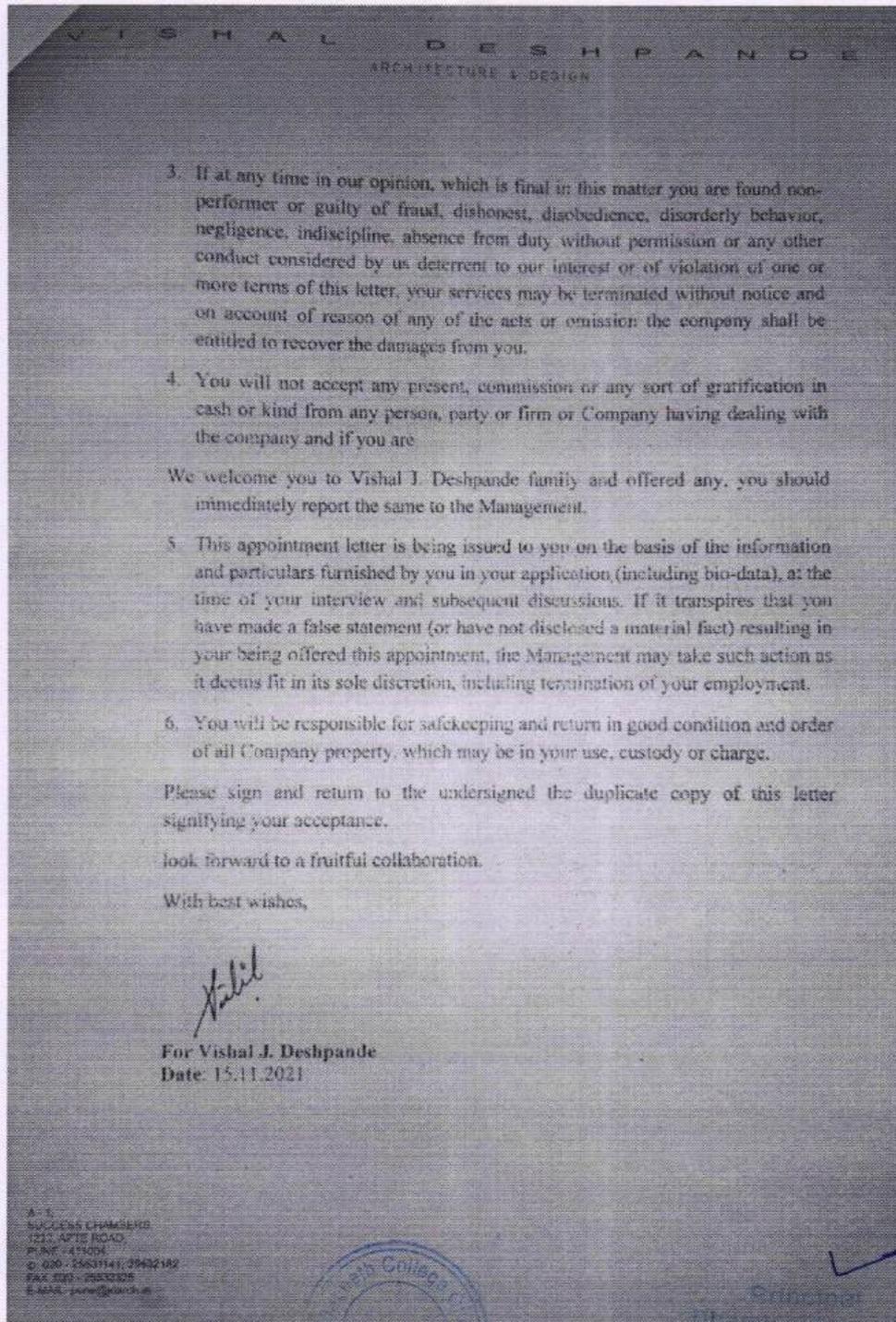
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Ref. No. : BV / COA / N.M /

Date :



A-1,
SUDHESH CHAMBERS
123, 4TH ROAD,
PUNE - 411004
© 2005 - 25571451, 27564646
FAX 022 - 25533225
E-MAIL: principal@bvcoanm.edu



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Ref. No. : BV / COA / N.M. /

Date :

M

Appointment at Rahul Mehta Architects

1 message

Rahul Mehta <mail@rahulmehtaarchitects.com>
To: ar.siddhashtavkar22@gmail.com
Cc: Rahul Mehta <rahul@rahulmehtaarchitects.com>

Wed, Nov 16, 2022 at 07:04

Dear Siddhi,

With reference to your interview on 5th November, 2022, we have appointed you for the post of Jr. Architect at Rahul Mehta Architects at Bandra, Mumbai.
Salary offered to you will be Rs. 18,000/- per month incl. the tax deductions as per regulations.

As discussed, your joining date is 21st November, 2022.

Request you to carry a copy of your PAN card, Aadhar card and COA registration.

Thank you and regards,

Rahul Mehta Architects
60/26B2, Ground Floor, Teespati CHSL,
Gandhi Nagar, Bandra (E), Mumbai - 400 051
T: +91 98679 30553




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M.A., L.L.B., Ph.D.

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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.(D), M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Exe

Welcome Aboard !

Dear Shardul,

We are pleased to offer you employment at Morphogenesis in the following position:

Designation : Architect	Level : L1A
Division : Operations	Reporting to : L3-L6

You shall be joining Morphogenesis on **11th October 2021** at our office at "501, B Wing, Kanakia Wall Street, Andheri East, Mumbai - 400093, Maharashtra, India". Your monthly remunerations are as follows:

PAY SLEP (In INR)	RETIREMENT BENEFITS (In INR)	OTHER ALLOWANCES (In INR)
Basic Salary	21250 Provident Fund	1800 Telephone
House Rent Allowance	- Gratuity	425 Car Run
Education Allowance	-	Car Driver
Special Allowance	1525	LTA
		Meal
Monthly Gross Fixed Component (In INR)		25,000
Annual Gross Fixed Component (In INR)		3,00,000

Deductions:

Income tax will be deducted at source as per Income Tax Rules and after considering declarations/ documents furnished by you as per the firm's rules. Monthly Salary shall be deducted proportionately on account of Leave without pay, if applicable. Professional Tax will be deducted where ever applicable as per State PT Act.




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Ref. No. : BV / COA / N.M. /

Date :

Bombay 61 studio

Architecture | Urban Design | Interior Design

Letter of Appointment

Date: 27 May 2022
Mr. Yash Khadye

Subject: Appointment Letter for Junior Architect

Dear Yash,

Referring to your application for the Junior Architect position, an interview held in our office on 25th May 2022 we are pleased to offer you an appointment as **Junior Architect**. The joining date will be **1st June 2022**. We welcome you to the Bombay 61 studio.

Yours faithfully,

Bombay 61 Studio

Ar. Jai Bhadgaonkar (Co-founder)
Ar. Ketki Bhadgaonkar (Co-founder)




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Ref. No. : BV / COA / N.M./

Date :

10/09/2023

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir/Ma'am,

I hereby inform you that , I Ms. Shivani. S. Sharma, have started my own Architectural Freelancing after my graduation from Bharathi Vidyapeeth College Of Architecture.

Thanks & Regards,
Shivani. S. Sharma
COUNCIL REGISTRATION NO.-CA/2022/142329



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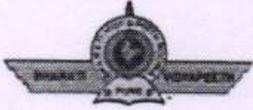
Date :

4. Academic Year (2019-20)

- Table showing list of students placed along with placement details.
- Students Documents.


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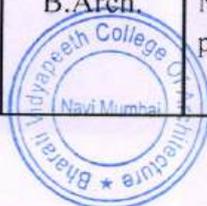
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Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Ishwar R.	B.Arch.	Self Employed ph:9637341370	194
2	Divya Salunke	B.Arch.	Prudence A1-401, Mangal Murthi complex opp: Axis Bank, Sinhgad Road, Pune-411030 ph:02040047782	195
3	Aditi Chakraborty	B.Arch.	Homes 4 India 111/B, Lodha Boulevard mall, Majiwada, Thane, Maharashtra 400601 ph: 095996 75599	196 - 198
4	Kunjan Chouradia	B.Arch.	Home Interior Designs E-Commerce Private Limited Regd.office:3rd Floor, Aurbis Business Park, Bellandur, Bengaluru, Karnataka- 560103 ph: 095996 75599	199 - 212
5	Surabhi S. Rokade	B.Arch.	B 202, Aakar Lounge, Opp. Andhra Bank, Ram Maruti road, Thane-west. ph: 72084 85530	213
6	Saili Palande	B.Arch.	Richmond Group 1/A, Mangesh Marg, Nahur(west), Mumbai ph:9121674545	214



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Date :

7	Rohan Powar	B.Arch.	R design Architects Office no: A-612, Kailas Business Park, Veer Savarkar Road, Vikhroli (W) Mumbai-400079 ph:9321548575	215- 216
8	Opal Sukhdev	B.Arch.	Identity Architects 406, The Great Eastern Summit - A, Plot - 56, Sector 15, CBD Belapur, Navi Mumbai, Maharashtra 400614 ph:093231 81107	217- 218
9	Priyal Rathod	B.Arch.	Self Employed Ph:9920581571	219
10.	Sahil Kuthe	B.Arch.	Self Employed Ph:9769492115	220
11	Janhvi Omle	B.Arch.	Nesa Services S 185,2 nd Floor, corporate wing Haware Fantasia Business Park Vashi, Navi Mumbai Ph:8655522228	221- 223




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(G. D. D.D. P.G. D.D. IIA, M.Sc. ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



IR DESIGN STUDIO

DATE: 16TH JULY 2022

TO WHOME IT MAY CONCERN

Dear Sir / Ma'am,

I hereby inform that, I, Mr Ishwar Rungta, have started with my own Architectural and Interior Design Studio, after my graduation from Bharathi Vidyapeeth College of Architecture, Kharghar, Navi Mumbai.

I am practicing architectural and interior design projects across Mumbai and Pune.

Thanks & Regards

Ar. Ishwar Rungta
CA/2020/126796
(IR Design Studio)



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Date :

A1-401, Mangalwadi Complex, Opp. Axis Bank
Sinhgad Rd., Pune - 411005 (MH) India
Phone: 020-40047752 Mobile: 9175015162 - 03, 04
Email: info@prudenceinfra.com, info@prudenceinfra.co
Website: http://www.prudenceinfra.com



PRUDENCE

INFRASTRUCTURES PRIVATE LIMITED

Thursday, March 31, 2022

To,

Whomsoever it may concern

It is with great pleasure and enthusiasm that I am writing to offer a formal recommendation for Ms. Divya Salunkhe. I know Ms. Divya Salunkhe through her work in my office that offers Architectural Design and Build services. We had the pleasure to work with Ms. Divya for over a year and half (Nov 2020 - Mar 2022) and during this period, she creatively contributed to various projects like -

- ✓ Expressway Interchange Toll Plaza units
- ✓ Tensile structures and Canopies Design
- ✓ Landscape Design for Large Urban Spaces
- ✓ Commercial and allied Building designs
- ✓ Campus development designs
- ✓ Bungalow, Hotel and Facade designs
- ✓ Foot-over-bridges and Complex Steel Designs

Initially she was assigned one ongoing international project of designing a hotel in Nepal. She teamed up easily by solving problems on the project and working in tandem with others. The project included technical drawings, presentation imaging, and meetings with the engineers and clients.

Ms. Divya soon became one of my most dependable and valuable employee whether it was about mapping, doing research on rules and regulations concerning a particular program, or completing final drawings, concept graphics for presentations and imaging for all the projects, in general and for the Complex Steel Structures like Toll Plaza projects, in particular. During these meetings, Ms. Divya was always alert in providing explanations and arguments for choices the design team opted for.

In summary, she demonstrated the ability to work independently or in a team with great creativity and enthusiasm. I always appreciated her talent, her ability to stay focused and meet deadlines. I am very pleased with Ms. Divya's performance and I believe she would be an outstanding asset to your company/university. I give her my highest recommendation.

Sincerely,

Anand Khairnar
Ar. Anand Khairnar
Chairman and Managing Director
Prudence Infrastructures Private Limited, Pune (MH) India
Call: 9022189298 Email: info@prudenceinfra.com



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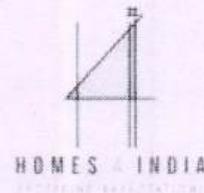
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Date :

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Date-29/12/2020

Appointment Letter

Home for India
111/B Lodha boulevard mall,
Above State bank of India,
Majiwada, Thane (West)
Maharashtra-400601

Dear, Miss. Aditi Chakraborty
Address: 05, Apoorva Sagar CHS, Arjun Sagar complex, Station Road, Granthasakha, Badlapur (East)
Pin - 421503

With reference to your application and subsequent interview with us, we are pleased to appoint you as "**Junior Architect**" in our organization. You joining date shall be January 01/2021 and the details of roles and responsibilities shall be provided upon joining. However, company reserves right to change the roles from time to time depending on the priorities of the company.

1. Your total emoluments will be Rs.10, 000 per month after you get permanent whereas during probation it will start with Rs.6000 per month.

2. You will be under probation for a period of 6 months from the date of joining. Based on your performance your services will be confirmed with the company in written after 6 months.

3. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.

4. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Company's policies, and Company's Human assets profile.

Architects | Interior Designing | Project Management



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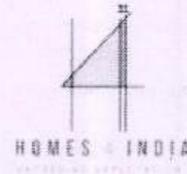
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5. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, in discipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.

6. You will not engage yourself in any work or profession paid or unpaid or study course either full time or part time without prior written permission of the management.

7. The notice period for leaving/ terminating services shall be two months on either side. In case if you happen to be on leave during the Notice period, it will be extended by the number of days of your absence.

8. You will not utilize or disclose to any person or persons or competitors any data in any form, pass words, trade practices or know how of the company. If you found to be engaged in any activities which in the opinion of the management will be detrimental to the interests / policies of the company the management will be at liberty to terminate your services without further notice.

9. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.

10. Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.




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Date :

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11. You will be eligible to the benefits of the Company's Leave Rules on your confirmation in the Company's Service.

12. During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assign mentor any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge. Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance. We welcome you to the Homes for India family and are looking forward to long and fruitful association for mutual benefit. We wish you the very best of luck and success.

With best wishes,

For Homes4India,

Authorized signatory,







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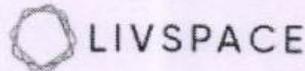
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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :



28 November 2022

To,
Kunjan Chouradia
Ahmedabad

Subject: Letter of Employment

Dear **Kunjan Chouradia**,

We are very pleased to offer you employment with us as **Territory Assistant Manager - Sales**, with effect from **27 December, 2022**. You will be subject to the detailed terms that are mentioned in this letter of employment. You will also be governed by the policies, rules and regulations of the Company, as may be amended and modified from time to time.

Accordingly, please sign and return a copy of this letter of appointment together with the attached Annexure "A" which is the assignment of Trademarks and IPRs to the Company, declare your interests in Annexure "B" and sign off the non-disclosure undertaking which is enclosed as Annexure "C". Please initial each page of this letter.

We thank you in advance for your attention and cooperation in completing and returning these documents, as soon as possible. Upon your signature and return to us, this letter of employment will be treated as an employment agreement between you and us, and the terms and conditions of this letter of employment shall govern your employment with us.

It is a pleasure to welcome you as a member of our company. We are confident that your employment with us will prove mutually beneficial and rewarding, and we look forward to having you join us.

The following terms will govern your employment agreement with us:

1. COMMENCEMENT DATE

Your appointment as Company's full-time employee shall be effective from the date of your joining which shall be on or before **27 December, 2022**. It may be noted that if you do not report for work on or before the date specified above, it shall be deemed that you are not interested in joining the Company and this letter of Employment shall stand automatically withdrawn with effect from one week of the said date.

2. REMUNERATION

Your total gross salary will be as per **Annexure "D"**.





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Ref. No. : BV / COA / N.M. /

Date :

3. PROBATION

The initial three (03) months from the date of your Appointment will be a "Probation" period during which your suitability for the position that you have been appointed for shall be assessed by the Company. The Company reserves the right to extend your Probation period if deemed necessary.

4. RETIREMENT AGE

You will be retired from the services of the Company on the last day of the calendar month in which you attain the age of Fifty-Eight years, unless the Company at its sole discretion permits you to continue your services.

5. TAXATION

It is your responsibility to meet all requirements under the Indian tax laws, including tax compliance and filing of tax returns. The Company will withhold income tax, profession tax and other statutory deductions as per the applicable laws. Any penalties and interest due to tax, which is caused by your failure to provide the Company with relevant information or failure to file the tax return, will be your responsibility.

6. LOCATION OF EMPLOYMENT AND TRANSFER

During the period of employment with the Company, the Company may at any time, in its sole discretion, transfer you to any other department of the Company or to any other subsidiary or affiliate of Livspace or to any other location of Livspace. In such an event, the terms and conditions governing your service shall be those applicable at the location of the transfer or those as applicable to employees of such subsidiary or affiliate as the case may be. Your refusal to transfer may be regarded as a breach of your contract of employment and would lead to summary dismissal.

For all Relocations initiated by the Company, the Company will bear the expenses as per the governing Relocation policy. If an employee resigns from his/her employment, or is terminated for cause (including for poor performance), within 1 (One) year from date of relocation, then the Company holds the right to recover 100% of the Relocation cost, including but not limited to transport, stay and other expenses, which has been incurred by the Company on the employee.

7. NOTICE PERIOD

Notice period during Probation:

During the pendency of Probation, either Party may terminate this Agreement by giving 7 days' prior written notice in writing. Notwithstanding anything contained herein, the Company reserves the right to terminate your employment during the Probation Period without prior written notice in case of occurrence of any event as enumerated below in Clause 8 (Termination for Cause) of this Appointment Letter.


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Rly. Station, C.B.D, Navi Mumbai


Home Office: D-10, D-11, D-12, D-13, D-14, D-15, D-16, D-17, D-18, D-19, D-20, D-21, D-22, D-23, D-24, D-25, D-26, D-27, D-28, D-29, D-30, D-31, D-32, D-33, D-34, D-35, D-36, D-37, D-38, D-39, D-40, D-41, D-42, D-43, D-44, D-45, D-46, D-47, D-48, D-49, D-50, D-51, D-52, D-53, D-54, D-55, D-56, D-57, D-58, D-59, D-60, D-61, D-62, D-63, D-64, D-65, D-66, D-67, D-68, D-69, D-70, D-71, D-72, D-73, D-74, D-75, D-76, D-77, D-78, D-79, D-80, D-81, D-82, D-83, D-84, D-85, D-86, D-87, D-88, D-89, D-90, D-91, D-92, D-93, D-94, D-95, D-96, D-97, D-98, D-99, D-100, D-101, D-102, D-103, D-104, D-105, D-106, D-107, D-108, D-109, D-110, D-111, D-112, D-113, D-114, D-115, D-116, D-117, D-118, D-119, D-120, D-121, D-122, D-123, D-124, D-125, D-126, D-127, D-128, D-129, D-130, D-131, D-132, D-133, D-134, D-135, D-136, D-137, D-138, D-139, D-140, D-141, D-142, D-143, D-144, D-145, D-146, D-147, D-148, D-149, D-150, D-151, D-152, D-153, D-154, D-155, D-156, D-157, D-158, D-159, D-160, D-161, D-162, D-163, 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Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
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Belpada Complex, Opp. Kharghar Rly. Station,
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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Notice period post completion of Probation:

Post successful completion of your Probation and upon confirmation of your permanent stature within the Company, the employment hereunder may be terminated by either party at any time, without cause; (other than termination by Company for Cause) with prior written notice of **30** days.

Provided however that at the Company's sole discretion, it may immediately relieve the Employee from all duties and responsibilities by payment of **30** days' salary in lieu of such notice. All benefits from the Company shall cease upon completion of this notice period.

However, if you fail to provide the required notice, as stated herein or fail to work through the said notice period and/or co-operate in satisfactory handover of your work, you shall not be entitled for pay equivalent to notice period. These provisions shall not prevent the summary termination of employment based on management policy and procedure.

8. TERMINATION

Termination for cause:

The Company may terminate your employment without any prior written notice, without any payment on occurrence of any of the following event(s):

- i. If found to be guilty of any act of dishonesty or serious misconduct;
- ii. Any act which brings you, the Company or any Group Company into disrepute;
- iii. If you are convicted of any criminal offence;
- iv. In case of any misrepresentation, false statements or omitted any material facts in connection with your employment;
- v. In case of unsatisfactory or poor performance; or any serious breach or any repeated or continued material breach of any Company Policies or any obligations owed towards the Company in lieu of your Employment Letter.

Please note that the Management's decision on any such issue shall be final and you shall be bound to abide by the same.

9. CONSEQUENCE UPON TERMINATION

In furtherance to clause 8 of this Agreement, upon termination of employment for any reason whatsoever, you shall return to the Company any or all papers, cheques/ cash, drawings, designs, and any other material on any media containing or disclosing any Confidential Information that is in your possession or under your control which relates to your employment in any manner. You shall also return the Company Assets including laptop, phone or any other electronic products, keys, identification cards or other property belonging to the Company or any customers of the Company.

Your full and final settlement shall be subject to you returning the Company's, group companies' and/or its affiliate's properties lying with you, if any.



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M.A., L.L.B., Ph.D.

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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

10. CONFIDENTIALITY

You are required to conform to the Company's policy regarding disclosure of information and industrial property and consequently, when accepting this offer of appointment, you are requested to sign Annexure "A" attached hereto, which constitutes part of your contract of employment.

11. HEALTH AND SAFETY ISSUES

The Company intends to provide a pleasant and healthy work environment. As an employee of the Company, you will be expected to ensure that safety precautions are taken. Smoking is not allowed on the Company's work premises. The use of illegal drugs is forbidden.

12. OTHER EMPLOYMENT AND ASSIGNMENT

You will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person without the consent of the Company in writing during the tenure of your employment with the Company. It is also to be stated that you will not take up any employment or assignment with, or remuneration or honorarium from any other organization, body or person in direct competition with the Company up till 6 months from the date of your exit from the Company in the event of termination of employment. You are required to make a full disclosure of any dealing you propose to enter directly or through any of your relatives or family members with any of the Company's agent, dealers, vendors, suppliers, subcontractors or the like by whatever name called.

This Letter of Employment is personal to you and you shall not assign any rights and obligations to any third party in any manner whatsoever. The failure/silence of the Company at any time to insist on performance of any obligation under this Letter shall not be treated as a waiver of its rights.

13. POLICIES & PROCEDURES

While in the service of the Company, you will be governed by the Company's Policies and Processes currently in existence, and those, which may be introduced from time to time hereafter to address changing circumstances and to all common law and statutory provisions, which may be applicable. All policies and procedures of the Company including any modifications thereof shall be deemed to be read, understood and accepted by you. Any act in violation of the policies and procedures of the Company will be deemed to be the breach of the employment contract.

14. LAWS OF THE COUNTRY

This letter of employment is governed by and shall be construed and interpreted in accordance with the laws of India and the parties submit to the exclusive jurisdiction of the courts of Bangalore.

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Bangalore - 560033, Karnataka 560103
+91-8046670750, www.bvcoanm.com, CIN: U52392KA2014PTC074986




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Bharati Vidyapeeth
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Rly. Station, C.B.D, Navi Mumbai



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Ref. No. : BV / COA / N.M./

Date :

15. ROLE

The executive shall perform tasks that may include but not limited to **Territory Assistant Manager - Sales** in the company.

16. YOUR UNDERTAKINGS

16.1. During the period of your employment with the Company, you shall neither give nor accept any gifts or favors from any source/entity. The Company values honesty of intent and purpose in all the business transactions with its employees, customers, suppliers, vendors, government agencies, public bodies, media and associates. Equity and fairness shall be the benchmark of Company's dealings with them. Any violation to the prescribed code of conduct of the Company will be viewed very seriously and will be considered a breach of contract.

16.2. The Company prides itself as a Company with highest order of ethical conduct in dealing with customers, dealers, vendors, suppliers, subcontractors, staff or the like by whatever name called. As part of your association with the Company, it is important that you fully understand this philosophy and the policies governing it. You shall maintain utmost discipline and good conduct in your dealing with your colleagues, customers etc.. The Company values every employee as an individual and an asset of the Company and will not tolerate any objectionable behavior including however not limiting to verbal abuse, sexual harassment, gender discrimination, misuse of Company's property, theft, cheating or any such act of any individual or body of individuals.

16.3. You shall, at all times while at the Company's premises undertake to:

1. Act diligently, ethically, soberly and honestly;
2. Shall not consume or be under the influence of alcohol or use any drug, unless prescribed by a medical practitioner or lawfully available without prescription and used in accordance with directions;
3. Comply with all occupational health or safety policies of the Company including (but not limited to) those relating to a smoke free environment;
4. Comply with all procedures, rules, regulations, code of conduct, and lawful directions of the Company in respect of the use of its premises, equipment, business ethics or methodology or contact with the staff or customers;
5. To devote your focused attention, knowledge and skill exclusively to pursue the business and interests of the Company;
6. Shall not engage or involve in any business apart from the provision of the Services whilst on the Company's premises or otherwise performing the Services;
7. Not to commit any criminal offence and not otherwise breach any law or regulation which could adversely affect the interests of the Company or the provisions of the Services;
8. Not to sexually harass any person;
9. Unlawfully engage in discriminatory behavior;
10. Carry and display at all times, the appropriate company identification;
11. Not otherwise act in any manner which could disrupt or adversely affect the Company's business reputation, interests or goodwill;

Home Internship Officer, Bharati Vidyapeeth Commerce Private Limited
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Ref. No. : BV / COA / N.M. /

Date :

12. To abide by all the existing and/or future rules, regulations, policies of the Company and all amendment or modification thereto shall be binding on you.

17. PROOF OF QUALIFICATIONS

You are required to present the proof of academic qualifications. If any documentary proof is not genuine or any information supplied by you is incorrect this could result in summary termination of your employment.

18. AMENDMENTS AND MODIFICATIONS

The Company shall be free to modify the terms of this Letter and notify you of the same and such amendments shall be binding on you.

19. ENTIRE AGREEMENT

This letter contains the entire understanding between yourself and the Company and supersedes any previous agreement and arrangements relating to your employment.

Please signify your acceptance of the conditions by signing in the space provided and returning to us the attached copy of this letter. We welcome you to Home Interior Designs E - Commerce Private Limited and wish you a long and happy work association.

Yours sincerely,

For Home Interior Designs E - Commerce Private Limited.



Joyita Poddar
Chief Human Resources Officer

ACCEPTANCE OF THE EMPLOYMENT LETTER

I, **Kunjan Chouradia**, have read, understood and hereby confirm the acceptance of the foregoing conditions as well as all the policies and procedures of the Company.

Signed: _____

Dated : _____

Place: **Ahmedabad**




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

ANNEXURE - A

ASSIGNMENT OF PATENT RIGHTS AND OTHER INTELLECTUAL PROPERTY RIGHTS TO HOME INTERIOR DESIGNS E - COMMERCE PRIVATE LIMITED.

I, **Kunjan Chouradia**, undertake and agree that I will, free of any consideration, forthwith disclose to Home Interior Designs E - Commerce Private Limited, or its affiliates (hereinafter referred to the "Company") all discoveries, processes and inventions, made or conceived by me (whether alone or in conjunction with others), whilst I am employed by the Company and during the course and scope of my employment, relating to or useful in any business carried on by the Company or by any company or other legal entity to which the Company provides secretarial and/or technical and/or administrative and/or advisory services. I herewith undertake to assign to the Company all my rights and interest in any such inventions and undertake at the request of the Company to do all such acts and sign all such documents as may be necessary for the Company to file patent applications in respect of such inventions in its name.

I agree that the Company may make application at its cost and expense for patents, registered designs and other intellectual property rights, to be obtained in the name of the Company or its nominee(s) in India and in any other country in respect of the said discoveries, processes and inventions. I further agree that I will, free of any consideration, sign all such documents relating to such discoveries, processes and inventions as may be necessary to give effect hereto and further, without charge for my services, I will give the Company or its nominee/s and its patent agents or attorneys all reasonable assistance in preparing applications and drawing claims and, from time to time, upon the request and at the cost and expense of the Company, I will do all things as are required in order to protect the rights of the Company or its nominee(s).

In the event that I should fail to sign any documents as hereinbefore provided and to hand the same to the Company within seven (7) days after being called upon to do so in writing, then I irrevocably nominate, constitute and appoint any director for the time being of the Company as my true and lawful attorney and agent to do so on my behalf, hereby ratifying, allowing and confirming whatsoever such attorney and agent shall do or cause to be done by virtue of these presents.

If the Company does not wish to avail itself of any such discoveries, processes and inventions it will advise me thereof in writing and I will then be at liberty to disclose such discoveries, processes and inventions elsewhere and to take out patent and other intellectual property protection in respect thereof in my own name and at my own cost and responsibility, and generally to deal therewith as I may see fit.

I shall not do or indulge in any of the following, without the prior written consent of the Company:

(a) Compete: During the employment period and for a period of at least 2 (two) years after the employment period, I shall not directly or indirectly carry on, assist, engage in, be concerned or participate in any business/activity (whether directly or indirectly, as a partner, shareholder, principal, agent, director, affiliate, employee, consultant or in any other capacity or manner whatsoever) which is similar to the business of the Company nor engage in any activity that conflicts with my obligations to the Company and/or its

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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

affiliates/associates/group companies. This time duration applicable to this requirement can be reduced/waived-off with the explicit prior approval of HR Head of the Company

(b) Solicit Business: During the employment period I shall not solicit, endeavor to solicit, influence or attempt to influence any client, existing or prospective customers or other person, directly or indirectly, to purchase products / services from any person, firm, corporation, institution or other entity in which I have direct or indirect interests & such person, firm, corporation, institution or other entity is in competition with the business of the Company and/or its affiliates/associates/group companies.

(c) Solicit Personnel: During the employment period and for a period of at least 2 (two) years after the employment period, I shall not solicit or attempt to influence any person employed or engaged by the Company (whether as an employee, consultant, vendor, adviser or in any other manner) to terminate or otherwise cease such employment or engagement with the Company and/or its affiliates/associates/group companies or become the employee of or directly or indirectly offer services / products in any form or manner to himself or any person or entity which is a competitor of the Company and/or its affiliates/associates/group companies.

I acknowledge and agree that violation of the covenants and obligations with respect to non-compete and non-solicitation as set forth above will cause the Company irreparable injury. Therefore, I agree that the Company shall be entitled to an interim injunction, restraining order or such other equitable relief as a court of competent jurisdiction may deem necessary or appropriate to restrain me from committing any violation of the covenants and obligations. These injunctive remedies are cumulative and are in addition to any other rights and remedies that the Company may have against me as provided under laws.

If I at any time found guilty of misconduct or commit any breach of this Agreement, or refuse or willfully neglect to perform to the satisfaction of the Company or any of the Associated Companies in connection with whose business I may be engaged, the Company may at once, without any previous notice, terminate my appointment.

Dispute Resolution:

(a) All disputes & differences arising out of or in connection with any of the matters set out in the Agreement, if not resolved by mutual discussions, shall be resolved by arbitration in accordance with the Rules of Conciliation and Arbitration of the International Chamber of Commerce for the time being in force, which rules are deemed to be incorporated by reference in this Clause. The Arbitration & Conciliation Act, 1996. The Company shall appoint 1 (one) arbitrator and the employee shall appoint 1 (one) arbitrator and thereby both arbitrators so appointed shall appoint a third presiding arbitrator. The language of the arbitration shall be English and the seat of arbitration shall be Bangalore, India.

(b) The arbitrators shall be entitled to award costs of the arbitration. Subject to the aforesaid, each party to arbitration shall bear its own expenses in relation thereto, including but not limited to such party's attorneys' fees and the expenses and fees of the arbitrator shall be borne equally by the parties to the dispute.

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Regd. Address: 3rd floor, APTC Business Park, Outer Ring Road,
Sector 7, C.B.D. Belapur, Navi Mumbai 400614
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College of Architecture
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M.A., L.L.B., Ph.D.

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Date :

(c) The parties shall have the ability to obtain interim, injunctive or equitable relief as permissible under applicable law.

I acknowledge that the copyright in any works, as referred to in the first paragraph of this document, made by me during the course of carrying out my duties with the Company, irrespective of whether such works were made during office hours or otherwise, or were made at the premises of the Company or otherwise, will vest in the Company. I waive in favor of the Company any so-called moral rights which might otherwise accrue to me in any of such works.

SIGNED : _____

DATE : _____

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Ref. No. : BV / COA / N.M./

Date :

ANNEXURE - B

DECLARATION OF INTERESTS

I, **Kunjan Chouradia**, hereby declare that I and members of my family have direct or indirect interests in the under mentioned companies and firms as shown:

NAME OF COMPANY	NATURE OF BUSINESS	NATURE AND EXTENT OF INTEREST

I undertake not to take part in any transaction or any proposed transaction between Home Interior Designs E - Commerce Private Limited and any company or firm in which I or any member of my family has an interest without having declared such interest and having been specifically authorized by my immediate superior to do so.

NAME (Block Capitals) _____

SIGNED: _____ **DATE:** _____

NOTE : Interests of less than 5 percent of the issued capital of listed companies need not be declared.

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Ref. No. : BV / COA / N.M./

Date :

ANNEXURE - C

NON-DISCLOSURE UNDERTAKING

I, **Kunjan Chouradia**, by signature hereunder, hereby acknowledge and accept:

1. That during the existence of this contract of employment with Home Interior Designs E - Commerce Private Limited (hereinafter referred to as "the Company"), information which is of a confidential and protectable nature ("confidential information") will not be disclosed, in the execution of my duties other than to authorize Company officials.

2. That this confidential information includes, but is not limited to, information and knowledge concerning trade secrets, specifications and data, drawings, photographs, microfilm, memoranda, films and video material, recording tapes, systems, statistics, methods, plans, software and information systems, programmes, intellectual property, licensing arrangements or any other confidential, proprietary or secret commercial, technical, industrial and/or financial information relating to the Company, to my employment with the Company and/or to other companies, enterprises or activities associated with the Company.

3. That I shall not (save insofar as is necessary and appropriate in the ordinary course of my employment) disclose to any person whatsoever, during the existence of this agreement or thereafter, any information of a confidential and protectable nature, without the prior written consent of the Company.

4. That I shall not copy or reproduce, or cause to be copied or reproduced, by any means, any confidential information other than for the purpose of my employment with the Company after being authorized or instructed by the Company to do so.

5. That I shall not disclose any confidential information in any legal proceedings in a court or before any tribunal, or in preparation for such proceedings, unless authorized thereto by the Company or compelled by law to do so.

6. That I further undertake and agree upon termination of my employment with the Company to hand over to the Company Secretary or other authorized official of the Company all property of the Company in my possession or under my control, including but not limited to any papers, drawings, plans, recording tapes, samples, models, computer discs or similar technology, or other equipment or accessories or items in my possession or under my control, which may contain information of a confidential and protectable nature or which relate to or are in any way connected with the business and affairs of the Company or any of its subsidiary companies, or any company with which it is associated or to which it is affiliated, or which are the property of the company.

7. That I further undertake that after leaving the Company, I shall not directly or indirectly hire anyone from the Company for a period of one year from the date of my leaving.

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Beltarur, Bengaluru, Karnataka 560103
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Date :

8. That I further undertake that after leaving the Company, I shall not directly or indirectly approach any client of the company for business for a period of one year from the date of my leaving.

9. That the provisions of each paragraph or sub-paragraph of the Agreement are severable from the provisions of the other paragraphs and sub-paragraphs.

10. That any breach of this undertaking during my period of employment with the Company will be considered as a serious offence by the Company which may lead to my immediate dismissal.

11. All terms of this offer letter, including without limitation the remuneration details, and all subsequent communications from the Company in relation to your remuneration, such as incentives, bonus and/or appraisals are strictly confidential and shall not be disclosed/shared/discussed with anyone (including Company's employees, your family and relatives), without the prior written consent of the Company. The Company shall have the right to terminate your employment immediately without any notice period or payment in lie thereof in case of a breach of this confidentiality obligation.

12. That any breach of this undertaking during or after the period of my employment with the Company could give rise to legal action being taken against me by the Company.

13. That my obligations of Confidentiality shall survive the termination of the Employment Agreement.

SIGNED: _____

DATE: _____

From: Principal, College of Architecture, Bharati Vidyapeeth Private Limited
Regd. Address: 3rd Floor, Belpada Business Park, Outer Ring Road,
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Ref. No. : BV / COA / N.M. /

Date :

ANNEXURE - D COMPENSATION STRUCTURE		
Name	Kunjan Chouradia	
Designation	Territory Assistant Manager - Sales	
W.E.F	27 December, 2022	
Particulars	Per Month in Rs.	Per Annum in Rs.
Statutory		
Basic	21,010	2,52,120
Employer's contribution to Provident Fund	1,800	21,600
Flexible		
HRA	0	0
Books & Periodicals Allowance	0	0
LTA	0	0
Meal Allowance	0	0
Phone & Broadband Allowance	0	0
Taxable Allowance	20,523	2,46,280
Fixed Compensation	43,333	5,20,000
Variable Pay**		1,80,000
Cost To Company		7,00,000

BENEFITS *

Employees are eligible for benefits in addition to the compensation specified above. These are subjected to changes as per company policy, issued from time to time

- Gratuity (As per Payment of Gratuity Act, 1972)*
- Medical Insurance Coverage (Employee + Spouse + 2 Children + Parents)
- Personal Accident Insurance Cover
- Group Term Life Insurance

DEDUCTIONS

- All Salary payments are subjected to TDS under Income Tax Act, 1961, as applicable.
- All salary payments are subject to applicable Labour Laws Viz, The Employees Provident Funds and Miscellaneous Provisions Act 1952, The Shops and Establishment Act, Labour Welfare Fund Act, Employees State Insurance Act 1948 and other laws as applicable

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M.A., L.L.B., Ph.D.

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Date :

Variable Pay**

You will be eligible for **INR 1,80,000/-** per annum as a performance-linked "variable Pay" which will be paid **Monthly** as per the performance-linked "variable Pay" terms and conditions. The variable Pay amount will be determined as a factor of Individual and Company performance. The criteria for variable Pay eligibility will be shared with you by your manager.

Deductions:

Kindly note that statutory deductions like Income Tax and Professional Tax shall be made from your monthly salary. You will be required to submit your income tax declaration. Your monthly salary payment will be computed accordingly.

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Principal
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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :



26th March 2021

To,

Ms. Surabhi Rokade

Surya Giri Niwas, Plot no.183,

Sector no.5, Ghansoli, Navi Mumbai

Email: post4surabhirs@gmail.com

Cell: +91 9987368635

Dear Surabhi,

With reference to your application and interview and on behalf of **Arena Consultants**, we are pleased to appoint you in the **Design Team** of our firm located at Thane. Based upon your credentials and the information shared by you during your interview, we feel that you will be able to make an outstanding contribution to our Organization and would expect to excel your own capabilities, be committed and maintain integrity with the company.

We have already explained you the terms of employment and salary details which have been accepted by you. An appointment letter will be issued in your favour once you join.

You are requested to bring following documents **[original]** for verification at the time of joining our organization (along with a copy of relevant document)

1. Date of Birth proof Certificate or School Leaving Certificate.
2. Educational Qualification certificates
3. Aadhar Card
4. Pan Card or Voter ID card
5. Recent Passport size 2 [two] colored photos

Kindly acknowledge this offer letter by sending us your letter of Acceptance. If you have any questions or require further information, please don't hesitate to contact me.

We look forward to have you on board, as a part of **Arena Consultants** team effectively from **30th March 2021**. Kindly send your acceptance and confirmation at the earliest please.

For Arena Consultants

Ms. Archana Salil
Director & Principal Architect



Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



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Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G. O. D.I.D., P. G. D.I.D., IIA, M.Sc. ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



APPOINTMENT LETTER

Date: 28/09/2021

To,

SAILI ANKUSH PALANDE

Welcome to Richmond Group

We are pleased to appoint you as Junior Architect in our firm.

We trust that your knowledge skills will be among our most valuable assets.

We offer you to pay a monthly salary of Rs. 25,000/- per month with additional conveyance wherever necessary.

Any kind of leave that has to be taken by you shall apply in writing minimum 7 days in advance specifying the leave period and reason for the same which shall be decided within 48 hours of your application.

There shall be a probation period of six months.

We look forward to have a long lasting and mutually beneficial relationship in the company.

Your joining date shall be 01/10/2021

Regards,

RICHMOND INDIA GROUP




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Rly. Station, C.B.D, Navi Mumbai



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Principal
Prof. Satish Dhale
(G. O. DID, P. G. DID, IIA, M. Sc. ID, M. Arch)

Ref. No. : BV / COA / N.M. /

Date :



R design architects

Office no: A-612,
Kailas Business Park,
Veer Savarkar Road, Vikhroli (W),
Mumbai-400079
9321548575
info@rdesignarchitects.in

To,
Rohan Raghunath Powar,
713/B wing Ashirwad CHS,
Mhada Colony, Subhash Nagar,
Nahur West : 400078
Cont. No.: 9594033853
Date: 12th July 2021

Sub: Appointment letter for the post of Junior Architect at R Design Architects.

Dear Rohan,

This is with reference to the interview you had with the undersigned to work in our organization. we are pleased to appoint you as a Junior architect at R design architects, on the following terms and conditions:-

1. Date of Joining : You can join by 12th July 2021.
2. Probation : You will be on probation for a period of six months from the date of your joining the services in our Firm which may or may not be extended by another six months or more at the discretion of the Management While you are on probation, your suitability for permanent employment will be considered. If at any time during or after or the extended period of probation, you are considered unsuitable for the post appointed to, you will receive seven days notice in writing without assigning any reason terminating your Probationary appointment.
3. Contract: for 2 yrs Compulsory. If contract is breach you will not received work experience letter. detail agreement will be sign after joining.
4. Salary : You will be paid Rs. 12000/- as monthly salary
5. Bonus : You may be offered a maximum of one months of your basic salary as Bonus based on your performance, which will be solely at the discretion of the Management.
6. Bonus will be payable only after every completed year of service, as per Firm rules.

Deductions : Professional Tax, Income Tax Deducted at Source or any other statutory deductions if applicable will be deducted from your salary

Duties & Obligations : Your whole time and energy shall be engaged in discharging of your duties to the best interest of the Firm. You shall abide by the instructions given by the Firm. You are entrusted with all sorts of works of R design architects and you will be held responsible for any act of omission and commission thereof during the tenure of your service. You must not divulge any trade secret or confidential matter of the Firm during and after your employment with us. You must not engage yourself in any gainful profession or occupation or business during the tenure of your service.

Increment : You cannot claim any increment as a matter of right. This will be at the sole and absolute discretion of the Management and will be based on your performance.




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Rly. Station, C.B.D, Navi Mumbai



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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



R design architects

Office no: A-612,
Kailas Business Park,
Veer Savarkar Road, Vikhroli (W).
Mumbai-400079
9321548575
info@rdesignarchitects.in

Transfer : Your services may be transferred at the discretion of the Firm to any other work place of the Firm or its associates on the same terms and condition. You shall not be entitled to any other additional benefits on such transfers.

Termination : The Firm could terminate your employment after giving you one week's notice. If you wish to resign from the service of Firm, you will give the Firm Two month's notice or forfeit the payment of the Basic salary for two month in lieu of the notice period.

Absence for a continuous period of 8 days without prior approval of your superior, (including overstay on leave / training) would result in you losing your lien on the service and the Firm will have the sole discretion on the same.

You have been offered this letter on the basis of personal particulars and other information furnished by you. If, in the future, the Management finds that you have suppressed facts or have furnished wrong information, this appointment will be automatically declared null and void. In the event of any act of dishonesty, involvement in criminal offense or any misconduct or upon any breach of the terms mentioned above, your services can be terminated without giving any notice.

If you agree with the above terms & conditions,

Please sign the duplicate copy of this letter as a token of acceptance.
We welcome you to the Organization and look forward to a fruitful association.
Thanking you,

Yours faithfully,

R design architects
Proprietor

DECLARATION

I have read and understood the above terms of employment and hereby accept the same without any reservation.

Employee Signature



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College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai 216



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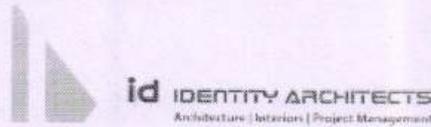
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Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G. D. D. D. P. G. D. D. IIA, M. Sc. ID, M. Arch)

Ref. No. : BV / COA / N.M /

Date :



DATE: 25/08/2021

To,
Miss. Opal V. Sukhadeve
501, Dolphin platinum, sec-35,
Plot No. - 98, kamame
Navi Mumbai,
Pin - 410 209

Sub: Letter of Appointment

Opal,

This refers to our personal interview on 25th August 2021 in Identity architects. It's our pleasure to inform you that you are appointed as JUNIOR ARCHITECT starting from 1st September, 2021.

Commencement Date

Your date of appointment will be effective from 1st September 2021.

Salary & Benefits

Your Monthly Salary is 12000/- INR.
Detailed Breakup shall be as per Annexure 1

Place of Work

Your initial employment location shall be Navi Mumbai; however, you are required to travel for official purposes as per project requirements.

Working Hours

Your official working hours shall be from Monday to Friday from 10.00 am. To 6.00 p.m. But you are expected to extend working hours on weekends depending on work load and meeting schedules.

Duties and Responsibilities

1. You shall be working as an Associate and are expected to assist in meetings and presentations with clients and consultants and also take up and handle if so required.
2. You can suggest appointments depending on project requirements and work load.
3. You are expected to train the staff and guide juniors for project delivery.
4. You are expected to scrutiny and check Good for Construction Drawings before delivery at site.
5. You shall liaison with all disciplines and sub-consultants within project team for all design, detailing and coordination purposes.
6. You shall prepare conceptual proposals for all architectural projects and impart design philosophy to Interior designers for Interior projects.

Leaves

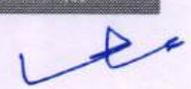
There are 6 days of sick leave allowed per year. Any sick leave for more than a day shall be accompanied with a medical certificate.
A maximum of 12 Earned leaves shall be credited per year which can be taken together or in parts.

Income tax

You are responsible for filing your own tax. However, in case required, tax shall be deducted at source as per applicable law.

456, The Great Eastern Summit, A, Plot No. - 14, Sector - 25, CBD, Belapur, Navi Mumbai - 400614 | Tel: - 022-49733198 | Email - architects@bharati@gmail.com




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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Resignation

You are required to provide one-month notice on the basis of which you can be relieved from our organisation.

Date of Joining

You are required to join on or before 1st September 2021 at the time of joining please submit the following documents.

1. Relieving Certificate
2. Salary Slips for last 3 months
3. 2 passport size photos
4. Original academic certificates

We welcome you at Identity Architects and are looking forward to have you as a part of our team.

FOR
IDENTITY ARCHITECTS

AMAN SAXENA
(ARCHITECT)




Principal
Bharati Vidyapeeth
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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



JINESH RATHOD DESIGNS
Architecture – Interior design
Ghatkopar, Mumbai
☎ 9920581571 / 9619322611
✉ jineshrathoddesigns@gmail.com

Date: 02/ 07 /2022

TO WHOMSOEVER IT MAY CONCERN

Dear,

Sir/Ma'am,

I hereby inform you that, I Mrs. Priyal Rathod, have partnered with my husband Ar. Jinesh Rathod in his architectural practice after my graduation from Bharti Vidyapeeth College of Architecture, Navi Mumbai.

We are practicing interior in Thane and Mumbai.

Thanks & Regards.

Priyal

Ar. Priyal Rathod

(Self-Attested)



[Signature]
Principal
Bharati Vidyapeeth
College of Architecture
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Rly. Station, C.B.D, Navi Mumbai



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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID., M.Arch)

Ref. No. : BV / COA / N.M. /

Date :

DATE : 24-09-2022

TO WHOMSOEVER IT MAY CONCERN

Dear
Sir/Ma'am,

I hereby inform you that, I Mr. Sahil Devram Kuthe, have started with my own architectural freelancing and after my graduation from Bharati Vidyapeeth College of Architecture, Navi Mumbai.

I am practicing interior, architectural & 3D Visualization in Mumbai and Navi Mumbai.

Thanks & Regards.

Ar. Sahil Kuthe
(Self Attested)



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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID., M.Arch)

Ref. No : BV / COA / N.M /

Date :



NESA SERVICES

02 Jan 2023

Name: Janhavi Dmale
Address: RH22, Jidnyasa CHS,
Near Khidkaleshwar Temple, Kalyan Shilphata Rd
Thane, Maharashtra
421204

With reference to your application, we are glad to appoint you as a Sr. Architect in our company. Your start date will be 02 Jan 2023, and you will be given specifics on your responsibilities when you join. However, based on the company's priorities, the company has the right to change the roles at any moment.

- i. Your total emoluments will be Rs. 25000.00 per month.
- ii. From the date of joining, you will be on probation for 6 (six) months.
- iii. After six months, your services will be confirmed in writing with the organization based on your performance.
- iv. You shall not reveal, divulge, or make public any of our technical or other important information that may come in to your hands during the course of your service with us.
- v. You will be expected to keep project information, business offers, project plans, project budget & estimation, technology, software programs license, organizational policies, company patterns & trademarks, and company personnel profile completely confidential.
- vi. You shall be obligated to follow all rules and regulations established by the Management of the company.
- vii. If you are found guilty of fraud, indiscipline, dishonesty, neglect, absenteeism, disorderly behaviour, or any other conduct that violates the office standards, your service may be terminated without notice, and the company may collect damages from you.
- viii. Unless you have previously applied to and received written permission from the Company, you will not publish any article or statement, deliver any lecture or broadcast, or make any communication to the press, including magazine publication, relating to the Company's products

Unit No. 2-185, Second Floor, Corporate Wing Farrelia Business Park, Plot No. 47, Vashi Flyover,
Sector 30A, Vashi, Navi Mumbai, Maharashtra 400703. Phone No:- 0035022228




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

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Date :



NESA SERVICES

or any matter with which the Company may be concerned (except in the normal course of the Company's business).

- ix. You will not take any offer, commission, or other kind of gratification in cash or kind from any person, party, corporation, or company dealing with the company, and if you are offered one, you must disclose it to the management immediately.
- x. One month's notice is given for departing or terminating services on either side. If you are on leave during the notice period, the notice period will be extended by the number of days you are away.
- xi. Currently, your work location will be in Mumbai, but you may be posted/transferred anywhere to any of the company's or its group's branches to serve any of the Company's Projects at the sole discretion of the Management.
- xii. You will not use or reveal any corporate data, passwords, trade secrets, or know-how to any person or people, including rivals. If you are discovered to be engaging in any actions that the explicitly states are damaging to the company's beliefs, the management has the right to terminate your employment without notice.
- xiii. This appointment letter is being sent to you based on the information and details you provided in your application (including your bio-data), during your interview, and during following talks. If it is discovered that you made a false statement (or failure to report a significant fact) in order to be offered this position, the Management may take any action it sees fit, including terminating your employment, in its absolute discretion.
- xiv. Absence for more than three days without prior consent from your superior (including overstaying on leave/training) may result in you losing your lien on the service, which will immediately terminate without warning or intimation.
- xv. Following your confirmation in the Company's Service, you will be entitled for the advantages of the Company's Leave Rules.
- xvi. You are responsible for preserving all Company property in good working order and returning it to the Company when it is in your possession, custody, or charge.

Please sign and return a duplicate copy of this letter indicating your approval to the signatory.

Unit No. 5-185, Second Floor, Corporate Wing Fariesta Business Park, Plot No. 47, Vashi Flyover,
Sector 35A, Vashi, Navi Mumbai, Maharashtra 400703. Phone No. - 8945022228



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Date :



NESA SERVICES

We warmly welcome you to the Nexa Homes family and look forward to a long and productive relationship that will benefit both of us. We wish you the best of luck and success in your endeavours.

Best regards,
Nexa Homes,

Signature
Mohd Amnaz Shaikh
Operation Manager, Nesa Services

5 185, 2nd floor, corporate wing,
Haware Fantasia Business Park,
Behind Inorbit, Vashi,
Navi Mumbai-400703

Offer Acceptance

Date

Signature



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5. Academic Year (2018-19)

- Table showing list of students placed along with placement details.
- Students Documents.




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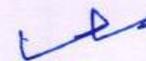
Ref. No. : BV / COA / N.M./

Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Muskan Vijay	B.Arch.	Godrej & Boyce Mfg.Co. Ltd Regd. Office: Pirojshanagar, Vikhroli, Mumbai 400 079, India 912267961700/1800	227- 231
2	Shrutika B.	B.Arch.	Godrej & Boyce Mfg.Co. Ltd Regd. Office: Pirojshanagar, Vikhroli, Mumbai 400 079, India 912267961700/1800	232- 237
3	Nandan Tike	B.Arch.	Shapoorji Pallonji And Company Gresham KSSurance House 4th Floor. Sir P M Road Fort. Mumbai 400001 . India Tel:02267490000	238
4	Abhishek Patel	B.Arch.	Shapoorji Pallonji And Company Gresham KSSurance House 4th Floor. Sir P M Road Fort. Mumbai 400001 . India Tel:02267490000	239
5	Tushar Kadu	B.Arch.	Self Employed ph:9004206610	240
6	Hitesh Bhalerao	B.Arch.	INDOVANCE PRIVATE LIMITED FL B/22,SHRAVAN, Sinhgad Road,Pune-411030 www.Indovance.com	241




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(G.O.D.I.D., P.G.D.I.D., IIA, M.Sc.I.D., M.Arch)

Ref. No. : BV / COA / N.M /

Date :

7	Ninad Patil	B.Arch.	Apices studio pvt. Ltd. 203, Lodha Supremus, 1, Road Number 22, Wagle Industrial Estate, Thane West, Thane, Maharashtra 400604 ph:022 2587 0701	242
8	Tejas Vaidya	B.Arch.	SErie Architects 317, A-Z Industrial Estate, G.K. Road, Lower Parel West, Lower Parel, Mumbai, Maharashtra 400013 020 7226 0022	243
9	Shubham Bhoir	B.Arch.	Self Employed Ph:8308639316	244




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Godrej & Boyce Mfg. Co. Ltd.
Regd. Office: Pirojshanagar,
Vikhroli, Mumbai 400 079, India
Tel: +91-22-6796 1700 / 1800
info@godrej.com
www.godrej.com
CIN U28993MH1932PLC001828
7th May 2019

Corporate Human Resources Department

Ref. HK/HR/PP-OFFER 2019-20/CN

Dear Ms. Muskan Vijay,

Greetings from Godrej!

We are delighted to have you coming on board on 10th June 2019.

We are sure that you are keenly looking forward to what's in store for you upon your joining us.

To make your transition in Godrej smooth, we have planned a comprehensive Corporate Orientation Program at our Vikhroli Establishment in Mumbai.

Your portfolio / assignment and the place of posting will be shared with you after the Corporate Orientation Program.

To enrich you with knowledge, learning, skills and experience during the traineeship, you will be undergoing a structured Training Program comprising of learning inputs in a phased manner:

Phase I (At the time of Joining):- Corporate Orientation Program, followed by:

- Technical Training Program (or)
- Sales, Service and Marketing Training Program (or)
- On-The-Job Training, as applicable

Phase II (Mid-Year):- Developmental Program(s)

- Technical Training Program (or)
- Sales, Service and Marketing Training Program (or)
- On-The-Job Training, as applicable

Phase III (Upon completion of the Training):- Organization level Development Programs (Common for all) followed by:

- Advanced Programme of Technical Training Program (or)
- Sales, Service and Marketing Training Program (or)
- On-The-Job Training, as applicable

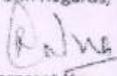
When you take up the assignment we have earmarked for you, you will have a buddy to help and guide you in the initial days.

Please feel free to speak to / write to us for any information that you may need.

Mr. Kamal Sharma (sharmak@godrej.com, 022-67961420)
Ms. Radhika Karnat (radhikak@godrej.com, 022-67964156)
Ms. Rachna Bhuse (rachna@godrej.com, 022-67961454)

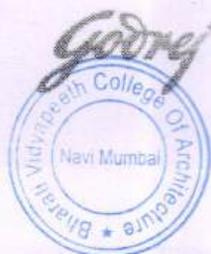
We look forward to you becoming part of the exciting growth journey at Godrej!

Warm Regards,


Harpreet Kaur

Senior Vice President & Head -
Corporate Personnel & Administration

Encl. Offer Letter




Principal
Bharati Vidyapeeth
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Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.O.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Godrej & Boyce Mfg. Co. Ltd
Regd. Office: Pirojshanagar
Vikhroli, Mumbai 400 079, India
Tel. +91-22-6796 1700 / 1800
info@godrej.com
www.godrej.com
CIN U28993MH1932PLC001628

Corporate Human Resources Department

Ref.: HK/HR/TR_Offer2019-20/TC-20

6th May 2019

Ms. Muskan Vijay
T-3/702, Shree Krishna Paradise
Behind Prime Mall, Sec Tor 12
Kharghar
Navi Mumbai-400614
Mob: 9421726944

TR CAT : C-200

LETTER OF OFFER

Dear Ms. Muskan Vijay,

With reference to your application and the subsequent interview you had with us, we are pleased to confirm your selection as **Graduate Engineer Trainee** in our Organization. Your appointment is covered under the provisions of **The Apprentices Act, 1961** and its subsequent amendments thereto. The terms & conditions are as given below

1. Period of Training:

The training period will be twelve (12) months, from your date of joining.

2. Consolidated stipend:

You will be paid an All-inclusive Consolidated Stipend of **Rs.35000/- (Rupees Thirty Five Thousand only)** per month

(In the event of any legislation being enacted/made applicable treating the above mentioned "Consolidated Stipend" as "Salary" for the purpose of calculating Provident Fund, Gratuity, House Rent Allowance, Medical or any other direct / indirect benefit or contribution etc., then in such an event, the said "Consolidated Stipend" shall stand adjusted / modified to the extent so that there is no additional financial burden on the Company on this count i.e., the stipend payable to you by the Company, inclusive of all statutory, direct / indirect benefits or contributions, shall not exceed the above mentioned Consolidated Stipend per month)

3. Leave Entitlement:

You will be eligible for Leave as per the Leave Rules of the Organisation applicable to the trainees covered under The Apprentices Act, 1961. The same is subject to change from time to time.

4. General terms & conditions :

a) Although it is not mandatory and / or obligatory on the part of the Company to offer you employment upon completion of the training period, you will be considered for any suitable opening that may arise / exists at that point in time, subject to your overall performance, attitude, conduct, attendance & punctuality besides meeting the requisite selection criteria

b) As a part of the terms and conditions as mentioned in this Letter of Offer, you will be required to sign a Service Agreement (Bond) for a period of two years (one year as a Trainee and one year subject to being absorbed in regular employment upon successful completion of the training period). Enclosed is a draft of the said Service Agreement, which you are required to go through, fill in the relevant details viz. name, address, name of the guarantor etc., and return to us along with the acknowledgement copy of the offer letter at the following address

Godrej & Boyce Mfg. Co. Ltd.
Corporate Human Resources Dept.
Plant No.11, 2nd Floor, Pirojshanagar,
LBS Marg, Vikhroli (West), Mumbai 400 079
Contact: Mr. Suresh K / Ms. Aliamma S
Tel. 022-6796 4151 / 1435

Contd....(2)




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Rly. Station, C.B.D, Navi Mumbai



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Date :

Godrej & Boyce Mfg. Co. Ltd.
Regd. Office: Pirojshanagar,
Vikhroli, Mumbai 400 079, India
Tel: +91-22-6795 1700 / 1800
info@godrej.com
www.godrej.com
CIN: U28993MH1932PLC001828

(2)

Ms. Muskan Vijay, Navi Mumbai - 400614

- Upon receipt of your acceptance of the offer letter along with the copy of the Service Agreement, we shall send you the original Service Agreement (Bond). You will be required to return to us the original Service Agreement, duly signed by you and by your guarantor in all the pages, within a week through courier / speed post at the above address. (The guarantor can be any adult person related / known to you and whose financial credibility is also sound enough to recompense the guaranteed amount in case of any default from your side).
- During the training period, you will not be eligible for any Variable Pay (viz., Performance Pay, Sales / Service Incentives etc.).
 - Your selection as a trainee is subject to you being found medically fit by the Company's Medical Officer or by a Medical Practitioner of Company's choice.
 - While your initial place of training / posting will be in our Vikhroli Establishment, you are liable to be transferred to any of the Company's Establishments / Upcountry Manufacturing Plants / Project Site Office within the territory of India during your training period and/or thereafter and the same will not have any impact on your Consolidated Monthly Stipend.
 - The Management shall decide your Function (Profile), Division and the Place of Posting as per the business need and exigencies at the end of the Corporate Orientation Program and thereafter. The same shall be binding on you.
 - If and when it is required to impart training to you on a non-working day, you will be required to report for training on such days for which you will be given compensatory off. Similarly, as and when required, you may be called upon to report in second shifts when specific / special training opportunities are available.
 - If you wish to resign from the traineeship of the Company, the notice period is one month during the training period and you will be permitted to do so subject to your fulfilling the terms & conditions as per the Service Agreement (Bond) signed by you. The Company reserves the right not to accept the notice period depending upon business needs and requirements. In case you leave the traineeship without fulfilling the terms & conditions as applicable to you, the Management reserves the right to initiate appropriate proceedings as per law.
 - Your traineeship can be terminated by the Company at any time by giving you one month notice. Upon successful completion of the training and after absorption in regular employment, the notice period is three months on either side.
 - The Company reserves the right to terminate your traineeship / employment at any time without notice or payment in lieu thereof if you are found guilty of absence from duty without prior intimation and/or permission for a continuous period of seven days or more, insubordination, non-performance, low productivity, disclosing confidential data or information pertaining to the Company, bonafide loss of confidence, misappropriation of Company's funds, causing damage to the property of the Company, non-compliance of Company rules & regulations besides omission / commission of any act on your part which may be prejudicial to the interest of the Organization.

Contd....(3)




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Principal
Prof. Satish Dhale
(G.D.Did, P.G.Did, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

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Regd. Office: Piroshanagar,
Vikhrol, Mumbai-400 079, India
Tel: +91-22-6796 1700 / 1800
info@godrej.com
www.godrej.com
CIN U28993MH1992PLC001828

(3)

Ms. Muskan Vijay, Navi Mumbai - 400614

You are required to report for your training on 10 June 2019 at 8.40 a.m. at the following venue:

Godrej & Boyce Mfg. Co. Ltd.
3rd Floor, Plant 13 Annexe,
Piroshanagar, Eastern Express Highway,
Vikhrol East, Mumbai - 400 079
Contact : Ms. Aliamma S/Mr. Suresh K
aliamma@godrej.com; sureshk@godrej.com

5. Qualification Clause (Declaration of Final Year / Semester Results):

If your selection is being made prior to the declaration of the final semester results of the examination for which you have recently appeared, you are required to inform the Company about the results immediately upon declaration of the same by the University / Institute. You shall submit a copy of the mark sheet / certificate issued by the Institute / University as documentary evidence and produce the original for verification. In case, you do not pass the said degree / diploma examination, your selection / appointment will be deemed to be automatically terminated without notice or payment in lieu of notice with effect from the date of the declaration of the result at the discretion of the Management. Further, if you are unable to submit the official documentary evidence in support of you having secured a final pass in the aforesaid examination prior to the completion of the training period, your appointment will automatically stand terminated without notice at the end of the training period at the discretion of the Management.

6. Submission of False Documents:

If at any time in future, the documents submitted by you pertaining to your date of birth, residence, family details, educational qualification and/or external work experience etc are found to be false / incorrect, the Company reserves the right to terminate your appointment forthwith besides initiating necessary legal proceedings against you as per law.

7. Code of Conduct:

You will be bound by the Company's Code of Business Conduct & Ethics as applicable from time to time and will be required to sign 'Code of Business Conduct & Ethics' upon your joining the Company. In addition, you will be required to sign an 'Employee Non-Disclosure & Confidentiality Agreement' upon your joining the Organization, which aims to protect the intellectual proprietary rights and business information of the Company and its clients / business associates.

8. Conflict of Interest:

You are expected to carry out your duties and responsibilities diligently, and shall at all times, safeguard the interest of the Company. During your traineeship / employment in our Company, you are required to devote yourself exclusively to the services of the Company and you shall not undertake yourself directly or indirectly with any business, duties or outside work, either part time or full time, without the prior express permission of the Management. The Company regards conflict of interest as a severe offence, which may lead to strict disciplinary action, including termination of your traineeship / employment without notice.

9. Indemnity:

You shall indemnify the Company against any loss / damage, proceedings which the Company may suffer due to any wrongful acts, negligence and/or gross dereliction of duties on your part. Such indemnity shall not prejudice the right of the Company to terminate your traineeship / employment on such count or the right of the Company to seek other remedies which the Company may have to make good the loss / damage suffered.

10. The Company reserves the right to add to, amend or vary the forgoing terms and conditions as and when found necessary.

Contd....(4)




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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Godrej & Boyce Mfg. Co. Ltd.
Regd. Office: Prokshanagar,
Vikhroli, Mumbai 400 079, India
Tel. +91-22-6796 1700 / 1800
info@godrej.com
www.godrej.com
CIN U28990MH1932PLC001928

(4)

Ms. Muskan Vijay, Navi Mumbai - 400614

Please bring the following with you, when you report to us on the first day:

- All certificates and marksheet in original pertaining to your educational qualification, along with one Xerox copy of each (S.S.C. or School Leaving Certificate to be submitted as documentary evidence for date of birth).
- Six passport size photographs (in professional attire).
- Photocopy of PAN Card and Aadhar Card.
- Letter from your present/last employer confirming that you have been relieved from their service (only if applicable).

The formal letter of appointment will be issued to you after you report for training.

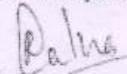
Any dispute, differences or disagreement arising out of the terms & conditions of this Offer Letter & the Service Agreement entered by you with the Company shall be referred to a Sole Arbitrator nominated by the Company under the provisions of Arbitration & Conciliation Act, 1996, whose decision shall be final and binding. The language of the Arbitration shall be English and the location of the same shall be in Vikhroli, Mumbai.

Please confirm on the attached copy that you accept our offer and return the copy to us so as to reach us at the above mentioned address within seven days from the date of receipt of this letter failing which your appointment as a trainee shall be treated as withdrawn and cancelled.

We look forward to your joining Team Godrej for a bright & prosperous career with us.

Yours truly,

For Godrej & Boyce Mfg.Co.Ltd.


Harpreet Kaur
Senior Vice President & Head-
Corporate Personnel & Administration

Encl: Draft Service Agreement

I have carefully gone through the Terms & Conditions of the aforesaid Letter of Offer and the Draft Service Agreement and understood the contents of the same. I hereby agree to abide by the said terms & conditions. I shall report for training on _____

Signature: _____ Date: _____ Mobile No. _____

cc : Corporate Human Resources Dept., Plant 11




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Principal
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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Bookings & Enquiries: 8861, Ch. Ltd.
Bhelgaon Office: Bhandra Road,
Bhandra, Mumbai-400 033, India
Tel: +91 22 27571451 / 27564646
www.bvcoanm.com
www.godrej.com
CIN: U22109MH1999PT10000324

Corporate Personnel & Administration Department

Ref.: HK/P&A/APPMT/2020-2021/A-381888

10th June, 2020

Ms. Shrutika Devendra Bhusane	Salary Code	: 381888
Jivaneshwar Gurav - Ali	BC/RC/CC	: WS/075/S4
At Post: Shriwardhan	Location	: Mumbai Branch
Dist.: Raigad - 402110	Date of Birth	: 19/12/1996

LETTER OF APPOINTMENT

Dear Ms. Shrutika Bhusane,

With reference to your application and the subsequent interview you had with us, we are glad to appoint you as **Assistant Manager - Studio Designer in Godrej Interio** on the following terms and conditions:

- 1. Date of Appointment:** Your appointment dates from 10th June 2020.
- 2. Job / Responsibility Band:** You are placed in Operational Job Responsibility Band 'O'.
- 3. Place of Posting:** Your initial place of posting will be in our Mumbai Branch.
- 4. Probation:** You will be on probation for a period of six months. At the end of the probation period, if you are found suitable for confirmation, you will be informed regarding the same in writing. If no such letter of confirmation is issued to you, the probation period shall be deemed to have been extended till such time you are confirmed in writing.

Please note that the Management reserves the right not to confirm and discharge your services without any notice at the end of the probation period, if you are found lacking in terms of performance or habitual / long absence from work without prior intimation and/or sanctioned leave.

In the event of your resigning from the services prior to your confirmation, the Management reserves the right not to confirm your services although you may be serving the notice period.

5. Remuneration: As per the Summary of the Remuneration enclosed (Annexure - A to this letter of Appointment).

- The COVID-19 pandemic and the consequent nationwide lockdown has severely impacted all economic activity within India and across the world. The business operations and cash flows of several companies have been adversely and intensely affected and our company is no exception.
- Based on the directions received from the Board of Directors and in-depth discussions with our Senior Leadership Team, we are implementing several measures to tide over this unprecedented situation.
- Keeping in mind both the long-term interests as well as the short-term needs of all our employees, the Management has devised a deferment structure in the Remuneration Package to maintain the stability and viability of our Organization. The details of the same is given in Annexure - B to this letter.
- The salary disbursement is on the 10th day of every month. You will also be entitled to the contributory Provident Fund benefits as per the statute. Income-tax liability, if any, on the remuneration will have to be borne by you. The Company will, however, deduct income-tax at source as applicable under law from time to time for all payments made to you.

Your remuneration details are personal and confidential to you. Any breach on this count will be viewed with utmost seriousness by the Company. Taxation will be governed by the Income Tax rules as applicable from time to time. The Company will be deducting tax at source as per the prevailing income tax guidelines. You are required to submit your PAN Card, Aadhar Card and Universal Account Number (UAN) details to the Company within thirty days from your date of joining.

6. Leave Entitlement: You will be eligible for leaves as per the Leave Rules of the Company.



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Ref. No. : BV / COA / N.M /

Date :

Quoted in Wikipedia 889, 110, 110
Page: 10000 1000000000
Address: Mumbai 400 018, India
Tel: +91 22 27571451, 27564646
Email: principal@bvcoanm.edu
www.bvcoanm.edu
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(2)

Ms. Shrutika Devendra Bhusane, S.Code: 381888

7. Leave Travel Assistance: You will be eligible for Leave Travel Assistance (LTA) upon your confirmation in service and upon completion of one-year service in the Company. To avail LTA, you will be required to take minimum four days' privilege leave.

8. Transfer of Services & Tour Entitlement:

(a) You are liable to be transferred to any of the Company's Divisions / Establishments / Project Site anywhere in India or abroad as per business needs and exigencies. You shall not be eligible for any additional / further payment on account of such transfers except the entitlements as applicable as per the Company's Transfer Policy. In case of such transfer, revision / modification in House Rent Allowance component, if any, applicable to your Job / Responsibility Band shall apply to you as per the Company's policy. Furthermore, you will be governed by the rules and regulations, service conditions and work practices which are prevailing in the new location where you have been transferred.

(b) You may be called upon to undertake tours and/or other assignments anywhere in India / abroad in connection with Company's business. While on such tour, you will be entitled to travel, boarding & lodging expenses and other permissible allowances as per the Tour & Travel Policy of the Company.

(c) For more information relating to Company's policies, rules & procedures and schemes which are applicable to the Management cadre employees, you are required to refer to the Policy Reckoner under the Employee Connect Section of Company's Intranet - Godrej Connect. It is expected that the employees visit the Company's intranet to know about the policies, rules & regulations of the Company as the changes related to Policies, Rules & Regulations are announced through Godrej Connect.

9. Separation / Termination:

(a) In case of separation from service, notice period applicable is 90 days on either side. The same is applicable during the probation period as well. In the event of various assignments which you are required to complete and if not completed by you within the scheduled notice period, the Company will be at liberty not to accept the 90 days' notice period from you till such time the said assignments are completed by you.

(b) In the event of the Management permitting you to leave without serving the full notice period, you will be required to pay for the balance notice period and the recovery will be calculated on monthly gross salary. Furthermore, if you are covered under any Service Agreement (Bond), you will be required to pay towards breach of the Service Agreement (Bond) prior to your last working day in the Organization.

(c) In case you leave the Company's service without serving the notice period and / or without being formally relieved from the services of the Company, your services will be terminated by the Company and you will be liable to be sued for damages.

(d) The Company reserves the right to terminate your employment at any time without notice if you are found guilty of absence from duty without prior intimation and / or permission for seven days or more, insubordination, non-performance, low productivity, disclosing confidential data or information pertaining to the Company, bonafide loss of confidence, misappropriation of Company's funds, causing damage to the property of the Company, non-compliance of Company rules & regulations besides omission / commission of any act on your part which may be prejudicial to the interest of the Company.

(e) Whilst in the services of the Company, you will not undertake or concern yourself directly or indirectly with any other duties or outside work, either part time or full time, with or without monetary gains, without the express written permission of the Management. If you are found guilty of such misconduct, your services can be terminated by the Company immediately without notice or payment in lieu of notice.

(f) Upon separation of your employment from the Company, you agree to deliver to the Company promptly all items which belong to the Company or which by their nature are for the use of the Company employees only, including, without limitation, all written and other materials which are of a secret / confidential nature relating to the business of the Company and / or its affiliates.

Contd... (3)



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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M /

Date :

Principal & Director (Arch.) - 022-27564646
Principal & Director (Engineering) - 022-27564646
Principal & Director (Management Studies) - 022-27564646
Tel. : 022-27564646 / 27564647 / 27564648
E-mail : principal@bvcoanm.edu
www.bvcoanm.edu
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(3)

Ms. Shrutika Devendra Bhusane, S.Code: 381838

(g) Upon your separation from the services of the Company, you will not join or work in any capacity with the Company's competitors or Company / Firm in similar nature of business / trade for a period of one year. Any breach in this regard will be viewed seriously by the Company and you will be liable to be sued for damages.

(h) Effective from the date of your resignation, you will not be eligible for any Variable Pay which the Company may declare and pay on or after the said date or any other variable pay-outs which the Company may have declared / agreed prior to the date of your resignation, although the same may be for the period when you were in the services of the Company. In the event of your service being terminated by the Company for whatsoever reasons, you will not be entitled to receive any Variable Pay-outs / Special pay-outs etc.

10. Work Timings & Working in Shifts:

You will be governed by the general rules & regulations of conduct, discipline, leave, holidays, hours of work that are prevailing in the Company at the time of joining or may be brought into force from time to time at the discretion of the Management and you will be required to abide by the same. You may be required to work in shifts and/or extended working hours as permitted by law. Our Organization follows a schedule of six days' working week.

11. Medical Fitness:

The appointment offered to you is subject to your being found medically fit by the Company's Medical Officer or a Medical Practitioner of Company's choice. The Management will have the right to get you examined / re-examined by the Company's Doctor or from any registered Medical Practitioner / Surgeon of Company's choice, whose finding shall be final and binding upon you. The Management reserves the right to terminate your employment if you fail to appear for Medical examination as called upon to do so by the Company or in the event if you are found to be medically unfit.

12. Submission of Educational Certificate / Marksheets:

If your appointment is made prior to the declaration of the final examination results for which you have already appeared, you are required to submit the documentary proof of having passed in the said examination immediately upon declaration of the results by the Board / University. In case you are found having failed in the said examination, your appointment shall be terminated immediately without notice or payment in lieu of notice.

13. Submission of External Work Experience Certificates / Letters:

In case you have worked prior to joining our Company, your external work experience will be calculated on the basis of documentary proof submitted by you at the time of appointment and its relevance to the position offered to you. Contractual assignment, temporary nature of work / assignment, internship, articleship, self-employment etc. are not being considered for the purpose of calculating the external work experience. The decision of the Management will be final and binding on the employee. Please note that you will not be permitted to make any amendment in your external experience upon confirmation of your services in the Company.

14. Submission of False Documents:

If at any time in future, the documents submitted by you pertaining to your date of birth, residence, family details, educational qualification and / or external work experience etc. are found to be false / incorrect, the Company reserves the right to terminate your appointment immediately besides initiating necessary legal proceedings against you as per law.

15. Retirement:

All employees in management cadre shall retire on attaining the age of 58 years as fixed by the Company. For determination of age, the documentary evidence submitted by the employee at the time of joining and verified by the Company shall be treated as final and authentic and, no further updation on the same shall be taken cognizance of.

Contd... (4)




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Ref. No. : BV / COA / N.M /

Date :

Principal, Bharati Vidyapeeth College of Architecture,
Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India
www.bvcoanm.edu

(4)

Ms. Shrutika Devendra Bhusane, S.Code: 381888

16. Company Sponsored Training Program / Continuing Education Program / Overseas Assignment:

(a) During the course of your employment, if you are deputed for any training program and / or Continuing Education Program sponsored by the Company, you will be required to execute a bond with the Company and abide by the terms and conditions contained therein. If you are on an international assignment, you will be required to sign the applicable Overseas Deputation / International Assignment Agreement and abide by the terms and conditions contained therein.

(b) In case you have entered into any Service Agreement during your traineeship period in the Organization, then your services shall be bound by the terms and conditions as enumerated in the said Service Agreement over and above the terms and conditions of this Letter of Appointment.

17. Code of Ethics & Business Conduct:

(a) The Company has a policy on 'Code of Ethics & Business Conduct' and you are expected to read the same on the Company Website / Intranet. The Company prides itself as an Organization with highest order of ethical conduct in dealing with its customers, dealers, vendors, suppliers, subcontractors, staff or the like by whatever name called. As a part of your association with the Company, it is expected that you will fully understand the philosophy and the policies governing it. You shall maintain utmost discipline and good conduct in your dealing with your superiors, peers and subordinates, customers etc. The Company will not tolerate any objectionable behaviour including, however not limiting to, verbal abuse, sexual harassment, gender discrimination, misuse of Company's time / property, theft, accepting gifts / any gratifications, bribes or any such act by its employees. You shall, at all times, act diligently & honestly and in conformity with the ethical practices of the Company. You shall, at all time, be bound by the Code of Conduct as applicable, from time to time, to all employees.

(b) The Company has a policy on prevention of sexual harassment at workplace. Any form of sexual harassment as laid down by the Company in its policy, which is in consonance with the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, shall be treated as a misconduct by the Management.

(c) You are not authorized to represent the Company at any public forum, press meeting / conference, or publish articles in magazines / newspapers unless otherwise authorized by the Management to do so.

(d) You will, always, abide by the statutory and regulatory laws of the land and violation of any of these will attract strict disciplinary action, including termination of employment.

18. Confidentiality, Innovation & Proprietary Information:

(a) You shall not, either during the course of your employment with the Company or at any time thereafter, divulge, disclose or publish or make known or use for your personal benefits or for the benefits of any other person, Firm, Company or any Corporate Body or post on Social Media, any particulars or details of our designs, specifications, manufacturing processes of our products, innovations, toolings and machinery, technical know-how, administrative, organizational and / or financial matters of confidential nature which may be your privilege to know by virtue of being our employee. Any breach of the above conditions will render immediate termination of your services without notice, if in employment, and, also legal action, whilst in service or thereafter, in a Court of Law including any action for recovery of damages.

(b) You will disclose and assign to the Company as its exclusive property, all inventions and technical or business innovations developed and/or conceived by you solely or jointly with others during the period of your employment that are along the lines of the business, work or investigations of the Company or its affiliates to which your assignment relates (or) as to which you may receive information due to your development (or) that result from or are suggested by any assignment which you may do for the Company (or) that are otherwise made through the use of Company's time, facilities or materials.

(c) You will execute all necessary papers and otherwise provide proper assistance (at the Company's expenses), during and subsequent to your employment to enable the Company to obtain for itself or its nominees, patents, copyrights, or other legal protection for such innovations or inventions in any and all countries. You will be required to make and maintain for the Company adequate and current written / electronic records of all such inventions and/or innovations.



Contd... (5)

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College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai 235



Bharati Vidyapeeth
COLLEGE OF ARCHITECTURE
Affiliated to the University of Mumbai



Founder :
Dr. Patangrao Kadam
M.A., LL.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Printing & Stationery: M/s. S.S. S.S.
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(5)

Ms. Shruika Devendra Bhusane, S Code: 381888

(3) You will not use, publish or otherwise disclose, any secret or confidential information or data of the Company or of its Associates/Affiliates which the Company is obligated to maintain in confidence either during or subsequent to your employment in our Company.

(4) You will not disclose or utilize in your assignment / work with the Company any secret or confidential information of others (including any of your prior employment) or any inventions or innovations of your own which are not included within the scope of this clause.

(5) You will always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information which has been received from the Company or its clients / business associates as their Confidential Information including the business related to the Company which may be known to you or confided with you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purpose of this clause 'Confidential Information' means information about the Company's business including that of its clients/associates as received under any agreement or otherwise, which is not available to the general public and which may be learnt during the course of your employment. This includes, but not limited to, information relating to the Company, its customer lists, employment policies, personnel and information about the Company's products, processes, technology, manuals, drawing, designs, specifications and all papers, resumes, records and other documents, electronic gadgets containing Confidential Information.

(6) You agree to safeguard and not disclose any Confidential Information even after the cessation of your employment with the Company.

(7) You agree to defend, indemnify and hold the Company harmless from and against any and all claims, demands, damages, injuries, expenses, liabilities, suits and proceedings asserted or brought against the Company arising from or on account of your acts or omissions.

19. Update of Personal Information:

Any change in marital status, residential address and / or acquisition of additional educational qualification should be intimated to the Corporate Personnel & Administration Department, through your Divisional Personnel Head, to enable us to keep the records up to date.

20. General:

(a) In case of an injury by an industrial accident including certain occupational diseases arising out of and during the course of employment, you will be entitled for compensation payable under the provisions of the Employee's Compensation Act 1923 and its subsequent amendments thereto. However, if an employee is covered under the provisions of ESI Act 1948, then, he / she will not be entitled to get the compensation under the provisions of Employee's Compensation Act.

(b) A woman employee will be covered under the provisions of the Maternity Benefit Act 1962 and its amendments thereto. The salient provisions of the said Act and the benefits are given in the Company's Policy Manual on Intranet and Leave Policy.

The Company reserves its right to add to, alter, amend or vary the foregoing terms and conditions as and when found necessary.

Any dispute, differences or disagreement arising out of the terms and conditions of this Letter of Appointment may be referred to a Sole Arbitrator nominated by the Company under the provisions of Arbitration & Conciliation Act, 1996, whose decision shall be final and binding. The language of the Arbitration shall be English and the location of the same shall be Vikhroli, Mumbai. Any dispute, differences or disagreement arising out of this Letter of Appointment is subject to the Courts in Mumbai jurisdiction only.

You agree that any breach of the above clauses will give a legal cause of action to the Company and to any of its shareholders to enjoin any improper actions on your part and recover damages.

Contd... (6)




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Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Godrej & Boyce Mfg. Co. Ltd.
Design Office, Pimpri
Mumbai - 400 773, India
Tel: 022-27571451, 27564646
www.godrej.com
www.godrej.com
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(0)

Ms. Shrusika Devendra Bhusane, S.Code: 381688

Please confirm on the attached copy that you accept employment on the terms and conditions stated in this Letter of Appointment and return the copy to us as a token of your acceptance.

We welcome you to our Organization and wish you a bright & prosperous career with us.

Yours truly,
For Godrej & Boyce Mfg. Co. Ltd.,

Harpreet Kaur
Senior Vice President & Head-
Corporate Personnel & Administration

Encl.: Annexure A and Annexure B

I hereby confirm that I accept the terms and conditions as set out in this Letter of Appointment and agree to abide by the same.

Date: _____

Signature: _____

cc.: Divisional Personnel Head, Godrej Interio.
cc.: Corporate Human Resources Department, Plant 11



Principal
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Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

July 15, 2019

Employee Code Number: 00025888

Mr. Nandan Tike
1, Shreeji Krupa Cottage,
Plot No-227, Sector - 28, Vashi,
Navi Mumbai - 400703,
India
9029719654

Subject: Appointment as Trainee - Architect

Dear Mr. Nandan Tike,

Based on your application and the subsequent selection process we are pleased to appoint you as a **Trainee - Architect** for a period of **12 months** from **July 15, 2019** to **July 14, 2020**. On successful completion of the training period you may be absorbed as a regular employee based on available vacancies in the Company. The appointment is based on the following terms and conditions:

Compensation Package

1. Your annual gross compensation package will be **Rs.3,75,040/- (Rupees Three Lacs Seventy Five Thousand Forty Only)**. Details of the same are provided in the attached Annexure.
2. You will be governed at all times by the policies, procedures and rules of the Company, as applicable to the **Trainee - Architect**, as specified in the Annexure and the HR Manual. The Company may modify or change such allowances, benefits and perquisites, from time to time in accordance with its policies.
3. The remuneration indicated above and the details provided in the Annexure are strictly a confidential matter between you and the Company. You cannot divulge the same to anyone within or outside the Company.
4. The above terms and conditions are as applicable to a **Trainee - Architect**. Subsequent policy changes announced from time to time, and forming part of the HR Manual shall be considered as binding on all employees.

Duties and Responsibilities

5. You will perform and conform to all such duties and responsibilities, directions and instructions assigned or communicated to you by the relevant authorities.
6. You will be covered by the service rules and regulations including conduct, discipline and administrative orders and any other rules and orders which may be in force from time to time in the Company.
7. You will devote your entire time to the work of the Company and will not undertake any direct or indirect business or work, honorary or otherwise without the written permission of the appropriate authority.
8. You shall treat all information imparted to you during your assignment with the Company as confidential and shall not divulge the same directly or indirectly to any person or firm or organization, unless warranted by legal obligation.
9. You will not enter into any commitments and dealings on behalf of the Company unless you have expressed authority and previous sanction from the relevant authority for the same.
10. You will be responsible for safe keep and return in good condition of all properties allotted to you for use, custody or charge by the Company. For any loss, the Company will have the right to assess and recover the damages from you or take any action as deemed fit.

Shapoorji Pallonji And Company Private Limited

Corporate Human Resource Dept.
Shapoorji Pallonji House, 2nd Floor, 3rd Stage, 1st Cross, Marol Nagar, Mumbai - 400016, India
T: +91 22 41620001/41620002/41620003/41620004/41620005/41620006/41620007/41620008/41620009/41620010/41620011/41620012/41620013/41620014/41620015/41620016/41620017/41620018/41620019/41620020/41620021/41620022/41620023/41620024/41620025/41620026/41620027/41620028/41620029/41620030/41620031/41620032/41620033/41620034/41620035/41620036/41620037/41620038/41620039/41620040/41620041/41620042/41620043/41620044/41620045/41620046/41620047/41620048/41620049/41620050/41620051/41620052/41620053/41620054/41620055/41620056/41620057/41620058/41620059/41620060/41620061/41620062/41620063/41620064/41620065/41620066/41620067/41620068/41620069/41620070/41620071/41620072/41620073/41620074/41620075/41620076/41620077/41620078/41620079/41620080/41620081/41620082/41620083/41620084/41620085/41620086/41620087/41620088/41620089/41620090/41620091/41620092/41620093/41620094/41620095/41620096/41620097/41620098/41620099/41620100/41620101/41620102/41620103/41620104/41620105/41620106/41620107/41620108/41620109/41620110/41620111/41620112/41620113/41620114/41620115/41620116/41620117/41620118/41620119/41620120/41620121/41620122/41620123/41620124/41620125/41620126/41620127/41620128/41620129/41620130/41620131/41620132/41620133/41620134/41620135/41620136/41620137/41620138/41620139/41620140/41620141/41620142/41620143/41620144/41620145/41620146/41620147/41620148/41620149/41620150/41620151/41620152/41620153/41620154/41620155/41620156/41620157/41620158/41620159/41620160/41620161/41620162/41620163/41620164/41620165/41620166/41620167/41620168/41620169/41620170/41620171/41620172/41620173/41620174/41620175/41620176/41620177/41620178/41620179/41620180/41620181/41620182/41620183/41620184/41620185/41620186/41620187/41620188/41620189/41620190/41620191/41620192/41620193/41620194/41620195/41620196/41620197/41620198/41620199/41620200/41620201/41620202/41620203/41620204/41620205/41620206/41620207/41620208/41620209/41620210/41620211/41620212/41620213/41620214/41620215/41620216/41620217/41620218/41620219/41620220/41620221/41620222/41620223/41620224/41620225/41620226/41620227/41620228/41620229/41620230/41620231/41620232/41620233/41620234/41620235/41620236/41620237/41620238/41620239/41620240/41620241/41620242/41620243/41620244/41620245/41620246/41620247/41620248/41620249/41620250/41620251/41620252/41620253/41620254/41620255/41620256/41620257/41620258/41620259/41620260/41620261/41620262/41620263/41620264/41620265/41620266/41620267/41620268/41620269/41620270/41620271/41620272/41620273/41620274/41620275/41620276/41620277/41620278/41620279/41620280/41620281/41620282/41620283/41620284/41620285/41620286/41620287/41620288/41620289/41620290/41620291/41620292/41620293/41620294/41620295/41620296/41620297/41620298/41620299/41620300/41620301/41620302/41620303/41620304/41620305/41620306/41620307/41620308/41620309/41620310/41620311/41620312/41620313/41620314/41620315/41620316/41620317/41620318/41620319/41620320/41620321/41620322/41620323/41620324/41620325/41620326/41620327/41620328/41620329/41620330/41620331/41620332/41620333/41620334/41620335/41620336/41620337/41620338/41620339/41620340/41620341/41620342/41620343/41620344/41620345/41620346/41620347/41620348/41620349/41620350/41620351/41620352/41620353/41620354/41620355/41620356/41620357/41620358/41620359/41620360/41620361/41620362/41620363/41620364/41620365/41620366/41620367/41620368/41620369/41620370/41620371/41620372/41620373/41620374/41620375/41620376/41620377/41620378/41620379/41620380/41620381/41620382/41620383/41620384/41620385/41620386/41620387/41620388/41620389/41620390/41620391/41620392/41620393/41620394/41620395/41620396/41620397/41620398/41620399/41620400/41620401/41620402/41620403/41620404/41620405/41620406/41620407/41620408/41620409/41620410/41620411/41620412/41620413/41620414/41620415/41620416/41620417/41620418/41620419/41620420/41620421/41620422/41620423/41620424/41620425/41620426/41620427/41620428/41620429/41620430/41620431/41620432/41620433/41620434/41620435/41620436/41620437/41620438/41620439/41620440/41620441/41620442/41620443/41620444/41620445/41620446/41620447/41620448/41620449/41620450/41620451/41620452/41620453/41620454/41620455/41620456/41620457/41620458/41620459/41620460/41620461/41620462/41620463/41620464/41620465/41620466/41620467/41620468/41620469/41620470/41620471/41620472/41620473/41620474/41620475/41620476/41620477/41620478/41620479/41620480/41620481/41620482/41620483/41620484/41620485/41620486/41620487/41620488/41620489/41620490/41620491/41620492/41620493/41620494/41620495/41620496/41620497/41620498/41620499/41620500/41620501/41620502/41620503/41620504/41620505/41620506/41620507/41620508/41620509/41620510/41620511/41620512/41620513/41620514/41620515/41620516/41620517/41620518/41620519/41620520/41620521/41620522/41620523/41620524/41620525/41620526/41620527/41620528/41620529/41620530/41620531/41620532/41620533/41620534/41620535/41620536/41620537/41620538/41620539/41620540/41620541/41620542/41620543/41620544/41620545/41620546/41620547/41620548/41620549/41620550/41620551/41620552/41620553/41620554/41620555/41620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Principal
Prof. Satish Dhale
(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.II)

Ref. No. : BV / COA / N.M. /

Date :

July 15, 2018

Employee Code Number: 00026889

Mr. Patel Abhishek Sureshkumar
A-1602, Green Palms, Plot No.18/19, Sec-15,
Ghansoli,
Navi Mumbai - 400701,
Maharashtra, India.
8286741115

Subject: Appointment as Trainee - Architect

Dear Mr. Patel Abhishek Sureshkumar,

Based on your application and the subsequent selection process we are pleased to appoint you as a **Trainee - Architect** for a period of 12 months from July 15, 2018 to July 14, 2019. On successful completion of the training period you may be absorbed as a regular employee based on available vacancies in the Company. The appointment is based on the following terms and conditions:

Compensation Package

1. Your annual gross compensation package will be **Rs.3,75,040/- (Rupees Three Lacs Seventy Five Thousand Forty Only)**. Details of the same are provided in the attached Annexure.
2. You will be governed at all times by the policies, procedures and rules of the Company, as applicable to the **Trainee - Architect**, as specified in the Annexure and the HR Manual. The Company may modify or change such allowances, benefits and perquisites, from time to time in accordance with its policies.
3. The remuneration indicated above and the details provided in the Annexure are strictly a confidential matter between you and the Company. You cannot divulge the same to anyone within or outside the Company.
4. The above terms and conditions are as applicable to a **Trainee - Architect**. Subsequent policy changes announced from time to time, and forming part of the HR Manual shall be considered as binding on all employees.

Duties and Responsibilities

5. You will perform and conform to all such duties and responsibilities, directions and instructions assigned or communicated to you by the relevant authorities.
6. You will be covered by the service rules and regulations including conduct, discipline and administrative orders and any other rules and orders which may be in force from time to time in the Company.
7. You will devote your entire time to the work of the Company and will not undertake any direct or indirect business or work, honorary or otherwise without the written permission of the appropriate authority.
8. You shall treat all information imparted to you during your assignment with the Company as confidential and shall not divulge the same directly or indirectly to any person or firm or organization, unless warranted by legal obligation.
9. You will not enter into any commitments and dealings on behalf of the Company unless you have expressed authority and previous sanction from the relevant authority for the same.
10. You will be responsible for safe keep and return in good condition of all properties allotted to you for use, custody or charge by the Company. For any loss, the Company will have the right to assess and recover the damages from you or take any action as deemed fit.

Shapoorji Pallonji And Company Private Limited

Reply to:

Corporate Human Resource Dept.

Gratiam Assurance House, 4th Floor, Sir P. M. Road, Fort, Mumbai-400001, India

(T) +91 22 67490060, Telefax +91 22 22692997, website www.shapoorji.com Page 1 of 3

Corporate Office : Shapoorji Pallonji And Company Private Limited

SP Centre, 41-44, Minoo Desai Marg, Colaba, Mumbai-400 005, India.

Regd. Office : 79, Nagpada Master Road, Fort, Mumbai-400 023

CIN: U45200MH1943PTC099812



Shapoorji Pallonji

ENGINEERING &
CONSTRUCTION



Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai



Bharati Vidyapeeth COLLEGE OF ARCHITECTURE

Affiliated to the University of Mumbai



Founder:
Dr. Patangrao Kadam
M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :



ARCHITECT TMK
Architect and Interior Designer

Ar. Tushar Manojkumar Kadu
B.Arch
Reg. No: CA/2020/119051
Email id: architect.tmk@gmail.com
Contact No: 9004206610

Date: 21 June 2020

To whomsoever it concerns

I, **Ar. Tushar Manojkumar Kadu**, confirm that I have been self-employed from **June 2019** as an **ARCHITECT**, under the business name of **Architect TMK (Architect and Interior Designer)**.

I operate my business from the following address: Architect TMK (Architect and Interior Designer), Shop no. 1, House no. 214/C, At. Sonari-Uran, Navi-Mumbai, Pin Code- 400707.

The nature of my business is as follows:

1. Architectural Plan,
2. Estimation,
3. Project Consultancy
4. Interior Design

My gross income for 2019 was 2.5 Lakhs.

Sincerely

T. Kadu



Ar. Tushar Manojkumar Kadu
Contact No. 9004206610
Email id. architect.tmk@gmail.com



[Signature]

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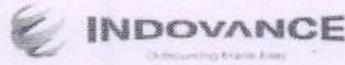
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Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M. /

Date :



INDOVANCE PRIVATE LIMITED
CIN-U74999-PN-2021-PTC-199673
FL B/22, S.N. 120A/B SUBPL 35FP/545, Shrawati
Sinhaged Rd, Pavai, Pune 411030

Ref: IPL/2021/1154

Date: 06/08/2021

To,
Dear Mr./Ms. Hitesh Vasant Bhalerao
PAN Card No: CBFP805558

Address:
Diva Thane, Mumbai, Maharashtra - 400612

SUBJECT: APPOINTMENT LETTER

Dear Hitesh,

With reference to your application and the subsequent discussions with you, we are pleased to offer you employment at Indovance Private Limited (referred as "Company" hereafter) on the following terms and conditions:

1. Designation

1.1 You will be designated as "Architect" in "Architecture" Department.

2. Salary & Benefits

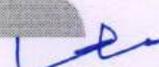
- 2.1 Your annual cost to company (CTC) will be Rs. 300000 PA.
- 2.2 A detailed break-up of your compensation is attached in **Annexure I** at the end of this letter along with the additional perks & benefits applicable to you.
- 2.3 As an Employee, you will be enrolled in provident fund scheme and accordingly, Rs. 1800 or 12% of Salary, whichever is lower, will be deducted from your monthly salary and credited to your PF account every month.
- 2.4 Statutory deductions (PF, ESIC, PT, TDS) are subject to Government rules and hence will change as per Government regulations.
- 2.5 Employee would be covered under the Workmen Compensation policy from date of joining as onboard employee.
- 2.6 Employee will be covered with a Mediciam Policy, the premium of which will be borne by the Company (70%) and by Employee (30%). Employee name is added to this policy as per premium schedule of the company and not in between. (Mediciam policy is applicable only to non-ESIC employees).

3. Annual Salary Revision

- 3.1 Salary revisions are reviewed once in a year at the sole discretion of Management of the Company.
- 3.2 Employees joining the organization at least 6 months before the appraisal cycle, will be eligible for a salary review in the upcoming performance review cycle.
- 3.3 The salary revisions are subject to employee performance rating, behavioral rating or other criteria as stated by the Management.
- 3.4 Performance review cycle may shift to other cyclical period at the sole discretion of Management of Company.

www.Indovance.com




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(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

studio pvt.ltd.

Offer Letter

Date: 23rd December, 2021

To,
Mr. Ninad Nilesh Pafli
A/1604, 16th Floor,
Pushpanjali Residency,
Phase II, Ovala,
Ghodbunder Road,
Thane (West) 400607

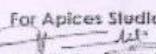
TEL: 7218725929

Dear Ninad,

With reference to your interview with us, we are pleased to offer you the position in our organization as per the terms and conditions given below:-

1. Your Designation will be "Apprentice Architect".
2. This offer is valid if you join APICES Studio Pvt. Ltd. on or before 17th January 2022.
3. Your present posting will be at:-
APICES Studio Pvt. Ltd., 203, Lodha Supremus, Rd. Number 22,
Wagle Industrial Estate, Thane West, Thane, Maharashtra 400604
However, the Company reserves the right to transfer you to any offices /establishments/group companies whether now in existence or to be set up hereafter.
4. As a part of pre-commencement formalities, you will need to submit the following:
a) Copies of Permanent Account Number (PAN) and Aadhaar Card
b) Copies of Passport, Driving License (Any of these).
c) 3 latest stamp size colour photographs
d) Photocopies of Educational Certificates & Mark Sheets
e) Last 3 months' salary slips from previous employer /bank account statement
f) Appointment letter /Relieving letter from previous 2 employers
g) Address proof - Electricity bill, Rent receipt.

We wish you all the best and look forward to establishing a great working relationship.
Thanks & Regards

For Apices Studio Pvt. Ltd.

Hardik Pandit
Principal Architect



Call : 0 22 27571451 / 27564646
ORT No. 27AAR0227531124

TEL : 27571451 / 27564646
admission@bvcoanm.in
www.bvcoanm.in

Regd. Off.
203, Lodha Supremus, Road no.22
Wagle Estate, Thane (W) 400604



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(G.D.D/D, P.G.D/D, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

M Upgrade to a smarter Gmail **OPEN**

Sent M...



Dear Tejas,

We are glad to offer you a position of architect at Serie Mumbai.

This is to confirm that, your monthly remuneration will be Rs. 45,000/- (Rs. Forty five thousand only) including the applicable taxes / TDS.

Please confirm the acceptance of this offer and your date of joining.

For purposes of administration kindly submit the copies of following documents and other information.

- Your current address
- Contact number (personal, residential & of any one family member for emergency)
- Copy of Aadhar card
- Copy of PAN card
- Bank account number, Branch name, IFSC code (for purpose of transferring salary)




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Prof. Satish Dhale
(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

Date: 11 June 2023

To whomsoever it concerns

I, **Ar. Shubham Ratnadeep Bhoir**, confirm that I have been self-employed from **June 2019** as an **ARCHITECT**, under the business name of **Aarambh Design Studio (Architect and Interior Designer)**.

I operate my business from the following address: **Aarambh Design Studio (Architect and Interior Designer), Flat no. 07, At. Mohopada, Rasayani Pin Code- 410222.**

The nature of my business is as follows:

1. Architectural Plan,
2. Estimation,
3. Project Consultancy
4. Interior Design

My gross income for 2019 was 2.5 Lakh

Sincerely ,

Ar. Shubham Ratnadeep Bhoir
Contact No. 8237730397
Email id. Bhoirs129@gmail.com



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CRITERIA V
STUDENT SUPPORT AND PROGRESSION



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Key Indicator – 5.2
Student Progression



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Date :

5.2.1 Placement of outgoing students and students progressing to higher education during the last five years from 2018-2023.

Table showing details for students of B.Voc. (Interior Design) placed during the last five years.

Sr. No.	Contents (Documents)
1	Academic Year (2022-23)
	<ul style="list-style-type: none">Table showing list of students placed along with placement details.Students Documents.
2	Academic Year (2021-22)
	<ul style="list-style-type: none">Table showing list of students placed along with placement details.Students Documents.
3	Academic Year (2020-21)
	<ul style="list-style-type: none">Table showing list of students placed along with placement details.Students Documents.




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1. Academic Year (2022-23)

- Table showing list of students of B.Voc. (Interior Design) placed along with placement details.
- Students Documents.



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Phones : 022 - 27571451, 27564646
E-mail : principalbvcoanm@gmail.com,
principal.bvcoanm@bharativedyapeeth.edu



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Principal
Prof. Satish Dhale
(G D DID, P.G DID, IIA, M.Sc.ID, M Arch)

Ref. No. : BV / COA / N.M./

Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Kiran Jangid	B.Voc. (Interior Design)	Magdha A. Muranjan Consulting Architects & Interior Designer. 210-213, Prabhat Centre Annexe, Sector 1A, C.B.D. Navi-Mumbai Tel: 27575597	6
2	Manoj Dilip Raut	B.Voc. (Interior Design)	Entity Architects. Suyash Co-op. Hsg. Soc. Ltd., Row House no. 9, Plot no 2, Sector - 2, New Panvel East, Navi-Mumbai - 410206 Tel: 022 27450399	7
3	Veena Amit Anuragi	B.Voc. (Interior Design)	Entity Architects. Suyash Co-op. Hsg. Soc. Ltd., Row House no. 9, Plot no 2, Sector - 2, New Panvel East, Navi-Mumbai - 410206 Tel: 022 27450399	8
4	Tanvi Sunil Jamdar	B.Voc. (Interior Design)	Guru Consultants Pvt. Ltd. S-204, Anandraj Industrial Estate, Bhandup Sonapur Lane, Mumbai-400078	9
5	Kanishka Vishwas Ubale	B.Voc. (Interior Design)	Sheetal Bokria Interior Design Studio. 1-Niranjan Building, Ground Floor, 99 Marine Drive, Mumbai - 400002	10



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Date :

6	Shivnag Agateetha	B.Voc. (Interior Design)	Lineworks, 315-Mahinder Chambers, Waman Tukaram Marg, Opp. Dukes Factory, Chembur, Mumbai - 71	11
7	Aaron D'souza	B.Voc. (Interior Design)	V3 Design Studio, B/116, Ghatkopar Industrial Estate, Behind R-City Mall, Ghatkopar West, Mumbai - 86 Tel: 022 25001215	12
8	Sumeet Sharma	B.Voc. (Interior Design)	Tatva Design shraddhanayak77@gmail.com	13



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Date :

Magdha A. Muranjan
CONSULTING ARCHITECTS & INTERIOR DESIGNERS

OFFICE : 210-213, Prabhat Centre Annexe,
SECTOR - 1-A, Opp. CBD Belapur Bus Depot,
C.B.D. Navi Mumbai - 400614
Tel. : 27575597
Mob. : 9869462380

Date: 23rd January, 2023

To
Ms. Kiran Jangid
Ulwe, Navi Mumbai

Dear Kiran,

We are delighted to offer you the internship position of Interior Designer at Magdha A. Muranjan with a start date of January 23, 2023. After carefully reviewing your application and considering your qualifications, we firmly believe that you would make a valuable addition to our team.

As an intern, your responsibilities will include preparing basic and working drawings, design drawings, 3D renderings, and presentations. We expect you to bring your extensive knowledge in design methodology and your creative ideas to contribute to our projects.

Yours Sincerely,



Ar. Magdha A. Muranjan
(Proprietor)



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Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D, Navi Mumbai

> REGISTERED ARCHITECT WITH COUNCIL OF ARCHITECTURE VIDE REGISTRATION NO. CA/2006/38816
> ASSOCIATE MEMBER OF THE INDIAN INSTITUTE OF ARCHITECTS VIDE NO. : (A-15754)

E-mail : magdha_muranjan@hotmail.com

E-mail : muranjan@mtnl.net.in



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Ref. No. : BV/COA/N.M./

Date :



28th June 2023

Mr. Manoj Dilip Raut
Mahavir CHS, New Panvel,
Navi Mumbai- 410206

APPOINTMENT LETTER: POST OF "JUNIOR INTERIOR DESIGNER"

We are pleased to offer you an appointment with our Company ("ENTITTY ARCHITECTS") subjects to the following terms and conditions: -

1. Commencement

Your appointment with ENTITTY ARCHITECTS shall commence on 01st July 2023.

2. Probationary period

2.1 Your association with ENTITTY ARCHITECTS is subjected to a probationary period of three (3) months. During this period your performance will be regularly reviewed and if you complete the period satisfactorily you will be notified in writing of your appointment as ENTITTY ARCHITECTS confirmed full time consultant.

2.2 At any time during your probationary period your appointment may be terminated by giving two (2) weeks' notice in writing from ENTITTY ARCHITECTS (or payment of salary in lieu notice). If you wish to terminate your appointment during your probationary you must give the Company two (2) weeks' notice in writing (or payment in lieu of notice).

2.3 ENTITTY ARCHITECTS reserves the right to extend the probationary period if required for the better assessment of your performance. You will be notified in writing if ENTITTY ARCHITECTS extends the probationary period.

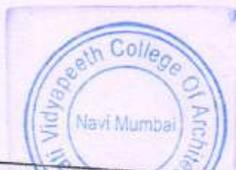
3. Work Description and Duties

3.1 You will be required to carried out such duties and responsibilities as may be assigned to you.

3.2 You shall at all times perform your duties and responsibilities faithfully, diligently and to the best of your ability and to comply with requirements and duties imposed by all applicable laws as well as of ENTITTY ARCHITECTS rules, regulations, policies and procedures in force from time to time.

4. Work Location

Your normal place of work is ENTITTY ARCHITECTS, Plot No. 2, Row house no. 9, Suyash Co-op Housing Society, Sector 2, New Panvel East, Panvel, Navi Mumbai, Maharashtra -410206 but you may have to travel within India from time to time as per work requirement



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Sec.7, C. B. D. Belapur, Navi Mumbai- 400 614 - India

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Date :



28th June 2023

Mr. Manoj Dilip Raut
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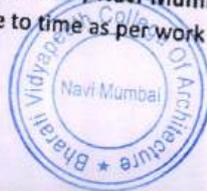
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 - 2.2** At any time during your probationary period your appointment may be terminated by giving two (2) weeks' notice in writing from ENTITTY ARCHITECTS (or payment of salary in lieu notice). If you wish to terminate your appointment during your probationary you must give the Company two (2) weeks' notice in writing (or payment in lieu of notice).
 - 2.3** ENTITTY ARCHITECTS reserves the right to extend the probationary period if required for the better assessment of your performance. You will be notified in writing if ENTITTY ARCHITECTS extends the probationary period.
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(G.D.D.D., P.G.D.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :



1/08/2023

Ms. Tanvi Sunil Jamdar
7/112, Sardar Nagar No. 4,
Kollwada, Sion,
Mumbai - 400037.

Dear Ms. Tanvi Jamdar,

We are pleased to appoint you in our organization with effect from 1st August 2023 on the following terms and conditions:

Designation

You shall be designated as 'Trainee' – Space Planning & Design.

Emoluments

You will be entitled to receive Rs. 13,000/- per month.

Duty Hours

As advised by the Management from time to time.

Confirmation

You are confirmed in the services of the company.

Responsibility

You shall have to carry out such duties as are assigned to and during such hours as may be stipulated from time to time. You shall diligently carry out instructions given to you by your superiors in connection with the business and to the best of your skill & ability. You will be governed by the rules and regulations as applicable from the date of your joining.

Transfer

While you are currently appointed in (Mumbai) your services are liable to be transferred anywhere in India or abroad, in any unit/ branch / center / office of the company, whether at present existing or that may be set in the future, and in any department, as the management may deem necessary.

Page 1 of 3

Principal
Bharati Vidyapeeth
College of Architecture
Belpada Complex, Opp. Kharghar
Rly. Station, C.B.D. Navi Mumbai





Bharati Vidyapeeth COLLEGE OF ARCHITECTURE



Affiliated to the University of Mumbai

Founder :
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M.A., L.L.B., Ph.D.

Belpada Complex, Opp. Kharghar Rly. Station,
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Principal
Prof. Satish Dhale
(G.D.DID, P.G.DID, IIA, M.Sc.ID, M.Arch)

Ref. No. : BV/COA/N.M./

Date :



DATE- 01 - 07 - 2023

Dear Kanishka Ubale ,

We are pleased to offer you, the position of Junior Interior Designer with SBDS on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 01st August, 2023.

2. Job Title

Junior Interior Designer

3. Salary

Your salary would be 12,000 Rs. each month, due 25th of next month.

First month's salary will be handed over on leaving the job, it will be retained as a security deposit. Minimum duration for the above job shall be for a period of 6 months, if you leave before this then your security deposit will be forfeited. On generating a lead for the Studio you shall be entitled for an award.

4. The scope of work is as below:

- Surveying
- Design Story
- Proposing 3d views
- Preparing working drawings with material specifications
- Handling Social Media
- Co-coordinating with the contractors
- Site management
- Certifying bills
- Final Handover file

5. Hours of work

The normal working hours are Mon- Sat 10:00am to 7:00pm or 9:00am to 6:00 pm.

6. Notice Period clause:

If you desire to leave the company, you need to serve the notice period of 1 Month or handover of projects managed by you whichever is higher.

*Note: Any form of Kickback is not allowed.

Regards

Sheetal Bokria



(Sheetal Bokria Interior Design Studio)

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Date :



LINWORKS

LINWORKS

a design collaborative

Urban Design | Architecture | Interior Design

Ms. Shivnag Agateertha

B- 101, Tulsi CHS Ltd, Plot no- 133/134, Sector- 28,
Near Tilak Junior college, Vashi Navi Mumbai
Maharashtra, 400703

01-06-2023

Subject : Appointment for a position of Work Space Designer

Dear Ms. Shivnag Agateertha,

We welcome you on board as Work Space Designer with Lineworks from 1st June 2023.

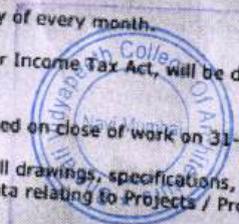
Your monthly remuneration will be Thirteen Thousand Rupees only.

We also inform you as per company policies you are eligible for one midterm bonus and one performance bonus, purely based on year end internal review, company performance and markets, each equivalent to one month salary.

The salary and bonus are very confidential and we request you not to share with anyone.

The term and condition for your contract would be as follows:

1. The period of this arrangement will be from 01-06-2023 to 31-03-2024
2. You will be referred to as 'Works Space Designer'.
3. You will provide your services at our Chembur office , 315, Mahinder Chambers, Waman Tukaram Marg, Opposite to Dukes Factory, Chembur, Mumbai - 71
5. You will be required to provide your services on monthly basis.
6. You will be paid consolidated lumpsum fees of Rs. 13,000/- (Rupees Thirteen thousand only) in hand per month for the services rendered by you.
7. You will follow working schedule as applicable to our Chembur office. Your services will be required on monthly basis.
8. In case you are required to travel outstation for providing your services, you will intimate in advance and the mobilization cost will be mutually agreed. You will have to raise separate invoice for reimbursable along with supporting documents.
09. You are required to submit your invoice on last day of every month.
10. Tax Deduction at Source (TDS) as applicable as per Income Tax Act, will be deducted from the monthly invoice amount.
11. This arrangement will automatically stand terminated on close of work on 31-04-2024.
12. You will keep "Secret" and "Confidential" any and all drawings, specifications, instructions, reports, documents and process information etc or any other data relating to Projects / Proposal or otherwise, which you acquire during the tenure of contract.
13. You will abide by the company and related policies, a copy of which will be made available to you.



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(G.D.D.I.D., P.G.D.I.D., IIA, M.Sc.ID, M.Arch)

Ref. No. : BV / COA / N.M./

Date :

V3 DESIGN STUDIO
ARCHITECTS | INTERIOR DESIGNERS

V3/121/23

DATE: 31st May 2023

To,

Mr Aaron D'souza
Mumbai.

Subject: Letter of Appointment

This is a reference to your job application with us. We are offering you the position of "Jr Interior Designer" in our organization.

You're appointment will be effective from 1st June 2023
Timings will be 9:30 a.m. to 6.00 p.m.

We welcome you at V3 Design Studio & look forward to your presence in our team.

Thanking You,

Director
(Ar. AMRIK SINGH)

Yours Faithfully
For V3 DESIGN STUDIO
V3 DESIGN STUDIO
PROPRIETOR



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Ref. No. : BV / COA / N.M /

Date :

Offer letter Inbox



Shraddha Nayak 6 Jan

to me ^

From Shraddha Nayak · shraddhanayak77@gmail.com

To sumeetsharma9821@gmail.com

Date 6 Jan 2023, 3:33 pm

Standard encryption (TLS).
See security details

Dear Sumit Sharma,

I have gone through your profile, and based on your profile and interview, Tatva Designs would like to offer you an internship for a period of 6 months.

A sum of INR 5000 per month would be paid as stipend in this period

Based on your preliminary performance during this period, we will take a call on your role as Junior Design and salary henceforth.

Joining dates - 15 /01 /2023

Details of contract to follow soon

Regards,
Shraddha Nayak
Interior Designer-Stylist
Founder - Tatva Design Studio - Mumbai
9833934190



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Ref. No. : BV / COA / N.M./

Date :

2. Academic Year (2021-22)

- Table showing list of students of B.Voc. (Interior Design) placed along with placement details.
- Students Documents.



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Ref. No. : BV / COA / N.M./

Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Devansh Dave	B. Voc. (Interior Design)	VaishnaviPratima-The Interior Studio. 212, Solus Hiranandani Estate, Thane West, Mumbai-400607	16 & 17
2	Mohit Kasar	B. Voc. (Interior Design)	NL 4 Apartment, Bldg no. 25, Flat no 12, Sector 11, Nerul, Navi Mumbai. Tel: 9594281924	18
3	Pratik Patil	B. Voc. (Interior Design)	Livspace, Ground floor, Krislon House, B wing, Saki Vihar Road, Saki Naka, Andheri-East, Mumbai City MH 400072	19
4	Om Ubale	B. Voc. (Interior Design)	Kaleido Architecture	20
5	Abdul Waheed Abdul Majeed Shaikh	B. Voc. (Interior Design)	AS-COLAB 148/A, Samarth Niwas, Sir Balchandra Road, Hindu Colony, Dadar East, Mumbai - 14 Tel: 9137243587	21



(Handwritten signature)

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Ref. No. : BV/COA/N.M./

Date :



27/04/2023
Devansh Dave
Building No.6, Room No.3
Sahakar Nagar, Naigaon Road,
Wadala Mumbai
Maharashtra - 400031.

Dear Devansh Dave,
We are pleased to appoint you as **Junior Interior Designer** in our organization with effect from 01st May, 2023.

The other terms and conditions of your employment are as follows:

1. COST TO COMPANY

Your total fixed compensation will be Rs. 3,00,000/- per annum.

2. BENEFITS/ALLOWANCES

Benefits and allowances as per your eligibility and Company Policy will be provided to you. Detailed policies/procedures/rules and regulations governing the monthly/annual allowances, benefits and perquisites, whether existing or adopted in future, will be provided to you and you shall be governed by the same.

3. TAXATION

Your emoluments depending on salary structure will be subject to income tax as per the provisions of the Income Tax Act 1961.

4. LEAVE

You would be entitled to leave and other benefits as per the Rules of the Company.

5. SEPARATION

On confirmation, employee has to terminate the contract by giving one month's notice. Such notice will not be necessary if you are dismissed from service for misconduct. You will be liable to return all company property in working condition as given to you.

6. RETIREMENT

Your age of retirement from the services of the company will be sixty years.

7. CONFIDENTIALITY OF INFORMATION

You shall not divulge to any person any information you get during your employment regarding the operations, trade and business of the company. Upon termination of your employment, you will immediately surrender to the company all documents and any other property entrusted to you during the course of your employment.



212 Srus Hiranandani Estate
Chandevadi, Navi Mumbai - 400607


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Ref. No. : BV/COA/N.M/J

Date :



8. PAST RECORD

This appointment is made on the basis of the information given by you, and contained in your application. If it is found to be false, misleading or deliberately concealed, the company will have the right to terminate your services forthwith without any notice or compensation.

9. OTHER TERMS AND CONDITIONS

- You shall be governed by the rules and regulations of the organization, which are in force and/or are framed from time to time. The terms and conditions of service can be changed without any reference to you and the same shall be binding upon you as applicable to other employees of your grade/level/function/department of the company.
- You shall communicate the change, if any, in your permanent/present residential address/telephone/mobile number hereafter immediately, failing which communication sent to you at your notified address, shall be deemed to have been received by you.
- You shall, throughout your service with the company, conduct yourself in a manner befitting a responsible employee of the company and maintain absolute integrity. In case your behavior or conduct is found wanting or undesirable, the company reserves the right to terminate your services without any compensation, notice or salary in lieu thereof.
- The copyright and intellectual property rights of all material produced by you during your tenure shall vest with Vaishnavipratima - The Interiors Studio.

10. RULES AND REGULATIONS

- The employee is entitled to avail casual leave of 10 days.
- List of bank/national holidays will be provided on joining the company.
- Employee has to strictly adhere with office timings which will be from 10:00A.M. To 6:00P.M.
- Use of internet for personal work is prohibited.

Please return the duplicate copy of this letter, duly signed by you, in token of your acceptance of the above terms and conditions. We welcome you to our organization and wish you a long and enriching career with Vaishnavipratima - The Interiors Studio.

Thanking you,
Yours truly,

Vaishnavipratima Kodakalla
Founder

I accept the above terms and conditions and undertake to abide by them.

Signature:
Date:



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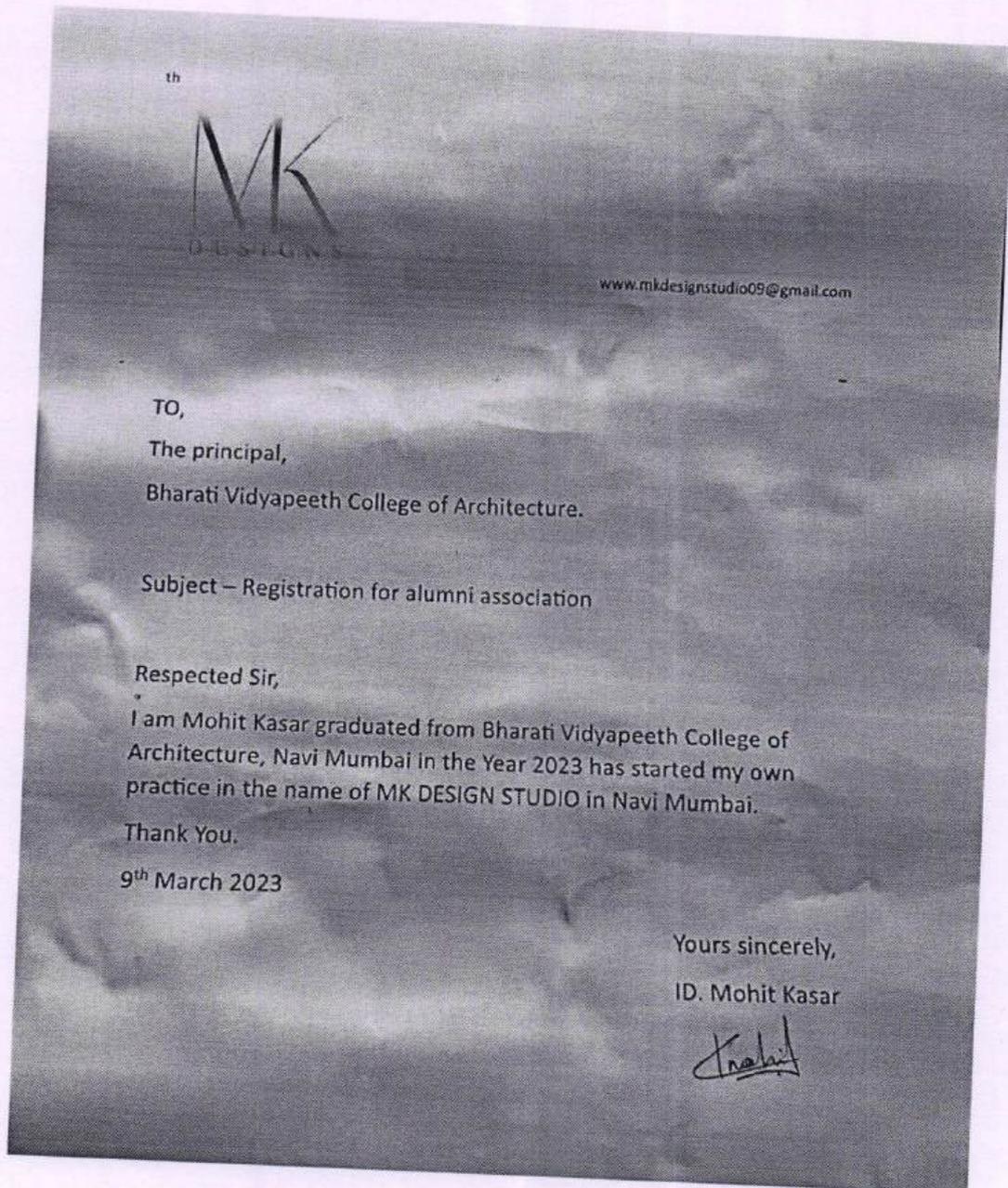
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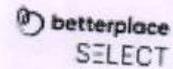
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Date :



Offer Letter

Date: **07-01-2023**

Sub: Offer Letter

Dear **Pratik Patil**,

Congratulations! You have been selected.

We are pleased to inform you that you will be deployed at our Client **LivSpace**. We are delighted to make you the following job offer.

The position offered to you is that of a **Junior Interior Designer** at **Monthly Take Home Salary of Rs. 16673.00**. Your job location will be **Mumbai**.

You will be on contract for a period of **12 months**. The contract period may be extended, at the sole discretion of the management.

You would be required to join as early as possible but not later than **10-01-2023**. If you do not join your duty on the said date, this offer of appointment shall be treated as canceled, unless the extension of the said date for joining is agreed upon by us.

Documents need to be uploaded on MyHR-BetterPlace Select App. (<https://myhr-aj.app.link/YYPthswjnkY>)

Go to the Play Store and download the MyHR-BetterPlace Select App from there. If you face any issues, report it on the app.

Following documents have to be uploaded for further process:

1. Aadhaar Card (Mandatory)
2. Bank Account Proof (Mandatory)
3. Passport Size Photo (Mandatory)
4. Photocopy of PAN Card
5. Details of Family
6. Details of Permanent and Present Address

We are confident you will be able to make a significant contribution to the success of our Client **LivSpace** and look forward to working with you.

Please click on the "Accept" button to download the app and upload your KYC documents in order to get your Appointment Letter.

Yours faithfully,



Principal
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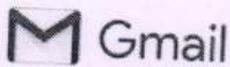
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Ref. No. : BV / COA / N.M./

Date :



Om Ubale <om.ubale2001@gmail.com>

Offer Letter - Om

Shivangi Narke Gorti <shivanginarke@kaleidoarch.com>
To: <om.ubale2001@gmail.com>

Thu, 1 Jun at 5:54 PM

Dear Om,

Congratulations! We are pleased to confirm that you have been selected to work for Kaleido Architecture. We are delighted to make you the following job offer.

The position we are offering is that of Junior interior designer at a salary of Rs. 20,000/- per month. This is a permanent position.

Your working hours will be from 10:00 am to 6:00pm Monday to Saturday(1st and 3rd).

Probation Period - for 4 months from your starting date.

Please send a confirmatory response on this mail latest by EOD. Also please mention your confirmed earliest joining date.

We are confident you will be able to make a significant contribution to the success of our Company and look forward to working with you.

Sincerely,

[Quoted text hidden]



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Date :



Appointment Letter

Date: 11th May, 2022

Employee Name: **Abdul Waheed Abdul Majeed Shaikh**

With reference to the end of your Internship Program with AS-COLAB, we are pleased to offer you position of Full-Time Junior Interior Designer at AS-COLAB.

Details of employment are given as under:

Date of Joining : May 11th, 2022
Type of Employment : Full-time Junior Interior Designer
Hours of work/ week : 54 hours per week
Annual Salary : Rs. 1,20,000

Overall job responsibilities are as under:-

1. Detail drawings drafting as per our template.
2. PowerPoint presentation for Design Mood boards.
3. 3D SketchUp/ Vray for presentation purpose.
4. Site Visits to supervise the progress.
5. Illustrations for presentations, if required.
6. Coordination with the Contractor team to check all items.
7. Daily report of work to be made by the end of the day.

Anushka Contractor
Principal Interior Designer
AS-COLAB



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TEL: (+91) 9137243587 | (+91) 9930990911 | EMAIL: MAIL@AS-COLAB.COM | WEB: WWW.AS-COLAB.COM



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Date :

3. Academic Year (2020-21)

- Table showing list of students of B.Voc. (Interior Design) placed along with placement details.
- Students Documents.



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Ref. No. : BV / COA / N.M. /

Date :

Table showing details for students placed along with placement details:

Sr. No.	Name of student placed	Program Graduated from	Details of employer	Page No.
1	Harshada Veta	B.Voc. (Interior Design)	HV DESIGN STUDIO. Shop no.1, Sector 19B, Omnam building, Koparkhairane, Navi-Mumbai. Mob: 7977523834	24



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Ref. No. : BV / COA / N.M./

Date :



ID HARSHADA VETA

26-8-2023

To,
The principal,
Bharati vidyapeeth college of Architecture

Subject- Registration for alumni association

Respected sir,

I am Harshada Rajesh Veta graduated from Bharati vidyapeeth college of architecture, Kharghar in the year 2021 has started my own practice in the name of HV Design Studio.

Thank you.

Yours sincerely,

ID Harshada Veta

Harshada Veta



[Signature]

HV Design Studio,
Shop no-1, sector-19B,
Omniam building,
Koparkhairane, Navi
Mumbai, 400709

✉ hv.designstudio24@gmail.com
☎ 7977523834

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