

## Internal Quality Assurance Cell (IQAC) For AY 2023-24

According to the Guidelines for the Establishment of an Internal Quality Assurance Cell (IQAC) and the Submission of an Annual Quality Assurance Report (AQAR) by Accredited Institutions (AQAR format in accordance with the updated handbook of-universities with effect from the academic year 2020-21). The Principal presided over the formation of IQAC in BVCOA. Our IQAC's main goal is to adopt a multi-disciplinary courses/activities inclusive approach in framing the curriculum and maintain the quality of education through continuous monitoring and constant follow-up undergoing activities towards promoting its holistic academic excellence, as stated by our visionary founder member.

The committee will be active for two years provided there is no change in any members. The IQAC committee members will meet at least once in every semester. The quorum for the meeting should have more than 60% of the total number of members.

The Head of the institute constituted the following working committee of IQAC as per the NAAC guidelines.

S.No.	Composition of IQAC Committee	Name	Email address
1.	Chairperson	Prof. Satish Dhale - Principal	principal.bvcoanm@bharativedyapeeth.edu
2.	Eight Members from amongst the teachers	1. Prof. Kamakshi Vaidya 2. Prof. Ritu Deshmukh 3. Prof. Vinita Deshmukh 4. Prof. Harshada Ponkshe 5. Prof. Ruta Pawar 6. Prof. Shraddha Kapadia 7. Prof. Priyanka Sinha 8. Prof. Milind Bidave 9. Prof. Madhura Naik 10. Prof. Amit Das 11. Prof. Justin Thomas	kamakshi.vaidya@bharativedyapeeth.edu ritu.deshmukh@bharativedyapeeth.edu vinita.deshmukh@bharativedyapeeth.edu harshada.ponkshe@bharativedyapeeth.edu ruta.pawar@bharativedyapeeth.edu shraddha.kapadia@bharativedyapeeth.edu priyanka.sinha@bharativedyapeeth.edu milind.bidave@bharativedyapeeth.edu madhura.naik@bharativedyapeeth.edu amit.das@bharativedyapeeth.edu justin.thomas@bharativedyapeeth.edu
3.	One member from the Management	Dr. V. J. Kadam Director, Regional Office, Navi Mumbai.	drvjk21@gmail.com
4	Few senior administrative officers	Mr. Manik Pol – Head Clerk Mr. Amar Chavan - Clerk Mr. Jaikar Sakate - Clerk	manik.pol@bharativedyapeeth.edu amar.chavan1@bharativedyapeeth.edu jaikar.sakate@bharativedyapeeth.edu
5	One nominee each from local society, Students and Alumni	Dr. Ramesh Deshmukh – (Local Society) Ms. Rajini Boddu – (Student) Mr. Aniket Gupta (Student) Ms. Ketaki Bhole - (Student) Ar. Vivek Paranjpe (Alumni) Ar. Sagar Gaonkar (Alumni)	rsdeshmukhsonsal@gmail.com boddurajini.bvcoa@gmail.com guptaaniket.bvcoa@gmail.com bholeketaki@gmail.com architectvivek@gmail.com gaonkarsagar13@gmail.com



6	One nominee each from Employers /Industrialists / stakeholders	Ar. Suhas Nalawade (Employer) Ar. Krishna Murthy (Industrialist) Mrs. Sunita Solanki (Parent of Saish Solanki- 4 <sup>th</sup> year student) <u>Mrs. Sunita Solanki</u>	suhas@stellardesignstudio.com foldsdesignstudio@gmail.com sunitasolanki1974@gmail.com
7	One of the senior teachers as the coordinator / Director of the IQAC	Prof. Kamakshi Vaidya Coordinator	kamakshi.vaidya@bharativedyapeeth.edu



**Chairperson IQAC.**  
Prof. Satish Dhale  
Principal, BVCOA, Navi Mumbai.



**Internal Quality Assurance Cell (IQAC)**

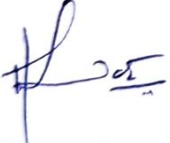
01/03/2024

**NOTICE**

The members of IQAC are hereby informed to attend the meeting scheduled on 04/03/2024, Monday at 9:30 am in the Conference room, Ground floor, BVCOA. All the members are requested to remain present for the same.

**Agenda for the meeting:**

1. Review of minutes of IQAC meeting conducted on 9<sup>th</sup> Nov. 2023.
2. To discuss the reconstitution of the IQAC.
3. To discuss progress on NAAC.
4. To discuss the activities already conducted in the ongoing semester.
5. To discuss the upcoming conference KOI- Kaleidoscope of Ideas.
6. To discuss upgradation of students' development Program.
7. To brief on the development and actions for the coming semester.

  
Prof. Varsha Annadate  
IQAC Coordinator



  
IQAC Chairperson  
Principal  
BVCOA, Navi Mumbai



**Internal Quality Assurance Cell (IQAC)**

Date: 04/03/2024

**Minutes of the IQAC meeting conducted on 4<sup>th</sup> March 2024 at 9.30am in conference room.**

The meeting started with the welcome remarks by the Principal. The IQAC coordinator presented an overview of issues to be discussed in the meeting.

**Agenda 1.** Review of MOM of conducted on 9<sup>th</sup> Nov. 2023.

The reviews of proposals discussed in previous meeting were confirmed in scope of its implementations.

**Agenda 2.** To discuss the reconstitution of the IQAC.

The members under all the categories of existing IQAC were read out. The members of new IQAC were announced and confirmed. The teaching faculty members were introduced. One of the member –Parent needs to be identified. The suggestions for addition of more members from the industry was discussed and confirmed. These members are to be identified and added after their confirmation.

**Agenda 3.** To discuss progress of NAAC process.

All the stages of compliance of NAAC process till DVV verification were conveyed and the progress of final stage of peer team visit were announced. Requirement of all the IQAC member's presence on the day of peer team visit with the pre-intimation to all the members was conveyed.

**Agenda 4.** To discuss the activities already conducted in the ongoing academic year.

The students development programme encompassing the workshop week was decided with the series of workshops at all the levels was read out and two certificate courses on Daylight Simulation and 3D printing for 5<sup>th</sup> yr. B.Arch were also conducted. The extra-curricular activities included celebration of all the days – Environment day, Yoga day and Shivaji Jayanti. To sensitize the students towards the lifestyles and vernacular architecture in rural settlements, the students were taken on study tours. They documented the villages and the same was showcased in the institute for others.

**Agenda 5.** To discuss the upcoming conference KOI-Kaleidoscope Of Ideas.

The revival of the conference after the pandemic was through by the introduction of the conference KOI-Kaleidoscope Of Ideas. The concept, working procedures and progress were presented.

**Agenda 6.** To discuss the upgradation of students development programme.

The structure of the syllabus with the distribution of weightages were discussed. The two subjects viz College projects and Electives has to be introduced with skill enhancement courses and professional electives.

The student' involvement in teaching-learning process was and is practiced in formulation of design briefs and other technology subjects through presentations and research.

The institute practices student centric approach in classroom teaching in alignment with NEP 2020

**Agenda 7.** To brief on the development and actions for the upcoming semester.

Following points were suggested and discussed:

The vertical and horizontal integration in teaching-learning to be practiced for better interactions.

Introduction of skill enhancement courses at all levels to be identified as for 1<sup>st</sup> & 2<sup>nd</sup> yr -communication skills, 2<sup>nd</sup> & 3<sup>rd</sup> yr - computer aided drawings, advanced courses in computers, 4<sup>th</sup> & 5<sup>th</sup> yr - foreign languages etc. and integrated in the curriculum.


Inclusion of ECBC 20217 in architectural curriculum was discussed. The suggestive course details were aligned with the EVS subject and to be implemented from academic year 2024-25.

Elective courses as Economics and other fields to be brought in. Introduction of three electives at one level should be practiced.

Teaching methods to be reworked based on the analysis of students responses to improve their thinking capabilities. Importance of self-discipline to be discussed with students.

The content of the lectures to be designed and delivered effectively. Design proposals should be evaluated along-with other technical subjects.

Intermittent meetings with professionals at national & international level has to be conducted for enhancing the course content.

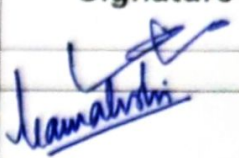
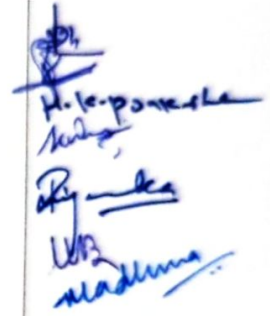




  
ICAC Coordinator





**BHARATI VIDYAPEETH COLLEGE OF ARCHITECTURE, NAVI MUMBAI**

The meeting of IQAC for AY 2023-24 was held at 10:00 am on 4<sup>th</sup> March 2024 in the conference room. The following members were present.

S.No.	Composition of IQAC Committee	Name	Signature
1.	Chairperson	Prof. Satish Dhale - Principal	
2.	Nine Members from amongst the teachers	1. Prof. Kamakshi Vaidya (Co-ordinator) 2. Prof. Ritu Deshmukh 3. Prof. Vinita Deshmukh 4. Prof. Ruta Pawar 5. Prof. Harshada Ponkshe 6. Prof. Shraddha Kapadia 7. Prof. Priyanka Sinha 8. Prof. Amit Das 9. Prof. Milind Bidave 10. Prof. Madhura Naik 11. Prof. Justin Thomas	
3.	One member from the Management	Dr. V. J. Kadam - Director, Regional Office, Navi Mumbai	
4.	Few senior administrative officers	Mr. Manik Pol – Head Clerk Mr. Amar Chavan - Clerk Mr. Jaikar Sakate - Clerk	
5.	One nominee each from local society, Students and Alumni	Dr. Ramesh Deshmukh – (Local Society) Ms Rajini Boddu – (Student) Mr. Aniket Gupta (Student) Ms. Ketaki Bhole (Student) Ar. Vivek Paranjpe (Alumni) Ar. Sagar Gaonkar (Alumni)	
6.	One nominee each from Employers /Industrialists / stakeholders	Ar. Suhas Nalawade (Employer) Ar. Krishna Murty (Industrialist) Mrs. Sunita Solanki (Parent of Saish Solanki- 4 <sup>th</sup> yr. student).	



**Chairperson IQAC.**  
Prof. Satish Dhale  
Principal, BVCOA, Navi Mumbai.

**Bharati Vidyapeeth College of Architecture, Navi Mumbai.**

**INTERNAL QUALITY ASSURANCE CELL**  
**MEETING NOTICE**

Academic Session (2023-24)

MEETING NO- 01

DATE: - 03/07/2023

All the IQAC members are informed that, there will be the meeting scheduled on Wednesday, 05/07/2023 at 1 PM in conference room of B.V.C.O.A., Navi Mumbai.

All the members are hereby required to attend the meeting.

**AGENDA OF MEETING**

1. To review the feedback analysis report.
2. To review the minutes of the previous meeting.
3. To discuss extension activities.
4. To re-initiate the activity of conducting Conference.
5. To review the status of NAAC oriented work.
6. Any last minute subject with the permission of chairperson.

  
IQAC Coordinator

  
IQAC Chairperson



Principal  
Bharati Vidyapeeth  
College of Architecture  
Belpada Complex, Opp. Kharghar  
Rly. Station, C.B.D, Navi Mumbai



**MINUTES OF MEETING**

DATE: - 05/07/2023

Meeting was held on Friday, 05/07/2023 at 1 PM in conference room.

The chairperson welcomed all the members, IQAC coordinator started the proceedings and following points were discussed:

**Agenda 1:** To review the feedback analysis report.

- The suggestions from the feedback analysis report were read and discussed.

**Agenda 2:** To review the minutes of the previous meeting.

- The implementation and completion of the suggestions given in the previous meeting were discussed.

**Agenda 3:** To discuss extension activities.

- The suggestions were discussed and decided to conduct workshop week. The identification of the resource person in alignment with the subject was suggested.
- The status of the registration of NSS was reviewed and the preparation of the schedule of activities was suggested.

**Agenda 4:** To re-initiate the activity of conducting Conference.

- To enhance the experience of student's interaction with the industry it was decided to continue the legacy of MOSAIC and the IQAC team suggested to conduct the conference with the same theme as Human Centric Design but with the new title as Kaleidoscope Of Ideas – KOI.

**Agenda 5:** To review the status of NAAC oriented work.

- The suggestions for reworking on the COs for some of the subjects was discussed.
- The status of the work for applying for NAAC accreditation was discussed.
- The SOPs for all the mandatory committees were reviewed.

**Agenda 6:** Any last minute subject with the permission of chairperson.

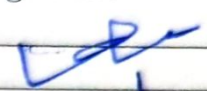




- The activities to be conducted in the current year were discussed as introduction of elective week.

The meeting ended with vote of thanks.



# Bharati Vidyapeeth College of Architecture, Navi Mumbai

The meeting of IQAC was conducted at 9.30am on 05/07/2023 in the conference room. The following members were present.

S.No.	Composition of IQAC Committee	Name	Signature
1.	Chairperson	Prof. Satish Dhale - Principal	
2.	Eight Members from amongst the teachers	1. Prof. Kamakshi Vaidya - HOD 2. Prof. Shraddha Kapadia 3. Prof. Saira Ajay Thampy 4. Prof. Ruta Pawar 5. Prof. Anshul Rai 6. Prof. Amit Das 7. Prof. Justin Thomas 8. Prof. Milind Bidave	
3.	One member from the Management	Dr. V. J. Kadam - Director, Regional Office, Navi Mumbai	
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6.	One nominee each from Employers /Industrialists / stakeholders	Ar. Suhas Nalawade (Employer) Ar. Krishna Murthy (Industrialist) Mrs. Sunita Solanki ( Parent )	Absent Absent
7.	One of the senior teachers as the coordinator / Director of the IQAC	Prof. Varsha Annadate	